

Board of Selectmen  
Minutes July 21, 2015

Convened at 6:00 pm

Present: Ken Christiansen, Chair  
Jane Byrne  
Jeff Bryan  
Andrew Artimovich  
Robert Mantegari

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector, Kip Kaiser, had the following building permits to be signed this week:

- James Lambert, 13 Sherman Avenue, strip and re-roof: signed by Board
- Maura Mead, 19 Abbey Road, A/C unit repair: signed by Board
- Carolyn Jager, 24 Longmeadow Drive, electrical for addition: signed by Board
- Peter Michael, 44 Mill Pond Road, detached wooden deck: signed by Board.

James McGean was present to discuss extending the hours at the transfer station. He said it is not open long enough for the residents to have access. The board had discussed adding 4 hours at the last meeting. Robinson said on Tuesdays and Thursdays they will now be open 3pm to 6pm and the first Saturday of the month from 9am to 12pm.

At 6:15pm Christiansen declared the public hearing open. Theresa Walker from Rockingham Planning Commission (RPC) was present. FEMA requires each municipality to update the Hazard Mitigation Plan every 5 years. Walker has been working with department heads and elected officials over the last year to update the plan. NH Homeland Security and FEMA have reviewed the proposed plan and approved as written. Mantegari made a motion, 2<sup>nd</sup> by Byrne to adopt the Hazard Mitigation Plan as approved by FEMA. All were in favor.

Clement said Robinson had priced out some curbing for the BRC and TOB. We will need 50 6' pieces plus hardware. For concrete the cost is \$1725 and for rubber \$2066.38. The benefit of the rubber is that it will not erode from the salt in the winter, they are lighter and can moved by one person, and they do not need to be painted. Robinson said they would pick them up and store them at the highway shed in the winter so they are not damaged by the plow wings. Bryan made a motion, 2<sup>nd</sup> by Byrne to expend the money out of CRF for building maintenance for rubber curbing. All were in favor.

Laurie Loosigian, owner of Apple Annie, was present to discuss a letter of non-compliance she received from the selectmen regarding a day camp that has been running on the property. Loosigian was present at the planning board meeting last week to discuss the use of the land and zoning. As a follow up to the BOS, Loosigian said she had spoken with NH DES (licensing agency for youth camps) to determine the applicability of a youth license.

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The youth recreation camp rules (Env-Dw 901-908) require all programs that operate for at least 10 days per license year for the purpose of providing recreational activities to 10 or more youth per day to obtain a license from our Bureau. Loosigian said they have 9 children registered for each of the program.

The youth skills camp rules (Env-Wq 909) address programs which have been developed by individuals knowledgeable and experienced in the specific field or fields to impart specific skills with increasing difficulty over 3 or more consecutive days. (see Env-Wq 909.03 for this and other relevant definitions). Loosigian said an example of a skills camp would be archery, riding, swimming or basketball. She said they are not teaching a skill; they are doing farm activities.

Loosigian did not believe she met the criteria to require either license and DES said it would be there responsibility to apply for the appropriate license should it be necessary. Loosigian said part of the camp license involves the septic, water, etc. Clement said the primary component to each of these licenses is the background check for anyone coming into contact with children. Loosigian said they do have a background check policy and everyone is CPR certified.

Loosigian said the other question was if the "camp" was an allowed use. She believed that she had an approval from the planning board from March 2014 to allow this. Christiansen said at that time; they did not. Loosigian said that Clement told her that any activity that the Pratt's did would be allowed to continue. Clement said she did not say that; Clement had told Loosigian that she needed to speak with Glenn Greenwood, circuit rider planner, regarding allowed uses and call her back. Loosigian also believed that the camp would be allowed under agritourism. Christiansen said no one was aware of any camp operating on this property. Christiansen asked Loosigian to document that anyone coming into contact with children were background checked. Clement said all the youth skill camp permit requires is a certification that the background checks were performed. Clement had a document from DES that Christiansen said he would like the board to review and would follow up with Loosigian.

Claire and Cheryl Hibbard, owners of Three Ponds Campground, were present to discuss concerns over the new law that passed to tax seasonal campers. The law requires municipalities to tax non-registered campers, or campers with an add on such as a porch or deck that would make them permanent. Any recreational vehicle that is less than 8'6" wide or is registered would be exempt from taxation. Hibbard prepared a letter with her concerns over the new tax. The board reviewed the letter and Artimovich suggested they take the concerns under advisement and meet with Jim Michaud, contract assessor, to discuss this further.

Clement had the following bids for oil for the next heating season:

- Hartmann Oil \$2.26 or .24 cents over margin
- Buxton \$2.099 or .21 cents over Sprague.

Bryan made a motion, 2<sup>nd</sup> by Byrne to approve the variable rate of 0.21 cents over Sprague through Buxton Oil. All were in favor.

