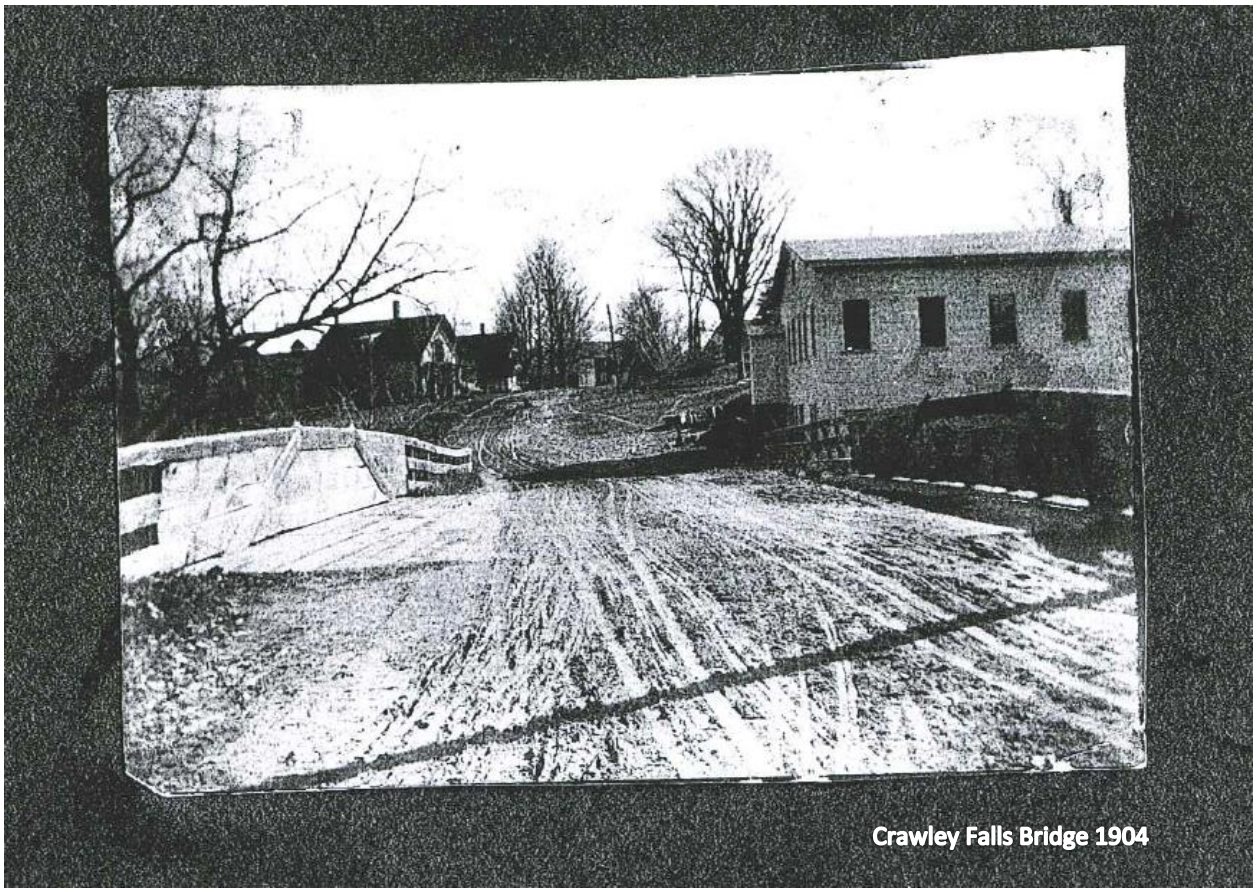
Town of Brentwood Annual and School District Reports


Crawley Falls Bridge 1904

For the year ending December 31, 2013

Dedication 2013

Martha Clark

Martha became a Supervisor of the Checklist in 2002 joining the late Joanne Allison and Mary Clancey. During Martha's time there were significant changes occurring with the New Hampshire state election process. At the time, there was a new electronic data base system being introduced and taking the place of the paper system that managed the voter checklist. This new, and current process, required many hours of training, sending voter records to the State, and adapting to a whole new system and language for the voting system. This new system (ElectioNet) was activated for use in 2006.

Martha was committed and diligent in taking on the tasks and responsibilities as Supervisor of the Checklist. With the initiation of a new state wide system, she contributed many hours of her free time transferring paper records to the electronic format. In addition, she was continually improving her knowledge and finding the best ways to navigate the ElectioNet system to ensure that our town was in line with state requirements.

Over time, Martha has been steadfast in her position as a Supervisor of the Checklist and contributed a great amount of time and effort supporting her fellow supervisors and the community of Brentwood. During her time she has provided insight and structure to various procedures we currently use during our election process and managing the voter checklist.

Although we will still see Martha on occasion in and about the town, her presence will be missed by her fellow Supervisors of the Checklist, the Town Office, and many others who had the opportunity to work with her. She has been, and will continue to be a valuable asset to our community.

We wish you the very best in your future endeavors!

TABLE OF CONTENTS

TOWN OFFICERS..... 1
REPORT OF THE SELECTMEN..... 4
ELECTION WARRANT..... 5
TOWN MEETING WARRANT..... 7
REPORT OF 2013 MEETING 11
REPORT OF 2013 ELECTIONS..... 16
SCHEDULE OF TOWN PROPERTY..... 17
2013 STATEMENT OF APPROPRIATIONS..... 18
SUMMARY INVENTORY OF VALUATION..... 19
FINANCIAL REPORT..... 20
AUDITOR'S REPORT..... 21
TOWN CLERK'S REPORT..... 30
TAX COLLECTOR'S REPORT..... 31
UNREDEEMED TAXES REPORT..... 34
IMPACT FEE & REVOLVING ACCTS..... 35
DETAILED STATEMENT OF RECEIPTS..... 36
DETAILED STATEMENT OF PAYMENTS..... 38
SALARIES..... 51
REPORT OF THE TREASURER 53
MARY E BARTLETT MEMORIAL LIBRARY.... 54
PLANNING BOARD REPORT 56
REPORT OF BRENTWOOD FIRE DEPT..... 57
REPORT OF THE CHIEF OF POLICE..... 58
REPORT OF THE BUILDING INSPECTOR..... 60
BRENTWOOD HIGHWAY REPORT..... 61
CEMETERY TRUSTEES REPORT..... 62
RECREATION REPORT..... 63
CONSERVATION COMMISSION..... 64
LRAC ANNUAL REPORT..... 66
TRUSTEE OF TRUST FUNDS REPORT..... 67
SRRDD 53B REPORT 68
MOSQUITO CONTROL REPORT..... 69
PROPOSED 2014 BUDGET..... 70
SCHOOL OFFICERS..... 74
REPORT OF SCHOOL MEETING..... 75
SCHOOL WARRANT..... 76
BRENTWOOD SCHOOL ANNUAL REPORT.... 81
BRENTWOOD SCHOOL STAFF..... 83
STATISTICAL DATA..... 84
SCHOOL CALENDAR..... 85
SCHOOL BUDGET..... 86
EXETER REGION COOPERATIVE DISTRICT.... 97
VITAL RECORDS..... 131

TOWN OFFICIALS, 2013

SELECTMEN:

ANDREW ARTIMOVICH, CHAIRMAN	2014
JEFFREY BRYAN	2014
JANE BYRNE	2015
KEN CHRISTIANSEN	2015
DAVID MENTER	2016

MODERATOR:

RICHARD CHAMBERLAIN	2014

TOWN CLERK/TAX COLLECTOR:

