

Board of Selectmen
Minutes October 18, 2016

Convened at 6:00 pm

Present: Ken Christiansen, Chair
Andrew Artimovich
Robert Mantegari
Jeffrey Bryan
David Menter

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

The following permits to be signed this week:

- Kimberly Sterl, 148 Deer Hill Road, shed: signed by Board
- April McArthur, 127 Scrabble Road, install heat pump: signed by Board
- Chris Chiumiento, 55 Spruce Ridge Drive, electrical permit to finish basement: signed by Board.

Commissioner Tom Tombarello was present to update the board on what the county commissioners have been working on since his term began. He said it is important for the taxpayers to know how the County gets their revenue and how their tax dollars are being spent. He said his first year they reduced salary by \$1M by combining or eliminating some positions. They have reduced the number of inmates and have closed a block of the jail. They built a biomass facility for \$2M and in the first year saved \$580,000 in fuel cost. Tombarello said they are also working on a \$10M renovation of the nursing home facility. They also have an RFP out to have the building plans drawn up to move the County Attorney, Registry of Deeds, and dispatch to a new facility where the piggery used to be. Tombarello thanked the board for their time.

Bryan made a motion, 2nd by Mantegari to approve the minutes of 10/11/16 as written. All were in favor.

Bryan made a motion, 2nd by Mantegari to approve the nonpublic minutes of 10/11/16 as written. All were in favor.

Brad Stevens, Albert Belanger, and Joyce Keegal were present to discuss the cemetery budget. The salary line is an increase in wage and hours. Keegal said the cy pres process is moving forward and the trustees of the trust funds are on board with the petition. Bryan made a motion, 2nd by Mantegari to approve the cemetery budget of \$8247. The motion carried with Menter abstaining as he is a Cemetery Trustee.

Gordon Wilson was present to introduce himself and let the board know that he is running for state representative.

At 6:37 pm a motion was made by Artimovich, 2nd by Mantegari to go into nonpublic sessions per RSA 91-A:3, II(b) to discuss personnel. All were in favor.

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At 6:43 pm a motion was made by Mantegari, 2nd by Christiansen to come out of nonpublic session and seal the minutes. All were in favor.

Clement said there is about \$12,000 remaining on the lease for the new fire engine. They can return up to \$10K to the town that can be used towards future capital expenses or apply it to the next payment. Lemoine said he will look into a piece of equipment for \$2,000 and the remaining will be returned to the CRF for vehicle equipment.

Clement said the expenses for IT hardware for the town office and police department is about \$20,000 per year for a 5 year replacement schedule. This includes desktops, servers, switches, and firewalls. Clement said she would like to maintain \$1000 in the equipment line for smaller items such as printers. Mantegari made a motion, 2nd by Artimovich to approve a new CRF for IT hardware. All were in favor.

HealthTrust is anticipating a 5-6% increase in premiums. If that is the case, the town's cost would increase \$1050 total. The board agreed to keep coverage status quo.

A company that sells windows and doors is looking to send 7 representatives to town to solicit door to door. Clement asked if the board wanted to issue one license for the company or one per person. Artimovich made a motion, 2nd by Mantegari for each person to apply as the police department needs to track each one individually. All were in favor.

The board reviewed the following budgets:

Information Systems

There is little change in the hardware and software support. There is big decrease in the equipment line as a new CRF will be created to hardware and equipment. The bottom line between the IT budget and the new CRF is an increase in \$2500 only. Artimovich made a motion, 2nd by Bryan to approve the information systems budget of \$31,533. All were in favor.

Health Officer

The health officer budget is level funded at \$1. Artimovich made a motion, 2nd by Bryan to approve the health officer budget of \$1. The motion carried with Mantegari abstaining as he is the health officer.

General Government

The general government budget is reduced about \$2000. Bryan made a motion, 2nd by Mantegari to approve the general government budget of \$35,627. All were in favor.

Insurance

Budget reflects 2017 rates. Property and liability coverage is transitioning to a calendar year coverage. Bryan made a motion, 2nd by Mantegari to approve the insurance budget of \$100,894. All were in favor.

Clement had the preliminary tax rate setting documents from DRA. Last year the board retained 7% which equaled \$1,008,980 in fund balance. Each ½% of fund balance is about 14 cents on the tax rate. The board typically reserves \$30K in overlay. Each \$15K accounts for 3 cents on the tax rate. Bryan made a motion, 2nd by Artimovich to reserve 6.5% and use \$557,369 to reduce taxes, add \$30K to overlay for a tax rate of \$24.25. All were in favor. The amount used to reduce taxes is a 94 cents reduction on the tax rate. Clement will complete the appropriate paper work to finalize the tax rate.

Bryan said the school board representative to the budget committee said the swasey budget will probably be flat.

Artimovich made a motion, 2nd by Bryan to approve an intent to cut on Rowell Road. All were in favor.

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Artimovich made a motion, 2nd by Menter to sign the grant for the police department for the E-ticket program. All were in favor.

Bryan made a motion, 2nd by Mantegari to adjourn the meeting at 7:03 pm. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
DATE:			10/18/2016	
Citizens General Fund:				
	Previous Balance:		21,433.95	
	Deposits:		37,097.35	
	Payroll:		17,707.55	DD: 12890.64 CKS: 4816.91
	FICA:		4,664.43	
	to Impact Fees			
	A/P: Regular		200,387.72	Swasey: \$180,000
	Void check			
	From MMA		190,000.00	
	TO MMA			
	Account Balance:		25,771.60	
	Interest Earned YTD:		25.73	
MMA:	Unrestricted Balance:		1,563,925.75	
	Total Invested Funds:		1,563,925.75	
	Interest Earned YTD:		4,491.92	