

Board of Selectmen
Minutes November 12, 2013

Convened at 6:00 pm

Present: Andrew Artimovich, Chairman
Jane Byrne
Jeffrey Bryan
Ken Christiansen

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector Gil Tuck had the following building permits to be signed:

- Casella Waste, 453 Route 125, electrical receptacles for trucks: signed by Board
 - Byrne made a motion, 2nd by Bryan to waive the 3x permit fee as the application was presented last week but not approved by the board. All were in favor.
- Nick Stanier, 55 Lake Road, chimney for wood stove: signed by Board
- Brittany Freeman, 78 North Road, renovate house: signed by Board
- Kim Sterl, 148 Deer Hill Road, livestock barn: signed by Board
- Trendezza LLC, 10 Kennedy Circle: signed by Board
- Trendezza LLC, 5 Kennedy Circle: signed by Board.
- Three G, Spruce Ridge, Lot M: signed by Board.

Bryan made a motion, 2nd by Byrne to approve the public minutes of 11/05/2013. All were in favor.

Chief Lemoine introduced Albert Kozacka to the board. Kozacka will be participating in the Live In Program.

Chief Lemoine presented the fire department budget for 2014. The 110 salaries line was increased about \$15,000 this includes the 2% COLA and an increase of hours for the fire prevention officer (\$11,000 of the increase). The 111 salary line is increased for the second full time position, overtime and NHRS to match. This is the first full budget year with 2 full time firefighters. Lemoine is also budgeting 2 hours a week for a secretary. Bryan made a motion, 2nd by Christiansen to approve the fire budget of \$350,319. All were in favor.

Lemoine presented the budget for the ambulance revolving fund. The only significant increase was \$13,000 for new equipment which includes a laptop, rehabilitation equipment, and a software program as requested by the auditors. Byrne asked if any of the equipment would come with the new ambulance. Lemoine said he has already accounted for that. Artimovich asked how much revenue is earned annually, Lemoine said approximately \$100,000. Bryan made a motion, 2nd by Christiansen to approve the ambulance budget of \$106,679. All were in favor.

Lemoine asked if the board has reviewed the fire permit fee schedule. Artimovich said they have reviewed it, but they would like to discuss it further after budgets.

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Lemoine said Wayne Raymond passed away over the weekend. Calling hours are Thursday 2-4 pm and 6-8pm. The service will be Friday at 11am at St. Michael's in Exeter.

Artimovich asked if Lemoine was looking at any warrant articles. Lemoine said he was looking to replace the quint; he estimates the cost to be \$600-625,000. He has looked at lease purchase and it would be approximately \$96,000 per year for 6 years. Lemoine would still like the usual \$50,000 for the capital reserve fund to go towards the first year's payment.

Bob Gilbert, Doug Petterson, and Betsy Solon presented the library budget. Gilbert adjusted all salaries for the 2% COLA and a 3% merit for the director; FICA and NHRS to match. Insurance increased 7.9%. They also increased the hours for cleaning 8 hours a month. Building maintenance was also increased \$1,000 for a new contract for fire inspection services. All other line items were level funded. Bryan made a motion, 2nd by Christiansen to approve the library budget of \$219,098.05. All were in favor.

Christiansen made a motion, 2nd by Byrne for the School District Meeting to be held on March 8, 2014. All were in favor.

The public hearing for new well sites in Epping is scheduled for 11/20/2013 from 6-8pm at the Epping Town Office.

Clement presented the budget for budget committee. Salary was increased 2% but the bottom line is level funded. Bryan made a motion, 2nd by Byrne to approve the budget committee budget of \$700. All were in favor.

Byrne made a motion, 2nd by Christiansen to sign the renewal contract with Property Liability Trust through 2015. All were in favor.

Byrne made a motion, 2nd by Christiansen to sign the renewal contract for George Sancoucy. All were in favor.

Bryan made a motion, 2nd by Christiansen to sign the data release for E911. All were in favor.

Byrne made a motion, 2nd by Christiansen to sign the DRA Equalization Certificate per Michaud's recommendation. All were in favor.

Bryan asked when the next revaluation will be. Clement said the administrative portion with DRA is in 2014 and the full revaluation will be in 2015. Bryan said that should be a warrant article in 2014 for half the cost. Clement will follow up with Michaud for that number.

Clement said she followed up with ARTT Cleaning and Property Maintenance for clarification on their proposal. The cost is \$24,595 for cleaning and a total of \$29,500 with windows, carpets, and strip and wax for floors on all town buildings. ARTT said they were not interested in the business without the library. Clement said she spoke with Solon and the library would not be interested at this time due to the cost. The cost with Jani King is \$16,440 for cleaning only

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and \$22,000 with windows, carpets, and strip and wax for floors. Christiansen made a motion, 2nd by Byrne to forego this option and post an ad for a maintenance person at \$15-17 an hour. All were in favor.

Clement spoke with Al Belanger regarding where they were looking for new outdoor lights. Bryan said he will go over and take a look to see what would be needed for wiring.

Christiansen said some of the building permit application forms have been copied so often they are difficult to read. Clement said she has redesigned all of the forms and Tuck has a copy to review. Bryan said the Board should review them and tell Tuck how they want to move forward.

There was a letter in the mail addressed to the planning board from the residents at Mill Pond Crossing. The letter stated some concerns regarding their sprinkler system and lack of water during a power outage. Byrne said during a power outage the sprinkler system would not work. Artimovich said the good thing was that the fire department could tie right into it in an emergency. Bryan said there probably was always a generator in the intent but the owner of the development may have decided to cut costs. Bryan said it would have needed to be inspected by the fire department and building inspector during construction.

Artimovich said he and Christiansen went out last week to observe the trash trucks. Artimovich said they did not find a truck but did notice that on all driveways only trash or recycling had been picked up. Last week the drivers were doing what they were supposed to.

Motion to adjourn at 7:10 pm made by Byrne, 2nd by Christiansen; all were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT				
Date:	November 12, 2013			
Citizens General Fund:				
	Previous Balance:	14,045.16		
	Deposits:	41,135.28		
	Payroll:	13,845.06	DD: 7800.67	CK: 6044.39
	FICA:	3,411.16		
	to Impact Fees	6,830.43		
	A/P: Regular	22,726.91		
	From MMA			
	TO MMA			
	Account Balance:	8,366.88		
	Interest Earned YTD:	33.73		
CD's:	Unrestricted Balance:	-		
MMA:	Unrestricted Balance:	506,228.42		
	Total Invested Funds:	506,228.42		
	Interest Earned YTD:	311.06		