PHYLLIS THOMPSON	2015
SHARON COPELAND, DEPUTY	

SUPERVISORS OF THE CHECKLIST:

MARY CLANCEY	2018
MARTHA CLARK	2014
CHARLES WILLIAMSON	2016

BRENTWOOD CEMETERY TRUSTEES:

AL BELANGER	2014
DAVID MENTER	2015
BRADLEY STEVENS	2016

MUNICIPAL BUDGET COMMITTEE:

ELYSE SEELEY, CHAIRMAN	2016
ROBERT MANTEGARI	2014
KRISTA STEGER	2014
WILLIAM FARIA	2015
JOHN LYON	2015
MALCOLM ALLISON	2016
DIANNE VOSGIEN	SCHOOL BOARD REP
JEFFREY BRYAN	SELECTMEN'S REP

LIBRARY TRUSTEES:

EUGENE ORCUTT	2016
DON PETTERSON	2014
MARC WILSON	2014
DOUGLAS MANSFIELD	2015
ROBERT GILBERT	2015
JAMES CLARK, ALT	2014
LYNN AUSTIN, ALT	2014

TRUSTEE OF TRUST FUNDS:

JULIE AVANT, BOOKKEEPER	2015
ROGER CROSBY	2016

BRENTWOOD PLANNING BOARD:

BRUCE STEVENS, CHAIRMAN	2016
ROBERT WOFCHUCK	2014
ROBERT MAGNUSSON	2014
KEVIN JOHNSTON	2015
DOUG BRENNER	2016
STEVEN HAMILTON	2015
JANE BYRNE, SELECTMEN'S REP	
KATHY ST. HILAIRE, ALT	2014
MARK KENNEDY, ALT	2015

ZONING BOARD OF ADJUSTMENT:

ANDREW ARTIMOVICH	2014
MICHAEL HUREAU, CHAIRMAN	2015
ROBERT GILBERT	2016
KEN CHRISTIANSEN	2015
DOUG COWIE	2015
BRUCE STEVENS, ALT	2015

CONSERVATION COMMISSION:

ROBERT WOFCHUCK, CHAIRMAN	2014
DOUGLAS COWIE	2014
JODY KAUFMAN	2014
HEATHER DUDLEY-TATMAN	2014
HEATHER GILBERT	2015
EMILY SCHMALZER	2015
REID BUNKER, ALT	2014
VICTOR SCHMALZER, ALT	2014
JEFFREY DONALD, ALT	2016

BRENTWOOD RECREATION COMMISSION:

MARGARET DULLEA, DIRECTOR	
CHRISTINE BELANGER (JAN-JUN)	2014
ROBERT REGAN	2015
VALERIE ROGERS	2016
ROB BERGIN	2016

TOWN ADMINISTRATOR:	KAREN CLEMENT
POLICE DEPARTMENT:	WAYNE ROBINSON, CHIEF DAVID ROY, LT HORACE WOOD, SGT RANDAL FROTTON, SGT STEVE ARKELL, ACO
BRENTWOOD FIRE DEPARTMENT:	KEVIN LEMOINE, CHIEF GARY RAYMOND, DEPUTY CHIEF JOSEPH BIRD, DEPUTY CHIEF
ROAD AGENT:	WAYNE ROBINSON
LIBRARY:	ELIZABETH SOLON, LIBRARY DIRECTOR JOYCE MILLER, CHILDREN'S LIBRARIAN
TREASURER:	JONATHAN ELLIS JOYCE GALLANT, DEPUTY
BUILDING INSPECTOR:	GIL TUCK
EMERGENCY MANAGEMENT:	RICHARD MURPHY, DIRECTOR WAYNE ROBINSON, DEPUTY
WELFARE ADMINISTRATOR:	SUE BENOIT
HEALTH OFFICER:	LAURENCE MIDDLEMISS JAMES KRISHER, MD, DEPUTY

REPORT OF THE BOARD OF SELECTMEN

2013

With 2013 having come to a close, we reflect back to a couple of the most noteworthy events that affected the Town of Brentwood during the year.

As many residents are aware, Exeter posted an 8 ton weight limit on their portion of Pine Road in 2011 which caused many safety concerns for the residents along Pine Road and Middle Road. A temporary injunction was granted which required the weight limit to be lifted until the case is settled. The trial for the Pine Road case began in October and due to scheduling conflicts, the trial was continued to resume February of 2014. This Board is hopeful that the decision will be favorable.

Secondly, the Town has submitted all design plans to NHDOT for the Crawley Falls Bridge replacement which have been approved. The design phase has been completed and the construction phase of the project has been put out to bid. At this time, we anticipate construction to begin in the spring pending approval at the 2014 Town Meeting.

We have worked diligently with the Budget Committee over the last year to present as lean a budget as possible for 2014. The operating budget does show a modest increase over the 2013 budget; however, with the amount sought through appropriations in warrant articles down $50,000 the overall increase represents 3.84% over 2013.

The Board regretfully accepted the resignation of David Menter in November of 2013. We appreciate your years of service and many contributions to the Town!

Thank you to all town employees and volunteers for your continued support and dedication to the Town.

Respectfully Submitted,

Andrew Artimovich *Ken Christiansen*

Jeffrey Bryan *Jane Byrne*

The State of New Hampshire

To the Inhabitants of the Town of Brentwood in the County of Rockingham in said State, qualified to vote in Town affairs:

You are hereby notified to meet at the Brentwood Community Center in said Brentwood on Tuesday, the 11th of March, 2014 at 8:00 of the clock in the forenoon, to act upon the following:

1. To choose all necessary town officers for the year ensuing.

2. Shall we adopt the provisions of RSA 40:13 (Known as SB2) to allow official ballot voting on all issues before the Town of Brentwood on the second Tuesday in March.

Given by our hands and seal this 11th day of February, in the year of Our Lord Two Thousand and Fourteen.

We hereby certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting up an attested copy of the within warrant at the place of meeting within named, and like attested copies at the Town Office Building, being a public place in said Town on the 11th day of February, 2014.

_____, Chairman
Andrew Artimovich

_____
Jane Byrne

_____
Jeffrey Bryan

_____
Ken Christiansen

OFFICIAL BALLOT
TOWN OF BRENTWOOD, N.H.
MARCH 11, 2014

SELECTMAN FOR TWO YEARS:

VOTE FOR ONE (1)

JEFF BRYAN ☐

_____ ☐

SELECTMAN FOR THREE YEARS:

VOTE FOR TWO (2)

ROBERT MANTEGARI ☐

ANDREW ARTIMOVICH ☐

_____ ☐

_____ ☐

MODERATOR FOR TWO YEARS:

VOTE FOR ONE (1)

RICHARD K. CHAMBERLAIN ☐

_____ ☐

TRUSTEE OF THE TRUST FUNDS FOR

ONE YEAR: VOTE FOR ONE (1)

_____ ☐

MUNICIPAL BUDGET COMMITTEE FOR

THREE YEARS: VOTE FOR TWO (2)

KRISTA STEGER ☐

ROBERT MANTEGARI ☐

_____ ☐

_____ ☐

CEMETERY TRUSTEE FOR THREE YEARS:

VOTE FOR ONE (1)

ALBERT EDWARD BELANGER ☐

_____ ☐

LIBRARY TRUSTEES FOR THREE YEARS:

VOTE FOR TWO (2)

MARC R. WILSON ☐

DON PETTERSON ☐

_____ ☐

_____ ☐

PLANNING BOARD FOR THREE YEARS:

VOTE FOR TWO (2)

ROB WOFCHUCK ☐

_____ ☐

_____ ☐

SUPERVISORS OF THE CHECKLIST

FOR SIX YEARS:

VOTE FOR ONE (1)

_____ ☐

QUESTION #1

" SHALL WE ADOPT THE PROVISIONS OF RSA 40:13

(KNOWN AS SB2) TO ALLOW OFFICIAL BALLOT

VOTING ON ALL ISSUES BEFORE THE TOWN OF

BRENTWOOD ON THE SECOND TUESDAY OF

MARCH ?"

