

Board of Selectmen
Minutes July 19, 2016

Convened at 6:00 pm

Present: Ken Christiansen, Chair
Andrew Artimovich
David Menter
Robert Mantegari
Jeffrey Bryan

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Wayne Robinson, 420 Rte. 125, roof: signed by Board
- Mike Martin, 3 Marcotte Lane, plumbing for cabana house: signed by Board
- Tom Kunysz, 25 Commercial Drive, interior refit: signed by Board.

Joe Bird, Brian West, and Kevin Lemoine of the Brentwood Fireman's Association were present. Bird presented the town with a donation of \$84,250 from the sale of the old fire station to be placed in the CRF for replacement of fire apparatus or related equipment. Christiansen graciously accepted the donation on behalf of the town.

Chief Lemoine was present to discuss the sale of Rescue 2. He received a bid for \$12,500 for the vehicle. Artimovich made a motion, 2nd by Mantegari to accept the bid of \$12,500 for the sale of Rescue 2. All were in favor.

The board opened bids for the Town Office Roof Replacement:

- RTD Roofing - \$85,950
- HBC - \$95,200.

Bryan and Mantegari will review and send Clement their recommendation for next week's meeting. Clement will call references. The remaining members and Kaiser will review and discuss next week.

Chief Robinson and Christine Belanger were present to discuss a grant and purchase for the police department. The grant is to apply for federal funding to support the purchase of e-crash/e-citation equipment. The board reviewed the scope of the grant and the application. Mantegari made a motion, 2nd by Artimovich to approve the support and approve the application as written. All were in favor.

Belanger presented the board with 2 quotes for a tablet to be used in the new cruiser. Belanger said the cruiser will need a tough book or tablet, the preference being a tablet. The quotes were comparable in price. Artimovich said they are military specifications. Belanger said it is rugged, more compact, and lights up at night without the use of the dome light. The cost is \$6148. There is \$1384 in encumbered funds that can be used towards this. There is \$3800 in impact fees and \$958 will need to be out of the police budget. Belanger said she is confident that she can find the money in the

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budget even with the unexpected insurance costs. Bryan made a motion, 2nd by Mantegari to approve the purchase of \$6186, expend \$3800 out of impact fees, and the remainder out of the police budget. All were in favor.

Robinson said he paved Shannon Way today. He will be paving the Fremont side of South Road, Mary Vey Drive, and Dalton Road this week. Robinson will also work to get a quote on topping Pickpocket Road and Scrabble Road. Robinson said he will also need to repair the parking lots at the town office and BRC. Christiansen said the trash was not picked up on Shannon Way today and asked that he work with Clement on future paving projects to coordinate trash collection and paving.

Robinson said Nick Frotton used to mow seasonally for the town and would like to apply for the full time position. The board agreed that the position should be posted, Frotton is welcome to apply, and the best candidate for the position will be chosen. Devenish would like to stay on part time and help out on occasion or plowing. The board agreed that was fine. Clement said received some feedback that the salary was not commensurate with the duties and responsibilities for the full time position. Clement will work with Wayne on updating the job description. Menter said the cemetery trustees will be coming in at budget time and proposing that the cemetery mowing be done by the superintendent. That will free up the highway department.

Artimovich made a motion, 2nd by Mantegari to approve the minutes of 7/5/16 as written. The motion carried with Bryan abstaining.

Bryan made a motion, 2nd by Menter to approve the public minutes of 7/12/16 as written. The motion carried with Artimovich abstaining.

Mantegari made a motion, 2nd by Menter to approve the nonpublic minutes of 7/12/16 as written. The motion carried with Artimovich abstaining.

Bryan made a motion, 2nd by Artimovich to require full time CDL drivers to hold a valid medical card. The Town will cover the cost of the medical card. Call firefighters with a valid CDL shall maintain a medical card. The Town will cover the cost of the medical card unless the CDL and medical card is required for their regular full time position outside of the Town. Initial examinations for a medical card must be obtained by 9/1/16. All were in favor.

There was no evidence found of the pagonia habitat on Prescott Road. There will a meeting on 9/20/16 to discuss Prescott Road with the residents.

Primex conducted an inspection of the playground at the BRC. The only deficiency noted was the level of surface material. The highway department measured the area and estimate 126 yards of material. The cost will be about \$2500. Bryan said he will contact Brentwood Distribution.

At 7:00 pm a motion was made by Mantegari, 2nd by Menter to go into nonpublic sessions per RSA 91-A:3, II(a) to discuss employee matters. Bryan – aye, Mantegari – aye, Artimovich – aye, Menter – aye, Christiansen – aye; the motion carries.

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At 7:14 pm a motion was made by Artimovich, 2nd by Mantegari to come out of nonpublic session and seal the minutes. Bryan – aye, Mantegari – aye, Artimovich – aye, Menter – aye, Christiansen – aye; the motion carries.

Christiansen said he will meet with the Recreation Commission to see if they will take over the 4th of July Parade.

Clement said the Bobil property still has not been cleaned up. The last notice said we would file in Superior Court with fines of \$275 per day. Artimovich made a motion, 2nd by Bryan to have counsel file with the court. All were in favor.

Mantegari will inspect the property to see if there is any action under the Health Officer's jurisdiction.

Buxton has offered \$0.21 cents over Sprague or \$1.899 locked in. Artimovich made a motion, 2nd by Mantegari to lock in oil with Buxton at \$1.899 a gallon. All were in favor. Artimovich suggested asking if this offer can be extended to town employees as a benefit.

Mantegari made a motion, 2nd by Menter to approve the vehicle policy as amended. All were in favor.

Artimovich made a motion, 2nd by Menter to sign the warrant for unlicensed dogs. All were in favor.

Artimovich made a motion, 2nd by Mantegari to approve policy R13 in the police SOP as amended. All were in favor.

The board reviewed attachment C for the evaluation of the contractor and consultant for the reconstruction of the Crawley Falls Bridge. Mantegari made a motion, 2nd by Bryan to sign Attachment C as written. All were in favor.

Mantegari made a motion, 2nd by Artimovich to adjourn the meeting at 7:29 pm. All were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT

DATE:	7/19/2016		
Citizens General Fund:			
Previous Balance:	100,998.18		
Deposits:	61,020.78		
Payroll:	17,366.67	DD: 13,025.84	CKS: 4,340.83
FICA:	4,593.57		
to Impact Fees			
A/P: Regular	259,872.61	Bond Payment \$218,319.25	
Void check			
From MMA	140,000.00		
TO MMA	-		
Account Balance:	20,186.11		
Interest Earned YTD:	13.40		
MMA:			
Unrestricted Balance:	5,112,055.04		
Total Invested Funds:	5,112,055.04		
Interest Earned YTD:	2,621.21		