

Board of Selectmen
Minutes December 18, 2012

Convened: 6:00 pm

Present: Andrew Artimovich, Chairman
Jeff Bryan
Jane Byrne
Michael Hubbard
Ken Christiansen

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Christiansen made a motion, 2nd Hubbard to approve the public minutes of 11/27/12. Christiansen, Hubbard, and Artimovich were in favor. Byrne and Bryan abstained as they were not present.

Christiansen made a motion, 2nd by Bryan to approve the public minutes of 12/11/12. Christiansen, Byrne, Bryan, and Hubbard were in favor. Artimovich abstained as he was not present.

Nece Caratelli resident from 75 Lyford Lane was present to express concerns regarding shooting from the property that the County owns which abuts her property. She said she called last year and was told by Chief Robinson that the shooting was coming from Sig Sauer. Artimovich said there is not much that the town can do except asking the Chief to contact the Sheriff. Byrne asked Caratelli to call the town office the next time she hears the shooting, and we can send someone to look into it further.

Building Inspector Gil Tuck was in to have the following permits signed:

- Zahid Ali, 318 Rte. 125, interior renovations: signed by Board
- AT&T, Rte. 27, antennas: signed by Board.

Hubbard updated the board on the Planning Board's site walk with RJ Moreau on Saturday. He said the meeting was to discuss the driveway that was put in the wetland's buffer and not in the location of the approved driveway permit as issued by Steve Cummings. Christiansen asked if they were supposed to be inspected. Clement said yes but not until they are ready to pave. Hubbard said the sketches on the permit application should be an engineered plan and not such a basic drawing. Artimovich said an engineered drawing would not have prevented this problem; the issue is that the developer did not put the driveway where he was supposed to.

Chief Lemoine was in to present warrant articles.

1. To see if the Town will vote to raise and appropriate the sum of Forty-Six Thousand One Hundred Fifty Dollars (\$46,150) for the purpose of finishing the hot top at the fire station's parking. (Majority vote required)
Bryan made a motion to reword the warrant article for road repairs and take the \$46,150 from the \$250,000 warrant article. That way they could serve two needs, but maintain the tax rate. Byrne seconded the motion, all were in favor.
2. To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Capital Reserve Fund for the replacement of fire and rescue vehicles. (Majority vote required)

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Christiansen made a motion, 2nd by Bryan to approve the warrant article for \$50,000 to be added to the existing Capital Reserve Fund for the replacement of fire and rescue vehicles. Christiansen, Bryan, Artimovich, and Byrne were in favor. Hubbard was opposed.

Lemoine said the LOSAP was created as an incentive for the call guys to make more calls. He said they need to respond to 104 calls per year, but does not think that calls during shift coverage should qualify as they are being paid hourly for that time. The board agreed and asked Lemoine to make sure that was clarified in the current program.

The board signed an appointment slip for full time police officer, Kurt Holston.

Hubbard said last week the board discussed getting the fire department involved in the planning board process. Artimovich said it would be good for the fire department to know when new developments are going in. Hubbard said the engineering firm is the approval process, but they should correspond with the fire department. Byrne made a motion, 2nd by Christiansen that the select board would recommend to the planning board getting the fire department involved in the planning process. All were in favor.

Jim Clark, Bob Gilbert, and Betsy Solon were present to discuss a revised library budget. Clement said the budget was approved in November at \$219831.53. The budget has been reduced to \$207922 due to health benefits and propane costs. Byrne made a motion, 2nd by Bryan to reopen the library budget and approve the reduced budget of \$207922. All were in favor.

Seeley said the budget committee approved a library budget of \$202347. The reasoning was they felt the extra hours for the library to be open should be voted on at town meeting. Artimovich said the board has already approved a reduced budget and we will go to town meeting with 2 different budgets like in 2012.

Christiansen said library trustees were discussed at the regional selectmen's meeting and historically they do not get along with selectmen. Christiansen there will be legislation presented during the next session in which the legislative body would determine whether the trustees or the selectmen manage the library. Hubbard said he would not want to do away with the trustees and wanted to thank the library and the trustees for an outstanding job.

Gilbert said the library would like to paint one side of the building and estimates the cost at \$3000. Bryan said that would be paid out of the capital reserve fund for building maintenance and asked the library to keep the board informed of any upcoming maintenance needs.