YES ☐

NO ☐

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the Town of Brentwood in the County of Rockingham in said State, qualified to vote in Town affairs:

You are hereby notified to meet at Swasey Central School in said Brentwood on Saturday, March 15, 2014 at 9:00 a.m. to vote on the following subjects:

1) Recommended by the Selectmen and the Budget Committee.

   To see if the Town will vote to raise and appropriate the sum of Three Million, Forty-Six Thousand, Nine Hundred Twenty-Six Dollars ($3,046,926) for general municipal operations. This article does not include appropriations in special or individual articles addressed separately. (Majority vote required)

2) Recommended by the Selectmen.
   Not Recommended by the Budget Committee.

   To see if the Town will vote to authorize the selectmen to enter into a five year lease agreement not to exceed $510,000 for the purpose of leasing a fire apparatus with equipment with an annual payment of $99,291 in subsequent years. No payment to be raised this year. This lease agreement has an escape clause and in subsequent years if the annual appropriation is not approved, the lease terminates. (Majority vote required)

3) Recommended by the Selectmen and the Budget Committee.

   To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand Dollars ($75,000) to be added to the existing Capital Reserve Fund for the repair of town bridges. (Majority vote required)

4) Recommended by the Selectmen and the Budget Committee.

   To see if the Town will vote to raise and appropriate the sum of Nine Hundred Ninety Thousand ($990,000) for construction and construction engineering for the replacement of the Crawley Falls Road Bridge over the Exeter River (NHDOT Bridge No. 073/065), a Town-owned and maintained bridge with critical deficiencies and limited loading capacity. $198,000 will be withdrawn from the Capital Reserve Fund for Bridge Repair with the remaining amount to be offset by an 80% grant from the New Hampshire Department of Transportation (NHDOT) through the NHDOT Municipal Managed Bridge Aid Program of an amount up to $792,000 towards the actual construction and construction engineering costs. This is a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is complete or until December 31, 2019 whichever comes sooner. (Majority Vote Required).

5) Recommended by the Selectmen and the Budget Committee.

   To see if the Town will vote to fund a mosquito control program and to raise and appropriate the sum of Thirty Thousand Five Hundred Dollars ($30,500) for this purpose. If passed, this expenditure will be included in the general operating budget for 2015. (Majority vote required)

6) Recommended by the Selectmen and the Budget Committee.

   To see if the Town will vote to repair roads and to raise and appropriate the sum of Two Hundred and Fifty Thousand Dollars ($250,000) for this purpose. (Majority vote required)

7) Recommended by the Selectmen and the Budget Committee.

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars ($50,000) to be added to the existing Capital Reserve Fund for the construction of new highway building(s). (Majority vote required)

8) Recommended by the Selectmen and the Budget Committee.

To see if the Town will vote to raise and appropriate the sum of Thirty-One Thousand Four Hundred Seventy-Seven Dollars ($31,477) to be added to the existing Capital Reserve Fund for the purchase of highway vehicles and related equipment. (Majority vote required)

9) Recommended by the Selectmen and the Budget Committee.

To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand Five Hundred Twenty-Four Dollars ($18,524) for the second year's payment of leasing a backhoe for the highway department. This lease agreement has an escape clause and in subsequent years if the annual appropriation is not approved, the lease terminates. (Majority vote required)

10) Recommended by the Selectmen and the Budget Committee.

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars ($50,000) to be added to the existing Capital Reserve Fund for the replacement of fire and rescue vehicles. (Majority vote required)

11) Recommended by the Selectmen and the Budget Committee.

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars ($50,000) to be added to the existing Capital Reserve Fund for the maintenance of town owned buildings. (Majority vote required)

12) Recommended by the Selectmen and the Budget Committee.

To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars ($40,000) for the purchase of a police cruiser and related equipment. The Police Special Details Revolving Fund balance of $4,000 will be withdrawn for this purpose, the remaining $36,000 to come from taxation. (Majority vote required)

13) Recommended by the Selectmen and the Budget Committee.

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars ($1,000) to provide funding to New Outlook. (Majority vote required)

14) Submitted by Petition:

To see if the Town will vote to adopt the provisions of RSA 72:61 through RSA 72:72 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems, wind-powered energy systems or wood heating systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying equipment under these statues.

15) Submitted by Petition:

By petition of Eric Turer of 33 Peabody Dr. and other eligible voters of the town of Brentwood, NH to see if the town will vote to urge:

That the New Hampshire State Legislature join nearly 500 municipalities and 16 other states, including all other New England states, in calling upon Congress to move forward a constitutional amendment that: 1) guarantees the right of our elected representatives and of the American people to safeguard fair elections through authority to regulate political spending, and 2) clarifies that constitutional rights were established for people, not corporations.

That the New Hampshire Congressional delegation support such a constitutional amendment.

That the New Hampshire State Legislature support such an amendment once it is approved by Congress and sent to the State for ratification.

The record of the vote approving this article shall be transmitted by written notice to Brentwood's congressional delegation, and to Brentwood's state legislators, and to the President of the United State informing them of the instructions from their constituents by the Board of Selectmen within 30 days of the vote.

16) To hear reports and recommendations of all committees and to take any action.

17) To transact any other business that may legally come before the Town.

Given under our hands and seal this 11th day of February, Two Thousand Fourteen.

Andrew Artimovich, Chairman

Selectmen

Jeffrey Bryan

of

Jane Byrne

Brentwood

Ken Christiansen

We hereby certify that we gave notice to the Inhabitants within named, to meet at the time and place and for the purposes within mentioned, by posting an attested copy of the within warrant at the place of meeting within named, and like attested copy at the Town Office Building, being a public place in the Town on the 11th day of February, 2014.

Andrew Artimovich, Chairman

Jeffrey Bryan

Jane Byrne

Ken Christiansen

REPORT OF TOWN MEETING
MARCH 16, 2013

At a legal meeting of the inhabitants of the Town of Brentwood in the County of Rockingham, State of New Hampshire, qualified to vote in Town Affairs, held at Swasey Central School on Saturday March 16, 2013 at 9:00 AM the following business was conducted.

Moderator Richard Chamberlain opened the meeting at 9:00AM. Pledge of allegiance was led by Cub Scout Pack 192.

The Moderator introduced the chairman of the Board of Selectmen Andrew Artimovich who introduced the Selectman sitting at the head table. Richard recognized the Kennedy family as the Town Report was dedicated to John Kennedy. Richard continued to introduce the people sitting at the head table.

The results of Tuesday's election were read and the officials present were sworn into office.

A motion was made by Jane Byrne and duly seconded to waive the reading of the warrant. Motion passed by voice vote.

