

Board of Selectmen  
Minutes October 22, 2013

Convened at 6:00 pm

Present: Andrew Artimovich, Chairman  
David Menter  
Jane Byrne  
Jeffrey Bryan  
Ken Christiansen

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Bryan made a motion, 2<sup>nd</sup> by Byrne to approve the public minutes of 10/15/2013. Christiansen, Bryan, and Byrne were in favor. Artimovich and Menter abstained as they were not present.

Bryan made a motion, 2<sup>nd</sup> by Christiansen to approve the public minutes of 10/17/2013. Christiansen, Bryan, Artimovich, and Byrne were in favor. Menter abstained as he was not present.

Byrne made a motion, 2<sup>nd</sup> by Christiansen to approve the nonpublic minutes of 10/17/2013. Christiansen, Bryan, Artimovich, and Byrne were in favor. Menter abstained as he was not present.

Building Inspector Gil Tuck had the following building permits to be signed:

- Patty Andrews, 154 Pickpocket Road, solar system: signed by Board
- Mark Weaver, 76 Middle Road, propane tank and generator: signed by Board
- Michael Donovan, 21 Dalton, upgrade to 200 amp electrical service: signed by Board
- Reed Bunker, 236 Middle Road, 16 kw generator: signed by Board
- John Tibbetts, 355 Middle Road, shade shelter: signed by Board
- Daimon Meeh, 48 Stevens Drive, propane tank and range: signed by Board.

Clement had the health insurance numbers for 2014. Debie Clayton from the HealthTrust had the pricing options for the 3 current plans plus a new plan option with a higher deductible. Clement said it would cost approximately \$17,000 more annually for the Town to continue the 75% contribution on the MTB20 plan. Bryan said the Town should absorb the increase this year because next year everything may change with the Affordable Care Act. Bryan made a motion, 2<sup>nd</sup> by Byrne to continue the current contribution of 75% of the MTB20 plan. All were in favor.

Clement had the nonstandard addressing forms from E911. She said she has gone through and believes the Town should update the sequencing and parity issues but some of the other recommendations are not necessary. Clement said any address changes need voluntary consent or a public hearing will need to be held.

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Chief Lemoine would like to purchase 3 new computers out of impact fees. Clement said he would like to purchase a computer for dispatch, fire prevention, and a desktop for Joe Bird. Bryan made a motion, 2<sup>nd</sup> by Byrne to approve \$3600 out of impact fees for new computers. All were in favor.

Clement had the quotes for the security cameras at the town office. She said the original quote for 3 cameras is \$5680. Security Team would recommend 8 cameras with 2 monitors for maximum security. Bryan said the Joint Loss Committee is in favor of Security Team's recommendation at \$11, 234. Clement said it makes the most sense to go with this vendor as they are the alarm monitoring company for the building. They are already familiar with the composition and wiring in place. Bryan made a motion, 2<sup>nd</sup> by Artimovich to approve the \$11,234 from impact fees to install security cameras at the Town Office and Police Department. All were in favor.

Brad Stevens, Albert Belanger, and Bob Gilbert were present to discuss the cemetery budget. The budget is level funded for 2014. Gilbert said he was concerned about the mowing costs. Artimovich said the Town was not interested in spending more money so the bottom line would not see an increase. Belanger asked that the trustees be included in the conversation if the Town were to select a contractor for the mowing. Bryan made a motion, 2<sup>nd</sup> by Byrne to approve the Cemetery budget of \$7764. All were in favor.

Clement presented the finance budget. She budgeted a 3% merit for bookkeeper and level funded the trust fund bookkeeper. The audit expense is \$16,000 for 2014. Byrne made a motion, 2<sup>nd</sup> by Christiansen to approve the finance budget of \$61875. All were in favor.

Clement presented the assessing budget. The electric utility is decreased to \$6000. Clement said last year the line item included fees associated with the NHEC and Fairpoint utility appeals; this year Clement would like to include that figure in legal contingency. Property appraisal is level funded but will see a large increase in 2015 for the revaluation. Town maps are increased to \$6275. The mapping update is increased slightly to \$3275. Clement estimates \$3000 for the aerial GPS mapping update to show all new construction. The cost is \$990 for the project and \$12.75 per building; the update has not been completed since 2010. Bryan made a motion, 2<sup>nd</sup> by Byrne to approve the assessing budget of \$31276. All were in favor.

Clement said Kathy's printer was recently replaced as it is over 10 years old and was not compatible with her new computer. Clement said the printer was going to be recycled by Mainstay and asked if Kathy could have it instead. Bryan said the value was less than \$9.99 and he had no problem with it.

Byrne made a motion, 2<sup>nd</sup> by Bryan for Artimovich to sign the letters to property owners regarding violations to the Windy Brook Conservation easement. All were in favor.

Clement said she had Walter Mitchell review the corrective deed to the Pilgrim Church. The deed the board had signed was not the same as the deed he had originally approved. Clement requested an updated copy from Charlie Tucker's office. Bryan made a motion, 2<sup>nd</sup> by Christiansen to sign the corrective deed as recommended by Mitchell. All were in favor.

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Clement said she had prepared a fee schedule for items accepted at the Highway Shed. She said she would like to have \$5.00 bulky item stickers sold at the town office. Residents would be allowed to dispose of one bulky item per week curbside. Northside Carting has agreed that this would not affect the Town's monthly service fee. Clement proposed to accept limited construction and demolition: porcelain fixtures, tile, drywall, carpeting, and plastic/vinyl. Clement said they would need to purchase a C&D sticker for \$10.00 and they could attach a sticker to each item or bag items in a clear bag. Bryan said drywall should not be accepted and suggested charging by the ¼ ton, ½ ton, and ton pick up loads. Artimovich said we are on the right track and asked Clement to research comparable prices for the ton pick up loads. Clement said the board should also discuss hours of operation and suggested 2 weekdays from 12-4 pm and some Saturday hours. Artimovich said we would need to look into a transfer station attendant for Saturday hours and not utilize Robinson or Demeritt as their wages are too high.

Robinson said he has an old plow wing at the shed that he does not use anymore and asked the board's permission to sell it. The board agreed that it should be sold for fair market value.

The board said they would like to request a public hearing for the new well sites in Epping. Clement will contact NHDES.

Motion to adjourn at 7:12 pm made by Byrne, 2<sup>nd</sup> by Christiansen; all were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT				
Date:	October 22, 2013			
<b>Citizens General Fund:</b>				
	Previous Balance:	42,119.28		
	Deposits:	29,976.20		
	Payroll:	14,478.74	DD: 8397.23	CK: 6081.51
	FICA:	3,644.85		
	A/P: Regular	192,018.83	Swasey: \$175,000	
	From MMA	150,000.00		
	TO MMA			
	Account Balance:	11,953.06		
	Interest Earned YTD:	31.85		
<b>CD's:</b>	Unrestricted Balance:	-		
<b>MMA:</b>	Unrestricted Balance:	1,191,217.45		
	Total Invested Funds:	1,191,217.45		
	Interest Earned YTD:	300.09		