

Board of Selectmen
Minutes November 22, 2016

Convened at 6:00 pm

Present: Ken Christiansen, Chair
Andrew Artimovich
Robert Mantegari
Jeffrey Bryan
David Menter

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Roger Coughlin, 31 Prescott Road, workshop: signed by Board
- Paul Brown, 59 Lake Road, demo modular home: signed by Board
- Renee Woods, 253 Pickpocket Road, solar array (minor and electric permit): signed by Board
- George Harris, 324 Middle Road, addition in bath: signed by Board
- George Warren, 12 Homestead Lane, plumbing permit for bath: signed by Board
- Rockingham County, 117 North Road, demo and remodel ramp, renovate 2 wings of nursing home: signed by Board.

Chief Robinson and members of the police department were present for a pinning ceremony for the promotion of David Roy from Lieutenant to Captain. Sgt. Wood gave a short speech on Roy's history with the police department and how he has come up through the ranks. Leo Roy, David's father, pinned David with his new badge.

Animal Control, Wayne Robinson and Christine Belanger

Belanger said she has taken the number of hours worked in ACO and averaged those over 12 months. This works out to be 7.82 hours per week. Artimovich asked if the duty officer could address some of the calls and then dispatch ACO if needed. Belanger said they could improve the screening of the calls but the community likes to speak to a live person. She went on to say that Faria has obtained the training on the laws regarding the animals and the other officers may not be as well versed on that. Also, because Arkell was a part time officer, some of the calls were responded to when he was on duty which offset the ACO budget. Christiansen made a motion, 2nd by Menter to approve the ACO budget of \$9923. All were in favor.

Robinson said he will put up the 25 mph and "S" curve signs on Prescott Road.

Artimovich made a motion, 2nd by Bryan to approve the minutes of 11/15/16 as written. The motion carried with Mantegari abstaining.

Bryan made a motion, 2nd by Menter to approve the minutes of 11/19/16 as written. The motion carried with Artimovich abstaining.

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Library, Marc Wilson, Jim Clark, and Betsy Solon

The board reviewed the memo and budget proposed by the trustees. Clark said the trustees may be requesting about \$7000 in a warrant article for maintenance related items such as a furnace, carpet, and security system. They will request a similar amount over the next 4 years to take care of various maintenance related items. Wilson said this is just to put the costs on the board's radar.

The library's bottom line budget is up 2.8% due to small increases in wages, benefits, and programs. Christiansen made a motion, 2nd by Menter to approve the library budget of \$255,360. All were in favor.

Fire, Kevin Lemoine

Lemoine is proposing 2 new full timers. The salary, benefits, and NHRS was budgeted for 6 months. The EMS budget will be reduced by \$8K if this is approved from standby pay. Artimovich asked how many calls are not responded to due to a lack of standby coverage. Lemoine said he would get that information. Artimovich proposed taking the new full timers out of the fire budget and making that a warrant article.

There is also an increase in the secretary line for an increase of hours to 15 per week. This position helps with administrative paperwork, AP, payroll, answers the phone, etc. The board agreed that was necessary.

The fire budget was tabled until the salary and benefits can be refigured for only 2 full timers.

Ambulance (EMS)

The ambulance account is a revolving fund and is separate from the general fund. Artimovich questioned the amount of money for the MCI equipment, there is only enough money to outfit one full timer. Lemoine said they are looking at a grant with a 50/50 match to outfit them both. The ALS intercept was left out of the 2016 budget and should not have been. That is about \$6000 being added back in for 2017. Bryan made a motion, 2nd by Mantegari to approve the ambulance budget of \$109,572. All were in favor.

The board reviewed a wage and salary survey for the chief's position based on town's similar in size and structure. Lemoine said he would rather spend the money on guys on the floor and leave the position part time. Artimovich made a motion, 2nd by Mantegari to hire a part time chief not to exceed 30 hours per week and to post the position. All were in favor.

The board will review the job description next week.

A resident on Rowell Road East has paved their driveway. Cummings went out and inspected it due to the slope of the driveway. The resident is now asking the fee be waived because he feels it is excessive for the amount of time the inspection took. Mantegari made a motion, 2nd by Artimovich to deny the waiver of the fee. All were in favor.

Residents are considering a building committee to work on the reconstruction of Prescott Road. Christiansen said they could meet and present to the board at the appropriate time.

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The board reviewed a memo regarding a failed septic waiver. The replacement system will be placed in the same location but now does not meet the town's requirement for depth to the water table. Bryan made a motion, 2nd by Mantegari to approve the waiver if the replacement system is in the same location as the original. All were in favor.

Mantegari made a motion, 2nd by Bryan to adjourn the meeting at 7:12 pm. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
DATE:			11/22/2016	
Citizens General Fund:				
	Previous Balance:		23,101.30	
	Deposits:		1,058,293.21	
	Payroll:		16,888.11	DD: 12087.04
				CKS: 4801.07
	FICA:		4,553.24	
	to Impact Fees			
	A/P: Regular		10,963.74	
	Void check			
	From MMA			
	TO MMA		565,000.00	
	Account Balance:		483,989.42	
	Interest Earned YTD:		28.26	
MMA:	Unrestricted Balance:		1,609,222.31	
	Total Invested Funds:		1,609,222.31	
	Interest Earned YTD:		4,788.48	