Article #1. A motion was made by Jim Clark and duly seconded to see if the Town will vote to raise and appropriate the Budget Committee recommended sum of Two Million, Eight Hundred Forty-Two Thousand, Two Hundred Forty –Eight Dollars ($2,842,248) for general municipal operations. The Selectmen recommend Two Million, Eight Hundred Forty-Seven Thousand, and Eight Hundred Twenty-Three Dollars ($2,847,823). This article does not include appropriations in special or individual articles addressed separately. An amendment was made by Elyse Seeley and duly seconded to increase the Police budget by $14,102. A motion was made by Elizabeth Faria and duly seconded to close debate. Motion to close debate passed by voice vote. Amendment passed by voice vote. A second amendment was made by Ken Christiansen and duly seconded to increase the Library budget by $5575.00 Amendment passed by voice vote. Elyse Seeley asked for a hand count. The results were YES 72 NO 53. The amendment for the library passed. A motion was made by Jeff Bryan and duly seconded to close debate. Motion to close debate passed by voice vote. The main motion as amended $2,861,925.00 passed by voice vote.
A motion was made by Elyse Seeley and duly seconded to restrict reconsideration of Article #1.
Motion to restrict reconsideration of Article #1. passed by voice vote.

Article #2. A motion was made by Jane Byrne and duly seconded to see if the Town will vote to raise and appropriate the sum of One Thousand Dollars ($1,000) to provide funding to New Outlook. Motion passed by voice vote.

Article #3. A motion was made by Jeff Bryan and duly seconded to see if the Town will vote to fund a mosquito control program and to raise and appropriate the sum of Thirty Thousand Five Hundred Dollars ($30,500) for this purpose. If passed, this expenditure will be included in the general operating budget for 2014. A motion was made by Elizabeth Faria and duly seconded to amend Article#3 to not include this expenditure in the general operating budget. Amendment passed by voice vote. Request for hand count Yes 98 No 21. Main motion as amended passed by voice vote.
Article #4. A motion was made by Brett Ramsdell and duly seconded to Table Article #4. A motion was made by Jim Berlo and duly seconded to close debate on tabling article #4. Motion to close debate passed by voice vote. Main motion to Table Article #4. Passed by voice vote. A motion was made by Elizabeth Faria and duly seconded to restrict reconsideration of Article #4. Motion to restrict reconsideration passed by voice vote.

Article #5. A motion was made by Andrew Artimovich and duly seconded to see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars ($40,000) for the purchase of a police cruiser and related equipment. The Police Special Details Revolving Fund balance of $20,000 will be withdrawn for this purpose, the

remaining $20,000 to come from taxation. A motion was made by Eric Trump and duly seconded to close debate. Motion to close debate passed by voice vote. Main motion passed by voice vote.

Article #6. A motion was made by Jeff Bryan and duly seconded to see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand Dollars ($75,000.) to be added to the existing Capital Reserve Fund for the repair of town bridges. A motion was made by Elyse Seely and duly seconded to close debate. Motion to close debate passed by voice vote. Main motion passed by voice vote.

Article #7. A motion was made by Jeff Bryan and duly seconded to see if the Town will vote to repair roads and to raise and appropriate the sum of Two hundred and Fifty Thousand Dollars ($250,000) for this purpose. A motion was made by Elizabeth Faria and duly seconded to close debate. Motion to close debate passed by voice vote. Main motion passed by voice vote.

Article #8. A motion was made by Ken Christiansen and duly seconded to see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars ($50,000) to be added to the existing Capital Reserve Fund for the construction of new highway building(s). Motion passed by voice vote.

Article#9. A motion was made by Jane Byrne and duly seconded to see if the Town will vote to raise and appropriate the sum of Thirty-One Thousand Four Hundred Seventy-Seven Dollars($31,477) to be added to the existing Capital Reserve Fund for the purchase of highway vehicles and related equipment. Motion passed by voice vote.

Article#10. A motion was made by Andrew Artimovich and duly seconded to see if the Town will vote to authorize the Selectmen to enter into a five year lease agreement for Eighty-Seven Thousand Fifty Dollars ($87,050) for the purpose of leasing a backhoe for the Highway Department, and to raise and appropriate the sum of Eighteen Thousand Five Hundred Twenty-Four Dollars ($18,524) for the first year's payment for that purpose. This lease agreement has an escape clause and in subsequent years if the annual appropriation is not approved, the lease terminates. Motion passed by voice vote.

Article#11. A motion was made by Andrew Artimovich and duly seconded to see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars ($50,000) to be added to the existing Capital Reserve Fund for the maintenance of town owned buildings. Motion passed by voice vote. A Show of hands was asked Yes 51 No 33

Article #12. A motion was made by KEN Christiansen and duly seconded to see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars ($5000.) to study potential development scenarios within the Town Center District. A motion was made by Bob Mantegari
And duly second to close debate. Motion to close debate passed by voice vote. Main motion failed with a voice vote.

Article #13. & 14. A motion was made by Jane Byrne and duly seconded to withdraw these two articles. Motion to withdraw passed by voice vote.

Article#15. A motion was made by Jeff Bryan and duly seconded to see if the Town will vote to adopt the following Ethics Policy for the Town of Brentwood employees , elected and appointed officials A motion was made by Elyse Seeley and duly seconded to waive the reading of Article#15 in its entirety, motion passed by voice vote.

The ***Ethics Policy for the Town of Brentwood*** is adopted under the authority of New Hampshire RSA 31:39a, and shall not supersede any existing State of New Hampshire RSA's pertaining to a code of ethics. This policy shall supersede any and all Ethics Policies in the Town of Brentwood and shall be maintained and overseen by the

Brentwood Board of Selectmen. As required by RSA 31:39-a, any affected officials who are already in office at the time of adoption of this ordinance are exempted from its effect for a period of one year from that adoption.

Declaration of Ordinance – The proper operation of a democratic government requires that public officials be independent, impartial, and responsible to the people; that government decisions and policy be made through the proper channels of governmental structure; that public office not be used for personal gain; that the public have confidence in the integrity of its government; and that officials perform their duties without conflicts between their private interests and those of the citizens they serve.

I. Purpose.

The purpose of this ordinance is to establish guidelines for all officials of town government pertaining to and to avoid conflicts of interest; and also requiring disclosure by such officials of town government of personal financial interests or quid pro quo in matters affecting the Town that may appear to be a conflict of interest.

II. Prohibited Conduct.

Participating in prohibited conduct constitutes a conflict of interest with the Town.

A. It is in violation of this policy for any official of town government to:

(1) In his or her official capacity: approve or vote upon any matter in which he or she or any family member has personal financial interests or quid pro quo, and known conflicts that may exist between the official of town government and his or her family members, the principals and the issue under deliberation.

(2) Knowingly enter into any discussion, testimony or deliberation without first, publicly and for the record, stating all personal financial interests or quid pro quo, and known conflicts that may exist between said official of town government and his or her family members, the principals and the issue under deliberation, as may be known by the official of town government.

(3) Knowingly participate in the conduct of business of the town without disclosing all known conflicts of interest.

(4) Knowingly using town property or labor for personal use.

(5) Knowingly use town property or labor to unfairly influence the political cause of any candidate for public office or any political party. Nothing in the foregoing sentence shall prevent political candidates or parties from holding public meetings on town owned property or prevent an official of town government from exercising and carrying out the responsibilities and obligations of his or her office.

(6) Use any proprietary information acquired through or by virtue of his or her official position for his or her pecuniary benefit or for the pecuniary benefit of any other person or business. The foregoing does not apply to information available to the general public.

(7) Otherwise than provided by law for the proper discharge of his or her official duties, directly or indirectly request or receive any compensation from anyone other than the town in relation to any particular matter in which the town is a party or has a direct and substantial interest.

(8) Otherwise than provided by law for the proper discharge of his or her official duties directly promise or offer compensation as referred to in this policy.

(9) Knowingly accept a gift with a value in excess of ten dollars ($10.00), or allow acceptance of such a gift by a family member from any individual, group or corporation knowingly dealing with an area of town government in which the official of town government has an interest or jurisdiction. The foregoing does not apply to gifts from family members.

