

Board of Selectmen
Minutes February 11, 2014

Convened at 6:00 pm

Present: Andrew Artimovich, Chairman
Jeffrey Bryan
Jane Byrne
Ken Christiansen

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Christiansen made a motion, 2nd by Byrne to approve the public minutes of 02/04/2014. Christiansen, Byrne, and Artimovich were in favor. Bryan abstained as he was not present.

Building Inspector Gil Tuck had the following building permits to be signed:

- Brian Kling, 147 Deer Hill Road, demolition permit: signed by Board.

Byrne made a motion, 2nd by Bryan to appoint Artimovich to the ZBA for 3 years. Bryan, Byrne, and Christiansen were in favor. Artimovich abstained.

Christiansen made a motion, 2nd by Byrne to sign the election warrant. All were in favor.

Clement had an invoice for the Union Leader for \$586.96 for the advertising costs for the construction bid for Crawley Falls Bridge. She also had an invoice from Hoyle Tanner for \$3398.10 for bid phase services. Bryan made a motion, 2nd by Byrne to pay both invoices out of the CR for bridge repair. All were in favor.

Clement said she spoke with Donna Buxton and was able to break the contract for gas and diesel. Clement set up automatic delivery with Hartmann Oil at 23 cents over rack to fill the contract for the remainder of the year.

Clement said on most weeks she has reached 38 hours by end of day Thursday and ends up working 4 hours on Friday. She carries the comp time to offset the budget and wanted to work 40 hours Monday thru Thursday, and only Fridays as needed. The office hours will be maintained as Thorsell will be here to open. Bryan said 40 is 40 and the board agreed that was fine. Clement asked if she wanted to do any work from home such as minutes (an hour or two), if that would be acceptable or if the board wanted her to be physically in the office for 40 hours. Artimovich said if you're working you're working. The others agreed that would not be a problem. Byrne said the position should be salaried because 40 hours or more, Clement has to work until the job is done. Artimovich said they could consider that at budget time and Bryan added that if the position went salary the expectation would be a 48 hour work week.

Byrne made a motion, 2nd by Bryan for Artimovich to sign the drug forfeiture agreement. All were in favor.

Bryan said it will take 4 weeks to get the construction started after town meeting. The project would be concluded about mid-October and our wetlands permit expires 10/31/14. Bryan said in the construction phase agreement with

Board of Selectmen
Minutes February 11, 2014

Hoyle Tanner, there is an estimate of all construction costs and asked for that to be updated with real numbers. Christiansen asked for all of the information to be put together for town meeting. Bryan asked that all costs be calculated to include the legal costs to obtain the easements, the cost of the easements, and all funds paid to Hoyle Tanner thus far. Bryan said the big concern with the budget committee is where the funding is coming from. Clement said 80% of all costs expended to date will be reimbursed once the state gets the notice to proceed, which will be forthcoming following a favorable vote at town meeting. The state will also forward 40% of construction costs at that time with the remaining 40% to be paid upon conclusion of the project. Bryan asked what the timeframe was for reimbursement. Clement said Low from Hoyle Tanner said that 30-60 days is not unreasonable; therefore receiving reimbursement before the year's end is not unrealistic. Clement asked if this is the case would the board want to pursue a grant anticipation note. Bryan said he did not think that was necessary. Artimovich asked if the budget committee did not recommend, what amount would apply to the 10 percent limitation. Clement said the full \$990,000 even though the majority of that is being reimbursed. The DRA bases everything on gross appropriations.

The board discussed the order of the articles for town meeting. Bryan made a motion, 2nd by Byrne to sign the town meeting warrant. All were in favor.

Bryan asked how the heat was working. Clement said she has been tracking the temperatures but is not finding a trend. She said they are not finding a difference on the east or west wing with the new furnace on the south wing. The temperature is still rising to 78 degrees when the thermostats are set at 72. Artimovich said we should have it looked at again because it has to be costing money in fuel. Bryan said he will call Bruce in the morning.

Christiansen asked about the lights at the Grange. Clement said they are all installed and in working order.

The SB2 hearing for the Town and School will be 2/18/14 at 6pm during the BOS meeting.

Motion to adjourn at 6:45 pm made by Christiansen, 2nd by Byrne all were in favor.

Respectfully submitted,

Karen Clement

Board of Selectmen
Minutes February 11, 2014

WEEKLY TREASURER'S REPORT				
Date:	February 11, 2014			
Citizens General Fund:				
	Previous Balance:	14,152.00		
	Deposits:	52,480.62		
	Payroll:	14131.5	DD: 7912.49	CK: 6219.01
	FICA:	3,587.08		
	to Impact Fees			
	A/P: Regular	79,644.81		
	From MMA	45,000.00		
	TO MMA			
	Account Balance:	14,269.23		
	Interest Earned YTD:	1.88		
CD's:	Unrestricted Balance:	-		
MMA:	Unrestricted Balance:	3,281,282.32		
	Total Invested Funds:	3,281,282.32		
	Interest Earned YTD:			