The board discussed the following warrant articles:

Clement said Robinson would like to purchase a 2013 Ford Utility Interceptor. The vehicle is \$26,000 and the cost to equip it is \$14,000. Artimovich said the SUV is only about \$3,000 more than the car. Mileage is about the same. Bryan made a motion, 2nd by Christiansen to vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) for the purchase of a police cruiser and related equipment. The Police Special Details Revolving Fund balance of \$20,000 will be withdrawn for this purpose, the remaining \$20,000 to come from taxation. Bryan, Christiansen, Artimovich, and Byrne were in favor. Hubbard was opposed.

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Hubbard said we received a proposal from Chappell Tractor for a New Holland backhoe that was \$78,000. Demeritt said the electronics are not covered under the warranty and the New Holland would not stand up against the type of work they will need it for. Byrne suggested leasing the CAT backhoe, and putting the difference into the capital reserve fund. Bryan said that would allow them to build up the reserve but they are not spending any more than \$50,000. Byrne made a motion, 2nd by Bryan to move forward with a 5 year lease through Milton CAT for \$18523.50 per year. Byrne, Bryan, Artimovich, and Christiansen were in favor. Hubbard was opposed. Bryan made a motion, 2nd by Byrne to add \$31477 to the capital reserve fund for the purchase of highway vehicles and related equipment. Bryan, Byrne, Artimovich, and Christiansen were in favor. Hubbard was opposed.

Clement said the resident at 9 Balsam Lane said his July tax bill was land only and he was assessed the full building value on his December bill. Clement said the deed transferred on 12/2/11. The resident made a partial payment today and is requesting the interest be abated on the balance. Clement said the interest if the balance was paid in full by 6/30/13 would be \$155. Christiansen asked if there was a hardship; Clement said he did not specify. Artimovich made a motion, 2nd by Christiansen to deny the interest abatement. All were in favor.

Clement said the planning board prepared a memo to request the release of a bond balance and to accept Idyllwood Drive as a town maintained public roadway. Hubbard made a motion, 2nd by Bryan to release the bond balance and accept Idyllwood Drive as a town maintained public roadway. All were in favor.

Byrne made a motion, 2nd by Bryan to sign the final easement documents for the conservation easement on the Kaufman Goun property. All were in favor.

Bryan made a motion, 2nd by Christiansen to sign the 2013 renewal for Mainstay Technologies. All were in favor.

Bryan made a motion, 2nd by Christiansen to sign the 2013 renewal agreement for circuit rider planner, Glenn Greenwood. All were in favor.

Byrne made a motion, 2nd by Hubbard to sign the letter of representation for Plodzick and Sanderson. All were in favor.

Artimovich made a motion, 2nd by Bryan to pay the Hoyle Tanner invoice of \$1011.28 out of the capital reserve fund for bridge repair. All were in favor.

Christiansen said Kingston, Epping, and Atkinson get significantly more revenue from Comcast for cable franchise fees. Artimovich said that will be a discussion when the contract comes due for renewal.

Hubbard said there was a denial letter from Primex for a worker's compensation claim and we should file a dispute. Artimovich asked Clement to get copies of the incidents report and bills from Robinson.

Seeley was present to discuss the default budget for the coop and encouraged everyone to attend the deliberative session as there is a significant increase. Artimovich said we cannot nickel and dime the town to offset school expenses; the town still needs to operate. Seeley also asked the board to reconsider paying the recreation director's merit increases out of the revolving fund. Bryan said they have gone back and forth; Christiansen said they had asked St. Hilaire to look into it further.

Bryan said the board should discuss encumbered funds before the years out. Artimovich asked Clement to see what the departments have for outstanding bills and if they have any requests to encumber funds. Once payroll is done for next

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week, Clement will send out an updated budget and the board will meet at 4pm on the 27th to discuss encumbered funds.

Motion to adjourn at 7:55 pm made by Bryan, 2nd by Christiansen; all were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT

Date: December 18, 2012

Citizens General Fund:

Previous Balance:	15,117.53		
Deposits:	1,096,749.45		
Payroll:	16,658.83	DD: 9423.08	CK: 7235.75
Payroll:	1,651.71		CK: 1651.71
FICA:	4,217.28		
A/P: Regular	191,550.04	Swasey: \$175,000	
voided check			
to Impact Fees			
From MMA			
TO MMA	885,000.00		
Account Balance:	12,789.12		
Interest Earned YTD:	89.63		

CD's:	Unrestricted	
Balance:		-
	Unrestricted	
MMA:	Balance:	1,580,876.72
	Total Invested	
	Funds:	1,580,876.72
	Interest Earned YTD:	770.60