(10) Knowingly give false information concerning interests, and known conflicts.

(11) Knowingly sign a purchase order where there is a pecuniary interest with the vendor(s) or supplier(s).

B. Officials of town government, whose compensation is paid in whole or in part from the town treasury, shall not appear in his or her official capacity on behalf of a private interest before any town board. Selectmen, however, may appear without compensation or favor, on behalf of constituents or in the performance of public or civic obligations.

C. Officials of town government, whose compensation is paid in whole or in part from the town treasury, shall not represent private interests, other than his or her own, in any actions or proceedings against the interest of the town in any litigation to which the town is a party.

III. Exclusions.

A. The prohibition against gifts or favors shall not apply to an occasional non-pecuniary gift, insignificant in value, or an award publicly presented in recognition of public service or any gift which would have been offered or given to him or her if he or she was not an official of town government or unsolicited advertising or promotional items or materials of nominal intrinsic value.

B. It shall not be a violation for elected officials to accept donations for the expressed purpose of financing a political campaign, provided that such contributions are reported in accordance with all local, state and federal laws pertaining to such donations or services and / or financial value.

C. The mere purchase of goods or services from a person or business in the ordinary course of that person's or business' retail or service business shall not prevent an official of town government from introducing, discussing, approving or voting upon a matter which relates to that person or business.

IV. Distribution of Conflict of Interest Ordinance.

A. All officials of town government, as defined in Section VI. Definitions shall be furnished with a copy of the Conflict of Interest Ordinance prior to assuming their respective duties. Copies of the Conflict of Interest Ordinance can be obtained from the Town Clerk's Office.

B. Failure to be furnished a current copy of the Conflict of Interest Ordinance shall not be grounds for relief from observing and compliance with the policy, amendments, and changes.

V. Definitions.

As used in this ordinance, the following terms shall have the meanings indicated:

Board: Any Town board, committee or commission, elected or appointed, including subcommittees or any subordinate body thereof established by the Brentwood Selectmen, Town Election or New Hampshire law.

Conflict of Interest: A situation, circumstance, in which a Town official has a financial interest in his official activity.

Compensation: Any money, gift, things of value or economic / pecuniary benefit, or favor, conferred on or received by any person in return for services rendered or to be rendered by him or herself or another, in excess of ten dollars ($10.00).

Family Member(s): Include spouse, children, stepchildren, grandchildren, parents, stepparents, grandparents, brothers, sisters, stepbrothers, stepsisters, nephews, nieces, father in-law, mother in-law, brother in-law, sister in-law, son in-law, daughter in-law, any member of the official's household.

Interest: A reasonably foreseeable direct material financial effect or benefit.

Quid pro quo: Something given or received for something else.

Town Official: (Also referred to as "official", or as "official of town government").

Any elected or appointed official, whether of any town board, commission, or committee, whether full or part time, permanent or temporary, including those paid by federal or state assisted programs.

A motion was made by Malcom Allison and duly seconded to close debate. Motion to close debate passed by voice vote. Main motion passed by voice vote.

Article # 16. Elizabeth Faria was thanked for her service on the Exeter Co-Op Board. Jane wanted the minutes to recognize and appreciate as this board does all the volunteers, elected officials ,our newsletter staff and all those who work so hard to make this Town what it is! Thanks to you all. Duane Demeritt wanted to thank the Conservation Commission as the highway department enjoyed working with them cleaning the Exeter River .Adjournment was at 12:10

Respectfully Submitted,

Phyllis Thompson

Phyllis Thompson
Town Clerk

SAMPLE BALLOT

OFFICIAL BALLOT
ANNUAL TOWN ELECTION
BRENTWOOD, NEW HAMPSHIRE
MARCH 12, 2013

Phyllis Thompson
TOWN CLERK

INSTRUCTIONS TO VOTERS

A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
B. Follow directions as to the number of candidates to be marked for each office.
C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

SELECTMAN
FOR THREE YEARS — VOTE FOR NOT MORE THAN ONE

DAVID MENTER 348
(Write-In)

SELECTMAN
FOR ONE YEAR — VOTE FOR NOT MORE THAN ONE

JEFFREY BRYAN 320
(Write-In)

TRUSTEE OF THE TRUST FUNDS
FOR THREE YEARS — VOTE FOR NOT MORE THAN ONE

ROGER CROSBY 341
(Write-In)

TRUSTEE OF THE TRUST FUNDS
FOR ONE YEAR — VOTE FOR NOT MORE THAN ONE

(Write-In)

MUNICIPAL BUDGET COMMITTEE
FOR THREE YEARS — VOTE FOR NOT MORE THAN TWO

MALCOLM ALLISON 226
THOMAS BUSWELL 198
ELYSE GALLO SEELEY 205
(Write-In)
(Write-In)

CEMETERY TRUSTEE
FOR THREE YEARS — VOTE FOR NOT MORE THAN ONE

BRADLEY M. STEVENS 342
(Write-In)

LIBRARY TRUSTEES
FOR THREE YEARS — VOTE FOR NOT MORE THAN ONE

EUGENE ORCUTT 343
(Write-In)

PLANNING BOARD
FOR THREE YEARS — VOTE FOR NOT MORE THAN TWO

BRUCE STEVENS 333
DOUG BRENNER 266
(Write-In)
(Write-In)

PLANNING BOARD
FOR TWO YEARS — VOTE FOR NOT MORE THAN ONE

STEPHEN HAMILTON 329
(Write-In)

QUESTION

QUESTION #1
"SHALL WE ADOPT THE PROVISIONS OF RSA 40:13 (KNOWN AS SB2) TO ALLOW OFFICIAL BALLOT VOTING ON ALL ISSUES BEFORE THE TOWN OF BRENTWOOD ON THE SECOND TUESDAY OF MARCH?"

YES 164
NO 229

ZONING AMENDMENTS

Are you in favor of Amendment No. 1 to repeal Article 300.002.009 Workforce Housing in its entirety as proposed by the Planning Board for the town of Brentwood zoning ordinance?
YES 256
NO 182

Are you in favor of the adoption of Amendment No. 2 to amend Article 300.002.004 Town Center Zone District 1, by removing the prohibition against outside display/storage as proposed by the Planning Board for the Town of Brentwood zoning ordinance?
YES 211
NO 153

Are you in favor of the adoption of Amendment No. 3 to amend Article 700.002.009.001 by removing item D that reads "Economic advantage alone is not reason for the proposed construction", as proposed by the Planning Board for the Town of Brentwood zoning ordinance?
YES 232
NO 118

Are you in favor of the adoption of Amendment No. 4 to amend Article 700.003.003.006 by removing item D that reads "the proposed use complies with all other applicable sections of this Article", as proposed by the Planning Board for the town of Brentwood zoning ordinances?
YES 232
NO 103

Are you in favor of the adoption of Amendment No. 5 to amend Article 300.001.001.004 by designating the land recently added to lot 212.013 as being zoned Commercial/Industrial, as proposed by the Planning Board for the Town of Brentwood zoning ordinance?
YES 239
NO 107