Clement said she had a memo from Michaud recommending notices sent to residences mainly along Rte. 125. The notice would include an application for residents to apply to have the resident taxed both land and building at a residential rate instead of the higher commercial and industrial rate. This would apply to any residence in a commercial/industrial zone that is owner occupied, is their primary residence, and has no commercial use at all. Bryan made a motion, 2<sup>nd</sup> by Mantegari to send out the notice per Michaud's recommendation. All were in favor.

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Clement asked if the board would like to hold the dedication to Steve Arkell at the Haigh Road Bridge on August 4<sup>th</sup>. Artimovich suggested we post the dedication for 6pm and then can relocate the BOS back to TOB at the conclusion of the dedication. The others agreed.

Clement said she sent a letter to Joe Gancarz requesting proof that he had at least \$2500 gross income each year from the sale of agricultural or horticultural crops grown on the land for 4 out of 5 previous years, or a use change tax can be applied. It appears from the information provided that Gancarz has met this criteria 3 out of 5 years. Clement said she has spoken to Michaud and he agrees that due to extenuating circumstances, the Town can continue to grant the current use status provided he meets the requirements in 2016. If the minimum requirements are not met in 2016, we will be required to follow Current Use laws and remove the CU land from the low tax assessment CU program. Bryan made a motion, 2<sup>nd</sup> by Byrne to allow the land to remain in current use for one more year due to extenuating circumstances provided the requirements are met in 2016. All were in favor.

Clement said the board received correspondence from Pilgrim Church weeks ago regarding the taxation of excess land. Clement and Michaud met with the property owner to discuss their concerns and they have subsequently filed an application for current use and abatement. Clement said they would like to put the excess land in current use and would like to request an abatement for "just cause" at the current use rate for 2014. Byrne made a motion, 2<sup>nd</sup> by Mantegari to approve the current use application and abatement as recommended by Michaud. All were in favor.

Clement prepared a supplemental tax warrant for the painter's school. They were not billed the 5% in the July billing due to an error with the merge. Artimovich made a motion, 2<sup>nd</sup> by Mantegari to sign the tax warrant. All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Byrne to approve an abatement for a property that went to tax lien in error. All were in favor.

Byrne made a motion, 2<sup>nd</sup> by Artimovich to approve the minutes of 6/23/15 as written. The motion carried with Mantegari and Bryan abstaining as they were not present.

Byrne made a motion, 2<sup>nd</sup> by Artimovich to approve the minutes of 6/30/15 as written. The motion carried with Mantegari and Bryan abstaining as they were not present.

Mantegari made a motion, 2<sup>nd</sup> by Bryan to approve the minutes of 7/07/15 as written. The motion carried with Artimovich abstaining as he was not present.

Robinson said Cheryl Rossman of 55 Peabody Drive would like to close a portion of the road for a block party. Mantegari made a motion, 2<sup>nd</sup> by Byrne to approve the closure as long as all property owners that are effected for fire, EMS, and police services consent. All were in favor. Byrne said the property owners should submit a letter of consent to BOS for their records.

Robinson also had a quote from Bradshaw for sand. The price is \$11.25 per ton, which is the same at 2015. Bryan made a motion, 2<sup>nd</sup> by Mantegari to approve the bid with Bradshaw. All were in favor.

Christiansen attended the commissioner's meeting last week. Christiansen said the county is looking for recommendations for the new dispatch service. Christiansen said they are also researching hiring someone for

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procurement purposes. They would like to see which towns would be interested. They are also looking at evaluating alternate energy suppliers.

At 7:05 pm a motion was made by Byrne, 2nd by Mantegari to go into nonpublic sessions per RSA 91-A:3, II(e) to discuss legal matters. Artimovich, Mantegari, Byrne, Bryan, and Christiansen were in favor.

At 7:16 pm a motion was made by Bryan, 2nd by Artimovich to come out of nonpublic session and seal the minutes. All were in favor.

Motion to adjourn at 7:16 pm made by Bryan, 2nd by Artimovich; all were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT

<b>DATE:</b>	7/21/2015		
<b>Citizens General Fund:</b>			
Previous Balance:	26,257.08		
Deposits:	105,510.09		
Payroll:	15,132.07	DD:	CKS:
		10,885.11	4,246.96
FICA:	3,790.64		
to Impact Fees			
A/P: Regular	21,111.40		
Void check			
From MMA			
Non-A/P	3,975.00		
TO MMA	63,000.00		
Account Balance:	24,758.06		
Interest Earned YTD:	15.70		
<b>CD's:</b>	Unrestricted Balance:	-	
<b>MMA:</b>	Unrestricted Balance:	4,991,775.01	
	Total Invested Funds:	4,991,775.01	
	Interest Earned YTD:	3,350.05	