

Board of Selectmen  
Minutes April 21, 2015

Convened at 6:00 pm

Present: Ken Christiansen, Chairman  
Jeffrey Bryan  
Jane Byrne  
Andrew Artimovich  
Robert Mantegari

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Artimovich made a motion, 2<sup>nd</sup> by Bryan to send flowers to the County in honor of Sheriff Downing. All were in favor.

Building Inspector, Kip Kaiser, had the following building permits to be signed this week:

- Highland Hardwoods, 407 Rte. 125, solar panels: signed by Board
- Trendezza LLC, 3 Kennedy Circle, plumbing permit for new home: signed by Board
- John Belmonte, 45 Mill Pond Road, electric retrofit: signed by Board
- Tony Cemetery, Middle Road, electrical permit: signed by Board.

Chief Robinson was present and said the police department completed the oral boards and would like to extend a conditional letter of offer to two candidates. One is full time certified and graduated from the Academy in August of 2014. The other will need to be certified. Mantegari made a motion, 2<sup>nd</sup> by Byrne to hire Jared Arsenault and Kenneth Gauthier contingent on a satisfactory background and drug screen. All were in favor.

Robinson said we also completed interviews for the part time highway position. Robinson would recommend Dave Devenish. Devenish has a CDL A and experience in the field. Mantegari made a motion, 2<sup>nd</sup> by Christiansen to hire Devenish contingent on a satisfactory background and drug screen. All were in favor.

Mantegari said at the conservation commission meetings there have been a lot of complaints regarding ATV's and 4 wheelers on Rowell Road East and Ole Gordon Road. These roads are class VI roadways and not maintained by the Town. Robinson said he will go over and take a look. Byrne stated that she will research what is allowable on Ole Gordon as a portion is a Municipal Trail.

Bryan made a motion, 2<sup>nd</sup> by Mantegari to approve the public minutes of 04/07/2015 as written. The motion carried with Bryan abstaining as he was not present.

Clement said NH Dept. of Safety E911 needs an updated form for the authorized users of the Emergency Notification System. In 2013, the contacts were listed as Wayne Robinson and Karen Clement. Clement asked if the board wanted to keep it the same or change it to Robinson and Chief Lemoine. Bryan suggested they keep as is. Bryan made a motion, 2<sup>nd</sup> by Mantegari to name the authorized users for ENS as Robinson and Clement. All were in favor.

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Bryan made a motion, 2<sup>nd</sup> by Mantegari to renew the agreement with the New England Blacksmith's for one year. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Artimovich to approve an abatement for 19 Michael Bennett Road per Michaud's recommendation. The condition of the home is being changed from good to fair. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Byrne to approve an abatement for 55 Spruce Ridge Drive per Michaud's recommendation. The basis for the abatement is an adjustment of finished square footage. All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Artimovich to approve an abatement for Mill Pond Crossing. The building is common property and the assessment is inherent within each unit of the development. All were in favor.

Artimovich made a motion, 2<sup>nd</sup> by Mantegari to approve the abatement for Three G per Michaud's recommendation. The land is common land and should have a cluster exemption as part of the subdivision approval for Spruce Ridge. All were in favor.

Byrne made a motion, 2<sup>nd</sup> by Mantegari to sign the land use change tax warrant. All were in favor.

Clement said Michaud would recommend approving the 95% educational exemption for Finishing Trades. They have also requested the Town waive the requirement for the voluminous material that is currently being submitted biennially until 2020, the year of the next revaluation. Michaud would recommend allowing this but reserving the right to request the information at any time if the Town believes the use of the building has changed. Artimovich made a motion, 2<sup>nd</sup> by Byrne to approve the exemption. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Mantegari to approve 2 veteran's credits as the applicant's meet all applicable criteria. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Artimovich to approve an elderly exemption as the applicant meets all applicable criteria. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Mantegari to deny an elderly exemption as the applicant exceeds income limitation. All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Byrne to sign the contract for Century Consulting (Jim Michaud) for the revaluation. All were in favor.

Clement said she sent the letter from Mill Pond Crossing to NH Municipal for a review. Bryan made a motion, 2<sup>nd</sup> by Mantegari to sign a letter in response as approved by NHMA. All were in favor.

Clement had the capital assets policy reviewed by NHMA and Plodzik and Sanderson. Bryan made a motion, 2<sup>nd</sup> by Mantegari to adopt the policy as prepared. All were in favor.

Clement had the social media policy reviewed by PLT employment hotline. Artimovich made a motion, 2<sup>nd</sup> by Mantegari to adopt the policy as prepared. All were in favor.

Clement said Gary O'Neil has resigned. She would like to restructure the position and make it strictly cleaning. The way the position is designed now, it draws candidates that are "handy" but that is such a small component of the position.

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The cleaning is the priority and has needed a lot of babysitting. Bryan made a motion, 2<sup>nd</sup> by Mantegari to advertise for a cleaning position. All were in favor.

Clement said she has received a quote from Seacoast Business Machine and Ricoh for a 48 month lease for a new copier.

<u>Vendor</u>	<u>SBM</u>	<u>Ricoh</u>
<b>Model</b>	M365N	MP
<b># Copies</b>	60000	3054
<b>B/W Overage</b>	0.006	60000
<b>Color Copy</b>	0.05	0.0068
<b>Staple</b>	Yes	0.052
<b>OCR</b>	Yes	Yes
<b>B/W Cost</b>	137	Yes
<b>Color Cost</b>	167	197

**Term 48 Months**

Bryan made a motion, 2<sup>nd</sup> by Mantegari to approve a 48 month lease with Seacoast Business Machine for \$167 per month. All were in favor.

Clement asked if the board wanted to have a department head meeting on May 5<sup>th</sup> or 19<sup>th</sup>. The board agreed on the 19<sup>th</sup> and asked Clement to invite Paul McFarland, Deputy EMD, to attend.

Clement said there were materials distributed at school district meeting and it was not clear who had approved the publication. Doug Cowie, school moderator, had asked what the board would allow to be distributed at town meeting. Bryan said that is the purview of the moderator. Christiansen said anything may be distributed outside but not in the actual meeting room. Byrne asked Clement to research to see if there is an RSA that speaks to this issue.

Clement said Dubois and King will not be preparing the ROW acquisition for Prescott Road. She has reached out to Walter Mitchell for assistance. Clement was looking for clarification if the board wanted a land acquisition or an expanded right of way easement. Byrne asked to clarify with Mitchell if they move forward with the ROW easement that the town still owns the road. Mantegari made a motion, 2<sup>nd</sup> by Bryan for a ROW easement. All were in favor.

Larissa Claar and Luke Wellington, journalism students, were present for the duration of the meeting to observe a public meeting for their case studies.

Motion to adjourn at 6:50 pm made by Mantegari, 2<sup>nd</sup> by Bryan; all were in favor.

Respectfully submitted,

Karen Clement