409 residents voted

2816 registered voters on checklist

SCHEDULE OF TOWN PROPERTY AS OF 12/31/13

LOCATION	MAP/LOT	DESCRIPTION	AMOUNT
Town Office Building	216.001.000	Land	136,700
(Includes PD)		Building	442,800
		Contents	244,054
		PD Equipment	34,695
Highway Shed	211.004.000	Land	121,800
		Building	203,200
		Contents	99,561
Grange Museum	217.019.000	Land	72,000
		Building	180,600
		Contents	25,000
Library	216.019.000	Land	104,300
		Building	1,300,200
		Contents	983,691
Swasey Central School	216.002.000	Land	192,500
		Building	5,257,900
		Contents	773,200
Fire Department	217.111.000	Land	297,300
		Building	1,741,200
		Contents	298,733
Brentwood Community Cente	216.031.000	Land	336,100
		Building	236,000
		Contents	88,742
		Other Property	88,438
Town Cemetery	215.021.000	Land	110,300
Scrabble Road	209.025.000	Land	84,200
Off Middle Road	216.030.000	Land	33,800
Rte 125	216.032.000	Land	76,900
Michael Bennett Road	213.017.000	Land	79,000
Middle Road	211.023.000	Land	86,100
Middle Road	215.001.000	Land	25,000
Middle Road	215.022.000	Land	14,600
Middle Road	217.103.000	Land	155,100
North Road	203.002.000	Land	13,800
Riverside Drive	224.062.000	Land	68,700
Prescott Road	207.042.000	Land	15,300
Rear, Old Danville Road	224.040.000	Land	17,900
Peabody Drive	220.001.000	Land	114,600
Peabody Drive	222.033.000	Land	7,900
Lyford Lane	208.055.000	Land	121,000
South Road	222.001.000	Land	153,800
South Road	222.046.000	Land	137,500
South Road	222.056.000	Land	100
South Road	223.011.000	Land	34,700
Cemetery, South Road	223.045.000	Land	55,000
Haigh Road	222.008.000	Land	57,700
Haigh Road	214.117.000	Land	94,600
Pickpocket Road	213.030.001	Land	99,700
Robinson Street	214.050.000	Land	153,300
Kadra Street	224.049.000	Land	100
Birch Road	204.018.000	Land	1,600
Deer Hill Road	211.032.000	Land	2,900
Route 27	202.009.000	Land	9,900
Off Route 27	202.005.000	Land	33,700
Ole Gordon Road	218.049.000	Land	6,900
TOTAL			15,124,414

STATEMENT OF APPROPRIATIONS 2013

GENERAL GOVERNMENT:	
EXECUTIVE OFFICE	31,160
TOWN ADMINISTRATION	82,031
TOWN MEETING	3,001
TOWN CLERK	63,063
ELECTION	4,926
FINANCE	62,903
TAX COLLECTION	61,648
INFORMATION SYSTEMS	28,931
BUDGET COMMITTEE	700
ASSESSING	31,201
LEGAL EXPENSES	22,002
PLANNING BOARD	89,995
ZBA	939
GEN.GOVT. BUILDINGS	48,157
GENERAL GOVERNMENT	31,620
CEMETERIES	7,764
INSURANCE	84,775
REGIONAL ASSOC.	20,384
POLICE DEPARTMENT	547,525
FIRE DEPARTMENT	297,775
LOSS COMMITTEE	1,021
CODE ENFORCEMENT	26,598
EMERGENCY MANAGEMENT	6,375
ROAD MAINTENANCE	271,281
SNOW REMOVAL	99,770
STREET LIGHTING	444
SOLID WASTE COLLECTION	169,213
SOLID WASTE DISPOSAL	104,685
ANIMAL CONTROL	3,896
HEALTH OFFICER	100
GENERAL ASSISTANCE	7,084
PARKS/RECREATION	36,421
LIBRARY	207,922
CONSERVATION COMM.	19,627
Debt Service-Principal	213,300
Debt Service-Interest	143,688
Debt Service-TAN	30,000
TOTAL OPERATING BUDGET	$2,861,925
WARRANT ARTICLES:	
New Outlook	1,000
Road Repairs	250,000
Mosquito Control	30,500
HWY Backhoe Lease - Year 1	18,524
PD Cruiser	20,000
C/R - Bridge Repairs	75,000
C/R - Highway Vehicles	31,477
C/R - HWY Addition	50,000
C/R - Building Repairs	50,000
TOTAL WARRANT ARTICLES	$526,501
TOTAL BUDGET	$3,388,425

2013 SUMMARY INVENTORY OF VALUATION

LAND, IMPROVED AND UNIMPROVED	155,306,947
RESIDENTIAL BUILDINGS	284,893,582
COMMERCIAL/INDUSTRIAL BUILDINGS	47,736,630
MANUFACTURED HOUSING	2,146,800
PUBLIC UTILITIES, ELECTRIC	18,562,500
VALUATION BEFORE EXEMPTIONS	**508,646,459**
LESS EXEMPTIONS	(1,499,400)
NET VALUATION ON WHICH TAX RATE IS COMPUTED	**507,147,059**
MINUS PUBLIC UTILITIES	(18,562,500)
NET VALUATION W/O UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED	**488,584,559**

2013 TAX RATE

MUNICIPAL RATE	3.73
COUNTY RATE	1.05
LOCAL SCHOOL RATE	16.77
STATE SCHOOL RATE	2.33
TAX RATE	23.88
POPULATION (Approximate)	4486

FOR THE FISCAL YEAR ENDING DECEMBER 31, 2013

ASSETS

CASH ON HAND 12/31/13		$4,919,318.71
UNREDEEMED TAXES		
LIEN OF 2013 (LEVY OF 2012)	122,766.24	
LIEN OF 2012 (LEVY OF 2011)	54,221.72	
LIEN OF 2011 (LEVY OF 2010)	15,714.60	
		192,702.56
UNCOLLECTED TAXES AS OF 12/31/12		551,264.84
TOTAL ASSETS		$5,663,286.11

LIABILITIES

ACCOUNTS OWED BY THE TOWN:		
SAU #16 (CO-OP)	2,607,697.00	
DISTRICT (SWASEY)	1,788,462.00	
ENCUMBERED FUNDS:		
Legal	39,942.10	
Police	5,720.00	
Planning Board	5,000.00	
Highway	15,000.00	
TOTAL LIABILITIES		$4,461,821.10
CURRENT SURPLUS (Prior to Auditor adjustments)		$1,201,465.01

PLODZIK & SANDERSON
Professional Association/Accountants & Auditors
193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Brentwood
Brentwood, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the major fund and the aggregate remaining fund information of the Town of Brentwood as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. 1l1e procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 14 to the financial statements, management has not recorded the long term costs of retirement health care costs and obligations for other postemployment benefits in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, net position and expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

Adverse Opinion

In our opinion, because of the significance of the matter described in the 11Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements refe1Ted to above do not present fairly the financial position of the government-wide financial statements of the Town of Brentwood, as of December 31, 2012, or the changes in financial position thereof for the year then ended.

