

Board of Selectmen
Minutes June 19, 2012

Convened: 6:00 pm

Present: Andrew Artimovich, Chairman
Jeff Bryan
Jane Byrne
Michael Hubbard
Ken Christiansen

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Overtime was no overtime this pay period.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Christiansen made a motion, 2nd by Hubbard to approve the public minutes of 06/05/12. All were in favor.

Hubbard made a motion, 2nd by Byrne to approve the nonpublic minutes of 06/05/12. All were in favor.

Supervisor training for the Drug and Alcohol Policy will be 6/20/12 from 1-3 at the town office.

Clement asked to close the office on July 5th. Bryan made a motion, 2nd by Hubbard to close the Selectmen's and assessor's office on July 5th. All were in favor. All town offices will be closed on July 4th.

An intent to cut on Fralic's property on Ole Gordon Road was signed by the board.

There is a unit out of compliance with their recorded site plan on Commercial Drive. The tenant is storing items outside and along the south side of the unit. Clement prepared a memo to the property owner asking them to comply with their site plan within 10 days; the memo was signed by the board.

Building Inspector Gil Tuck was in to have the following permits signed:

- Steven Belanger, 97 Crawley Falls Road, car port: signed by Board
- Della Hett, 284 South Road, bathroom renovation: signed by Board.

Rob Wofchuck was in to discuss a federal grant opportunity through UNH Stormwater Center. They are looking for 3 towns to get \$200,000 each as part of the grant to evaluate how money could be saved if projects were completed through a watershed opposed to each town spending money independently. Wofchuck said it would require time in meetings to meet with the Stormwater Center as it is part of a research project. The project would identify all of the hot spots in town, and the town would be able to determine which projects they would want to move forward with. Bryan asked if a problem was identified and the resolution exceeded the \$200,000 what would be the town's obligation. Wofchuck said there is no requirement for the town to make any of the repairs identified. However, if the town decided to complete a project identified by the Stormwater Center, the town would then be required to maintain the project in the future. Hubbard asked if the project could be used to create baselines to measure which projects had a positive impact relative to Great Bay and the pollutants generated from this town. Wofchuck said that would cost \$9000-\$10000 annually and did not think that could be included in this grant. This grant would generate the baselines

Board of Selectmen
Minutes June 19, 2012

for impervious surfaces and how much run off is deposited into the river. Bryan made a motion, 2nd by Christiansen to support this grant opportunity. All were in favor.

The board reviewed job descriptions for full time and call firefighters. Byrne recommended breaking out the EMT responsibilities in the call firefighter description and create one for a call firefighter and one for a call EMT. Christiansen made a motion, 2nd by Hubbard to approve the call and full time job descriptions as amended. All were in favor.

Christiansen reviewed the police departments SOP and did not see anything that alarmed him. Clement said many of the policies are from LGC and the rest Heather Newell has reviewed. Christiansen made a motion, 2nd by Bryan to adopt the PD's SOP. Christiansen, Bryan, Artimovich, and Byrne were in favor. Hubbard abstained.

Byrne mentioned that Robinson will be at Fort Devens on Wednesday to pick up 60KW government surplus portable generator. There is no cost for the equipment but the equipment needs to be kept for at least a year.

Duane mentioned that NRRRA is coming up with a proposal to find the least expensive option to develop a transfer station. He has started pricing out compactors, balers, and bins for a transfer station. Byrne said if the town is considering developing the site they should plant the arborvitae on the property line to protect the homes that abut the shed on Lebreaux Street. Artimovich said before we invest too much time into this, the board would need to see what the town wants to do as it would require a town meeting vote. Bryan said the current contract expires before the next town meeting; the board will need to decide whether or not to sign a one or three year contract. Bryan said taxes are not likely to increase this year as we have received over \$150,000 in land use change tax. Christiansen said that at the last school board meeting they discussed returning approximately \$100,000 to the town.

Duane said there are trucks parked on Smith Road and they are damaging the roadway. Artimovich said the fire department needs access to the roadway for emergency vehicles. Christiansen made a motion, 2nd by Bryan to send a memo to Chief Robinson to see if there is illegal parking on the roadway and if they deem the oil to be hazardous the fire department should be contacted. All were in favor. Bryan also asked Clement to bring a map of Smith Road to the next meeting.

Byrne mentioned that Phyllis thinks the BRC is too small for the presidential election and would like to explore the option of using the fire station. Artimovich said the ambulance needs to be stored in a climate controlled environment or be running all day. Bryan asked to see the registered voters list from the last election, how many residents voted, and compare that to the number of registered voters at the current time. Bryan also suggested opening the lower level of the BRC, which would require 2 selectmen to be on site at all times.

A motion was made Byrne and seconded by Hubbard to go into nonpublic session per RSA 91-A:3, II(a) to discuss employee matters. Hubbard, Byrne, Christiansen, Artimovich, and Bryan were in favor.

After a brief discussion Christiansen made a motion, seconded by Bryan, to come out of nonpublic session and seal the minutes. Artimovich, Christiansen, Byrne, Hubbard and Bryan were in favor.

Board of Selectmen
Minutes June 19, 2012

Christiansen asked what Jim wants. Clement said he asked why the old fire station is not municipal property; that property was deeded to the fireman's association (a private organization) and is not the property of the town. Bryan said the town did pay the electricity and heating bills but those expenses were part of the fire department's budget voted on at town meeting. Any major repairs or maintenance was done through volunteers of the fireman's association.

Motion to adjourn at 7:20 pm made by Christiansen, 2nd by Byrne; all were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
Date:	June 19, 2012			
Citizens General Fund:				
	Previous Balance:	8,039.95		
	Deposits:	608,560.61		
	Payroll:	15,940.96	DD: 7397.75	CK: 8543.21
	FICA:	3,651.72		
	A/P: Regular	13,565.68		
	Non A/P			
	to Impact Fees	5,104.00		
	From MMA			
	TO MMA	570,000.00		
	Account Balance:	8,338.20		
	Interest Earned YTD:	32.45		
CD's:	Unrestricted Balance:	-		
MMA:	Unrestricted Balance:	1,377,510.45		
	Total Invested Funds:	1,377,510.45		
	Interest Earned YTD:	404.33		