

Board of Selectmen
Minutes April 8, 2014

Convened at 6:00 pm

Present: Ken Christiansen, Chairman
Jeffrey Bryan
Jane Byrne
Andrew Artimovich
Robert Mantegari

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Bryan made a motion, 2nd by Byrne to approve the public minutes of 04/01/2014. All were in favor.

Bryan made a motion, 2nd by Byrne to approve the nonpublic minutes of 04/01/2014. All were in favor.

Building Inspector Gil Tuck had the following building permits to be signed:

- Nordins LLC, 67D Rte. 27, 2 signs: signed by Board
- Kate and Jeff Donald, 83 Middle Road, 14 X 14 hoop house: signed by Board
- Jeffrey Jones, 231 South Road, in law apartment in cellar: signed by Board
- Continental Paving, Rte. 125, temporary electrical for trailer: Byrne made a motion, 2nd by Mantegari to sign the permit but waive the fee as it is for NHDOT. All were in favor.

Matt Low, Josif Bicja, and David Foster all from Hoyle Tanner and John Bousquet and Chris Merrifield from RM Piper were present for a pre-construction meeting for the Crawley Falls Bridge. Bicja said that he would be the main contact at Hoyle Tanner overseeing the construction phase of the project and Foster will be the project representative on site. Bicja defined the scope of the project, the permits required to precede, the construction schedule, and the process for invoices and payments.

Byrne made a motion, 2nd by Bryan for Christiansen to sign the construction agreement with RM Piper as prepared by Hoyle Tanner. All were in favor.

Bicja presented the Notice to Proceed which defined the timeframe for construction to commence on 4/8/14 with substantial completion by August 9th. Bousquet said he has not put any subcontractors under agreement yet. NH DOT required the construction agreement with the Town be signed prior to any agreements with the subcontractors to be initiated. Bicja said he would edit the Notice to commence 4/21/14 and the final completion dates to follow. Bryan made a motion, 2nd by Byrne for Christiansen to sign the amended Notice to Proceed once received by Clement. All were in favor.

Byrne made a motion, 2nd by Artimovich for Christiansen to sign the NHDES Wetlands Permit. All were in favor.

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Construction is set to begin on 4/21/14, with substantial completion within 123 consecutive calendar days and final completion within 151 consecutive calendar days. Monthly meetings will be held after construction begins with RM Piper, Hoyle Tanner, and Bryan who will represent the BOS. Any change orders will require the justification, sketches, cost breakdown, and approval from all parties (including NHDOT). Invoices for payment will be submitted to Foster monthly. All invoices will need to be notarized and approved by Hoyle Tanner before submitting to the Town.

Sarah McGregor was present from Dragon Mosquito to follow up on concerns expressed by residents at town meeting. McGregor explained all the products that her company uses and the toxicity levels of each. Any chemical used in town is listed on the Public Notice posted at the town office and is also available on the selectmen's page of the town website. McGregor had also prepared a graph to compare the toxicity level of the chemicals used in comparison to household items consumers use every day like coffee, aspirin, and table salt. McGregor said Brentwood has a fairly conservative approach to mosquito control and only authorizes a spray if a positive testing for diseased mosquitos is identified by the state labs. On average only 1 spray is done per year. Mantegari asked about the organic farm by the school. McGregor said they are very conscientious about the organic certification and when they spray at the school they use a back pack sprayer which dispenses larger droplets to control where the insecticides are applied. All sprays are also conducted at night and when the wind is at a minimum to control drift. McGregor notifies all registered beekeepers and suggested anyone not registered contact her through the website or twitter. She posts updates frequently to inform residents of test results or spraying activity. Byrne said the Town is not trying to eradicate the mosquito population but to control the diseased ones. Wofchuck asked how the effectiveness of the sprays is monitored if it is applied in such an isolated area. McGregor said the pools are monitored after and a decline in the population is generally maintained for 3 weeks. McGregor also mentioned that 0.3 gallons of insecticide was used in Town last year. Clement pointed out that last year there were 2 sprays done at the BRC and Swasey School. Several residents that expressed concerns at town meeting were present and stated that if the Town has to spray, the approach in which it being done no longer concerns them.

Phyllis Thompson said she has regretfully accepted the resignation of Jane Byrne after 13 years of service in the town clerk's office. Thompson has prepared an ad and will work with Clement on posting the job opening.

Clement said she has researched establishing a fee schedule and RSA 41:9a grants the selectmen the authority to do so. The RSA needs to be adopted at Town Meeting and then a public hearing would need to be held to establish or amend any fee schedule. Clement said she checked with NHMA to see if there was another RSA that would grant the right to set the schedule now and then pass RSA 41:9a next March; but unfortunately there is not.

Next week the board will take updated photos for the website.

Rick Murphy, EMD is working with RPC to update the Hazard Mitigation Plan. He has asked for a representative from the BOS and PB to work through this process. The first meeting will be 4/21/14 at 9:00am. Christiansen and Artimovich will both attend.

Clement said the engineers for the Green Infrastructure Project should have design completed with engineered plans in 2 weeks.

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Byrne made a motion, 2nd by Mantegari to sign the worker's compensation policy as discussed last week. All were in favor.

Clement had updated pricing for the new truck for the Highway Shed. Robinson would recommend the International truck at \$79,300 with body and plow wing at \$60,785 for a total of \$140,085. Byrne asked if any other quotes were obtained. Clement said Robinson had gotten 3 quotes back during budget season and this was just an updated pricing option for his recommendation.

Bryan asked if the Board wanted to reconsider selling the 2006 SUV. He said they could fix it and use it for few more years. Artimovich did not think it was worth the money to fix as it was going to need \$2-3000 worth of repairs. Bryan said the SUV was still worth at least \$5,000. Mantegari said the rough trade value was \$7550 with the average at \$8825. The board decided to table both discussions on a new truck and the sale of the old cruiser until next week to see what Robinson would recommend.

Motion to adjourn at 7:45pm made by Mantegari, 2nd by Byrne; all were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
Date:	April 8, 2014			
Citizens General Fund:				
	Previous Balance:	20,120.16		
	Deposits:	63,441.94		
	Payroll:	14840.35	DD: 9311.17	CK: 5529.18
	FICA:	3,902.99		
	to Impact Fees	20,415.22		
	A/P: Regular	198,142.11	Swasey: \$150,000	
	From MMA	175,000.00		
	TO MMA			
	Account Balance:	21,261.43		
	Interest Earned YTD:	4.84		
CD's:	Unrestricted Balance:	-		
MMA:	Unrestricted Balance:	1,648,827.20		
	Total Invested Funds:	1,648,827.20		
	Interest Earned YTD:	79.26		