Town of Brentwood

Independent Auditor's Report

Unmodified Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and the aggregate remaining fund information of the Town of Brentwood as of December 31, 2012, and the respective changes in financial position thereof, and the respective budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing infom1ation.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Brentwood's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

July 19,2013

Plodzik & Sanderson
Professional Association

EXHIBIT A
TOWN OF BRENTWOOD, NEW HAMPSHIRE
Statement of Net Position
December 31, 2012

	Governmental Activities
ASSETS	
Cash and cash equivalents	$ 4,992,321
Investments	782,523
Receivables, net of allowances for uncollectible	955,073
Intergovernmental receivable	86,470
Capital assets, not being depreciated:	
Land	5,242,506
Construction in progress	1,922,317
Capital assets, net of accumulated depreciation:	
Building; and building improvements	1,543,220
Equipment and vehicles	882,694
Infrastructure	1,043,382
LIABILITIES	
Accounts payable	26,445
Accrued interest payable	56,527
Intergovernmental payable	4,202,357
Noncurrent liabilities:	
Due within one year:	
Bonds	213,300
Unamortized bond premium	7,567
Due in more than one year:	
Bonds	2,985,000
Unamortized bond premium	126,521
Compensated absences	17,252
Total liabilities	7,634,969
NET POSITION	
Net investment in capital assets	7,301,731
Restricted for:	
Perpetual care	276,955
Library purposes	14,555
Unrestricted	2,222,296
Total net position	$ 9,815,537

EXHIBIT B
TOWN OF BRENTWOOD, NEW HAMPSHIRE
Statement of Activities
For the Fiscal Year Ended December 31, 2012

	Expenses	Program Revenues: Charges For Services	Program Revenues: Operating Grants and Contributions	Net (Expense) Revenue and Change in Net Position
Governmental Activities:				
General government	$ 659,126	$ 7,964	$ 50,580	$ (600,582)
Public safety	999,305	130,100	11,261	(857,944)
Highways and streets	641,300		108,416	(532,884)
Sanitation	267,615			(267,615)
Health	29,390			(29,390)
Welfare	6,264			(6,264)
Culture and recreation	364,779	65,255	15,880	(283,644)
Conservation	73,309		96,555	23,246
Interest on long-term debt	141,103			(141,103)
Total governmental activities	$3,182,191	$203,319	$ 282,692	(2,696, 180)

General Revenues:	
Taxes:	
Property	1,553,722
Other	482,866
Motor vehicle permit fees	774,937
Licenses and other fees	45,101
Grants and contributions not restricted to specific programs	200,610
Unrestricted investment earnings	922
Miscellaneous	42,061
Total general revenues	3,100,219
Change in net position	404,039
Net position, beginning	9,411,498
Net position, ending	$ 9,815,537

EXHIBIT C-1
TOWN OF BRENTWOOD, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
December31, 2012

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	$4,587,008	$ 405,313	$4,992,321
Investments	505,568	276,955	782,523
Receivables, net of allowance for uncollectible:			
Taxes receivable	924,704		924,704
Accounts receivable	1,128	29,241	30,369
Intergovernmental receivable	86,470		86,470
Interfund receivable	862		862
Total assets	$6,105,740	$ 711,509	$6,817,249
LIABILITIES			
Accounts payable	$ 26,445	$	$ 26,445
Intergovernmental payable	4,202,357		4,202,357
Interfund payable		862	862
Total liabilities	4,228,802	862	4,204,078
FUND BALANCES			
Nonspendable		207,308	207,308
Restricted	17,908	69,647	87,555
Conm1itted	505,568	433,692	939,260
Assigned	91,039		91,039
·Unassigned	1,262,423		1,262,423
Total fund balances	1,876,938	710,647	2,587,585
Total liabilities and fund balance	$6,105,740	$ 711,509	$6,817,249

EXHIBIT C-3
TOWN OF BRENTWOOD, NEW HAMPSHIRE
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances for the Fiscal Year Ended December 31, 2012

	General	Other Governmental Funds	Total Governmental Funds
REVENUES			
Taxes	$2,036,589	$	$ 2,036,589
Licenses and permits	820,039		820,039
Intergovernmental	320,174	96,520	416,694
Charges for services	7,964	195,355	203,319
Investment earnings	922	9,180	10,102
Miscellaneous	63,970	35,516	99,486
Total revenues	3,249,658	336,571	3,586,229
EXPENDITURES			
Current:			
General government	626,070	2,556	628,626
Public safety	834,418	90,067	924,485
Highways and streets	549,695		549,695
Sanitation	267,615		267,615
Health	29,390		29,390
Welfare	6,264		6,264
Culture and recreation	236,733	82,480	319,2!3
Conservation	4,589	68,720	73,309
Debt service:			
Principal	200,000		200,000
Interest	147,375		147,375
Capital outlay	283,849	2,385	286,234
Total expenditures	3,185,998	246,208	3,432,206
Excess of revenues over expenditures	63,660	90,363	154,023
OTHER FINANCING SOURCES (USES)			
Transfers in	3,353	3,910	7,263
Transfers out	(3,9!0)	(3,353)	(7,263)
Total other financing sources (uses)	(557)	557	
Net change in fund balances	63,103	90,920	154,023
Fund balances, beginning	1,813,835	619,727	2,433,562
Fund balances, ending	$1,876,938	$ 7!0,647	$ 2,587,585

SCHEDULE I

TOWN OF BRENTWOOD, NEW HAMPSHIRE

Major General Fund

Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)

For the Fiscal Year Ended December 31, 2012

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	$ 1,546,388	$ 1,553,722	$ 7,334
Land use change	200,000	388,300	188,300
Timber	10,500	9,206	(1,294)
Excavation	286	298	12
Interest and penalties on taxes	65,000	85,062	20,062
Total from taxes	1,822,174	2,036,588	214,414
Licenses, permits, and fees:			
Motor vehicle permit fees	706,000	774,937	68,937
Building permits	16,000	23,395	7,395
Other	7,200	21,707	14,507
Total from licenses, permits, and fees	729,200	820,039	90,839
Intergovernmental:			
State:			
Meals and rooms distribution	200,642	200,610	(32)
Highway block grant	100,907	100,907	
Other	5,832	8,981	3,149
Federal:			
FEMA		7,509	7,509
Other		2,168	2,168
Total from intergovernmental	307,381	320,175	12,794
Changes for Services:			
Income from departments:	6500	7964	1464
Miscellaneous:			
Interest on investments	2,000	922	(1,078)
Other		42,059	42,059
Total from miscellaneous	2,000	42,981	40,981
Other financing sources:		3353	3353
Total revenues and other financing sources	2,867,255	$3,231,100	$363,845
Unassigned fund balance used to reduce tax rate	386,797		
Total revenues, other financing sources, and use of fund balance	$3,254,052		

SCHEDULE 2
TOWN OF BRENTWOOD, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary)' Basis) For the Fiscal Year Ended December 31, 2012

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	s	$ 108,241	$ 107,401	$	$ 840
Election and registration		67,813	67,936		(123)
Financial administration		169,404	169,218		186
Revaluation of property					
Legal	24,000	22,002	24,883		21,119
Personnel administration					
Planning and zoning		85,103	79,798		5,305
General government buildings		44,172	46,256		(2,084)
Cemeteries		7,601	5,365		2,236
Insurance, not otherwise allocated		90,300	76,645		13,655
Advertising and regional		19,788	18,788		1,000
Other		28,838	28,795		43
Total general government	24,000	643,262	625,085		42,177
Public safety:					
Police		517,577	505,690	1,212	10,675
Fire		307,548	302,345	2,687	2,516
Building inspection		14,511	22,559		(8,048)
Emergency management		7,050	3,824		3,226
Total public safety		846,686	834,418	3,899	8,369
Highways and streets:					
Highways and streets	6,991	615,732	539,305	46,150	37,268
Street lighting		444			444
Total highways and streets	6,991	616,176	539,305	46,150	37,712
Sanitation:					
Solid waste collection		169,213	164,045		5,168
Solid waste disposal		104,450	103,570		880
Total sanitation		273,663	267,615		6,048
Health:					
Pest control		33,795	29,290		4,505
Health agencies		100	100		
Total health		33,895	29,390		4,505
Welfare:					
Direct assistance		6,779	6,264		515
Culture and recreation:					
Parks and recreation		35,370	34,732		638
Library		198,379	189,073		9,306
Total culture and recreation		233,749	223,805		9,944
Conservation		8,097	4,589		3,508
Debt service:					
Principal long term debt		219,000	200,000		19,000
Interest on long-term debt		147,745	147,375		370
Interest on ta'< anticipation notes		30,000			30,000
Total debt service		396,745	347,375		49,370

