

Board of Selectmen
Minutes August 25, 2015

Convened at 4:00 pm

Present: Ken Christiansen, Chair
Jane Byrne
Andrew Artimovich

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector, Kip Kaiser, had the following building permits to be signed this week:

- Mark King, 79 Dudley Road, electrical and plumbing permits for addition: signed by Board
- Bob Walsh, 7 Kadra Street, plumbing permit: signed by Board
- Don Dunbar, 11 Bartlett Road, electrical permit for generator: signed by Board
- Andrew Shore, 55 Mohawk Lane, electrical permit for generator: signed by Board.

Christiansen said to Kaiser that Clement was recommending an increase in his wage. Clement said she had a proposal she would like the board and Kaiser to consider. Clement said the original job description was for building inspection and code enforcement. She would also like to add a small component for property management. Clement said someone that could be more proactive at taking care of the municipal buildings. Byrne said not fixing things. Clement said no, she was not expecting Kaiser to make any of the repairs but to meet with the contractors and review the bids. Clement said Kaiser has the knowledge and understanding and she feels he would have better contacts to reach out to when repairs are needed. Kaiser said he would be open to it but would need to think about the time commitment. Clement said she would also propose an increase in compensation for the added responsibility. Artimovich said this should be a full board decision. Clement said she would firm up a job description for further discussion next week.

Artimovich also asked if there was any software that might be needed for inspection purposes. Clement said the new ambulance software has an inspection module that Jon True has been using for fire inspections. Kaiser said he was supposed to have permissions to access that. Artimovich said any software considered should be compatible with Patriot.

Byrne made a motion, 2nd by Artimovich for Christiansen to sign a release of a letter of credit for Mill Pond Crossing per the planning board's recommendation. All were in favor.

Byrne made a motion, 2nd by Artimovich for Christiansen to sign the annual contract with RPC for the circuit rider planner. All were in favor.

Jeff Paradis was in and said that his site was all cleaned up. He asked if the board wanted to do an inspection. Byrne said she would do a drive by. Christiansen thanked Paradis for coming in and keeping the board up to date.

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Byrne said she has a third company to provide a quote for solar. She said she will need to get the annual KWs used to order to start getting some numbers.

Clement said she will be in and out next week for personal reasons. She asked to close the selectmen's office at 2pm on Thursday. The board agreed that would be fine.

Clement said there is an unemployment appeal hearing for Gary O'Neil scheduled for Monday at 9am. Christiansen said he would attend.

Motion to adjourn at 4:31 pm made by Artimovich, 2nd by Byrne. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
DATE:			8/25/2015	
Citizens General Fund:				
	Previous Balance:		17,971.00	
	Deposits:		45,157.90	
	Payroll:		16,967.70	DD: 11767.84
				CKS: 5199.86
	FICA:		4,246.97	
	to Impact Fees			
	A/P: Regular		8,747.93	
	Void check			
	From MMA			
	Non-A/P			
	TO MMA			
	Account Balance:		33,166.30	
	Interest Earned YTD:		20.02	
CD's:	Unrestricted Balance:			
MMA:	Unrestricted Balance:		3,662,799.01	
	Total Invested Funds:		3,662,799.01	
	Interest Earned YTD:		4,374.05	