

Board of Selectmen
Minutes September 27, 2016

Convened at 6:00 pm

Present: Ken Christiansen, Chair
Andrew Artimovich
Robert Mantegari
Jeffrey Bryan

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Justin Prokocimer, 458 Middle Road, electrical permit for change of service: signed by Board.

George Hangen was present to discuss concerns over the behavior of the paving crew. He said there was one lane of South Road closed to Rte. 125 and the contractor's employees were standing in the travel lane. Hangen had stopped to ask if there could be more signage or someone to direct the traffic. No one had been noticed of the road closure or paving and that could create confusion for the drivers. The employees proceeded to curse and yell at Hangen. Hangen then left for a bit and upon returning home spotted a pickup truck with one of the contractor's employees inside. Hangen stopped and told them about his encounter earlier in the day and how unprofessional the employees were. The person Hangen was speaking to said that was him and then cursed and offered some hand gestures to Hangen. Bryan said that is unprofessional and that a subcontractor for the Town should not be behaving that way. Christiansen said we will write a letter to the contractor.

Bryan made a motion, 2nd by Mantegari to approve the minutes of 9/20/16 as written. The motion carried with Artimovich abstaining.

Bryan made a motion, 2nd by Mantegari to approve the first set of nonpublic minutes of 9/20/16 as written. The motion carried with Artimovich abstaining.

Bryan made a motion, 2nd by Mantegari to approve the second set of nonpublic minutes of 9/20/16 as written. The motion carried with Artimovich abstaining.

At 6:20 the Department Head Meeting opened.

Recreation, David Tovey

Tovey reviewed all of the programs that have run over the summer. The commission released a survey to assess the town's needs and gauge interest in new programs. They have formed 2 subcommittees as a result for an ice rink and a ski program. Tovey will be looking at a grant through the Land and Water Conservation Fund to offset costs for the splash pad. Tovey has been having Monday morning meetings with the seniors to see what their interests are for

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programming. He has also contacted UNH to discuss the potential of obtaining an intern to kick off a summer camp program.

Library, Marc Wilson and Betsy Solon

Solon said the budget is on track. She has been working with Tovey on the “Boo Fest” which will be held at the library. Solon will also be having a book mobile and bringing books to the seniors group. This will give seniors who cannot make it to the library an opportunity to obtain books.

Emergency Management, Rick Murphy

Murphy said the budget looks good. The Local Emergency Operations Plan was updated and adopted this month. He may be looking for a laptop and smart board for equipment in the coming year. Artimovich suggested a mobile menu board as well.

Planning Board, Bruce Stevens

Stevens said they will be working on some water quality testing with Dana Truslow. They are also moving forward on the Lambert property on Rte. 125.

Building Inspector, Kip Kaiser

Kaiser said he has spent about 50% of his budget and has increased revenue about \$5000 over this time last year. He will be starting a “look back” to see if any permits will need to be renewed for 2017. Looking forward the department is growing, Kaiser is averaging 29 hours a week and may be working towards more hours.

Police, Christine Belanger

Belanger said they are watching the budget. The department will need a new server in 2017. They will also be working to phase in 4 more tablets. They continue to be staffed 24/7 and most shifts overlap 4 hours (2 officers on duty). Belanger is also working on a wage study to keep our salaries comparable to other communities of our size.

Town Clerk / Tax Collector, Phyllis Thompson

Thompson said 94% of taxes have been collected. Nine hundred and thirty-one dogs have been registered and civil forfeiture fees increased by \$881.50. Just over \$1000 has been collected for OHRV registrations. Woss has completed year 2 for her certification.

Fire, Kevin Lemoine

The budget is in good shape. Lemoine said he has started working on the budget for next year. He is looking for an increase in hours for a secretary, and add 2 full timers. Lemoine said he would like to have 4 full time firefighters 6am-6pm to have coverage 7 days a week. Lemoine said he has a lot of officers leaving and not a bench of staff to fill the seats.

Conservation Commission, Karen Clement

Clement read a report prepared by Rob Wofchuck. We will be within budget and no budget changes planned for next

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year. We are working on implementing portions of the recent completed land management plans and evaluating grants to help with funding items such as trail improvements, wildlife improvements and control of invasive plant species.

That closed the department head meeting.

Clement asked if the board wanted to allow ex-spouses to maintain on the group plan. Clement said there is a state RSA that allows it for up to 36 months. HealthTrust is exempt from the requirements of the RSA because they are self-insured. They do not recommend allowing the ex-spouse but would allow it under local policy. Clement said the town has not permitted before and asked if they only wanted to allow it under a court order. The board agreed that it would only be allowed through a court order.

Christiansen said he attended the most recent TAC meeting. Two of Brentwood's projects have made the list, they have a tentative completion date of 2037.

Bill Faria was present and said he has completed a local law seminar for animal control. He is learning a lot and is enjoying his new position.

The board reviewed a memo from Glenn Greenwood regarding 154 Crawley Falls Road. Bryan made a motion, 2nd by Mantegari to order a cease and desist. All were in favor.

At 7:25 pm a motion was made by Mantegari, 2nd by Bryan to go into nonpublic sessions per RSA 91-A:3, II(b) to discuss personnel. All were in favor.

At 7:44 pm a motion was made by Bryan 2nd by Mantegari to come out of nonpublic session and seal the minutes. All were in favor.

Mantegari made a motion, 2nd by Bryan to adjourn the meeting at 7:44 pm. All were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT				
DATE:			9/27/2016	
Citizens General Fund:				
	Previous Balance:		17,662.67	
	Deposits:		36,438.04	
	Payroll:		17,414.92	DD: 12920.52
				CKS: 4494.40
	FICA:		4,607.10	
	to Impact Fees		15,035.00	
	A/P: Regular		53,442.31	
	Void check			
	From MMA		65,000.00	
	TO MMA			
	Account Balance:		28,601.38	
	Interest Earned YTD:		23.40	
MMA:	Unrestricted Balance:		2,583,469.56	
	Total Invested Funds:		2,583,469.56	
	Interest Earned YTD:		4,035.73	