(Continued)

SCHEDULE 2
TOWN OF BRENTWOOD, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary)' Basis) For the Fiscal Year Ended December 31, 2012

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Capital outlay:					
Land	284,294		283,849	-	445
Other financing uses:					
Transfers out	-	195,000	198,910	-	(3,910)
Total appropriations, expenditures, other financing uses, and encumbrances	$ 315,285	$ 3,254,052	$ 3,360,605	$ 50,049	$ 158,683

SCHEDULE 3
TOWN OF BRENTWOOD, NEW HAMPSHIRE
Major General Fund
Schedule Changes in Unassigned Fund Balance (Non GAAP Budgetary Basis) For the Fiscal Year Ended December31, 2012

Unassigned fund balance, beginning		$1,171,035
Changes:		
Unassigned fund balance used to reduce 2012 tax rate		(386,797)
2012 Budget summary:		
Revenue surplus (Schedule J)	$363,845	
Unexpended balm1ce of appropriations (Schedule 2)	158,683	
2012 Budget surplus		522,528
Increase in assigned fund balance		(40,990)
Increase in committed fund balance		(3,353)
Unassigned fund balance, ending, budgetary basis		$ 1,262,423

Town Clerk's Report

January 1, 2013 to DECEMBER 31, 2013

Automobile Permits	**$805,725.00**
Automobile Decals	**$14,167.50**
Plate Maintenance	**$162.50**
E-Reg Fees	**$895.35**
Mail in Fees	**$4,222.00**
Automobile Title Fees	**$1,870.00**
Boat Registrations	**$2,505.91**
Boat Decals	**$850.00**
Dog Licenses	**$3,901.00**
Dog Fines	**$1,593.00**
Dog fees collected for the State	**$1,618.00**
Vital Records	**$1,720.00**
Marriage License Fees	**$855.00**
Miscellaneous Fees	**$1,226.00**
	Total Remitted to the Town **$841,311.26**
Refunds	**($274.04)**
	Total **$841,037.22**

Respectfully Submitted,

Phyllis Thompson

Brentwood Town Clerk / Tax Collector

MS-61

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

TAX COLLECTOR'S REPORT

For the Municipality of Brentwood **Year Ending 12/31/2013**

DEBITS

UNCOLLECTED TAXES BEG. OF YEAR*		Levy for Year of this Report 2013	PRIOR LEVIES (PLEASE SPECIFY YEARS) 2012		
Property Taxes	#3110		$567,335.87		
Resident Taxes	#3180				
Land Use Change	#3120		$141,000.00		
Yield Taxes	#3185				
Excavation Tax @ $.02/yd	#3187				
Utility Charges	#3189				
Property Tax Credit Balance**		< >			
Other Tax or Charges Credit Balance**		<$7,941.28>			
TAXES COMMITTED THIS YEAR				**For DRA Use Only**	
Property Taxes	#3110	$12,007,852.00			
Resident Taxes	#3180				
Land Use Change	#3120	$27,129.00			
Yield Taxes	#3185	$2,677.94			
Excavation Tax @ $.02/yd	#3187	$385.58			
Utility Charges	#3189				
Current Use Release Fee			$49.36		
OVERPAYMENT REFUNDS					
Property Taxes	#3110	$13,394.08	$1,557.38		
E Pay	#3180	$71.80			
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ $.02/yd	#3187				
Lien Cost			$1,202.50		
Interest - Late Tax	#3190	$7,176.13	$46,179.79		
Resident Tax Penalty	#3190				
TOTAL DEBITS		**$12,066,627.81**	**$757,324.90**		

*This amount should be the same as the last year's ending balance. If not, please explain.

**Enter as a negative. This is the amount of this year's amounts pre-paid last year as authorized by RSA 80:52-a.
**The amount is already included in the warrant & therefore in line #3110 as postive amount for this year's levy.

MS-61

TAX COLLECTOR'S REPORT

For the Municipality of Brentwood Year Ending 12/31/2013

CREDITS

REMITTED TO TREASURER	Levy for Year of This Report	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2012		
Property Taxes	$11,470,950.58	$392,432.36		
Resident Taxes				
Land Use Change	$27,129.00	$89,000.00		
Yield Taxes	$2,677.94			
Interest (include lien conversion)	$7,176.13	$46,179.79		
Penalties				
Excavation Tax @ $.02/yd	$385.58			
Utility Charges				
Conversion to Lien (principal only)		$175,766.61		
Lien Cost		$1,202.50		
DISCOUNTS ALLOWED				
ABATEMENTS MADE				
Property Taxes	$1,289.08	$1.02		
Resident Taxes				
Release Fees		$49.36		
Yield Taxes				
Excavation Tax @ $.02/yd				
E Pay	$71.80			
CURRENT LEVY DEEDED				
UNCOLLECTED TAXES - END OF YEAR #1080				
Property Taxes	$551,264.84			
Resident Taxes				
Land Use Change		$52,000.00		
Yield Taxes				
Excavation Tax @ $.02/yd				
Utility Charges				
Property Tax Credit Balance**	<$5,559.77>	$693.26		
Other Tax or Charges Credit Balance**	<$123.09>			
TOTAL CREDITS	**$12,066,627.81**	**$757,324.90**		

**Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a
(Be sure to include a positive amount in the appropriate taxes or charges actually remitted to the treasurer).

MS-61

TAX COLLECTOR'S REPORT

For the Municipality of Brentwood Year Ending 12/31/2013

DEBITS

	Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
	2012	2011	2010	2009
Unredeemed Liens Balance - Beg. Of Year		$129,545.90	$98,247.89	$21,574.40
Liens Executed During Fiscal Year	$191,232.97			
Interest & Costs Collected (After Lien Execution)	$3,215.71	$14,517.30	$32,007.45	$3,227.20
Overpayment				
TOTAL DEBITS	$194,448.69	$144,063.20	$130,255.34	$24,801.68

CREDITS

REMITTED TO TREASURER		Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2012	2011	2010	2009
Redemptions		$68,466.73	$75,324.18	$82,533.29	$20,819.29
Interest & Costs Collected (After Lien Execution)	#3190	$3,215.72	$14,517.30	$32,007.45	$3,227.20
Adjustment					
Abatements of Unredeemed Liens					
Liens Deeded to Municipality					
Unredeemed Liens Balance - End of Year	#1110	$122,766.24	$54,221.72	$15,714.60	$755.11
TOTAL CREDITS		$194,448.69	$144,063.20	$130,255.34	$24,801.68

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? yes

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTORS SIGNATURE Phyllis Thompson DATE: 2/5/14

Unredeemed Taxes - December 31, 2013

TAX LIEN	2013	2012	2011	2010
YEAR OF LEVY	**2012**	**2011**	**2010**	**2009**
88 Route 125 Realty Trust	$201.88			
Beckston Investment	$10,461.96			
Bouchard, Joseph	$741.64	$733.37	$936.84	
Bradsher, Todd	$7,099.80	$7,012.77	$2,458.82	
	$6,162.34	$2,863.83		
Carmilla, John	$10,260.93	$355.68		
Diamond Realty Trust	$9,201.06	$9,088.16		
Frank, Thomas J Jr	$6,229.32	$6,153.11	$2,979.47	$755.11
Gauthier, Leo	$2,368.37			
Head, Norman	$17,033.76			
Hirshkind Jr., Richard	$5,077.97			
Hometown Community Delv. Corp.	$38.68			
Lafleche, Ricky	$3,247.70	$3,208.23		
Lambert, David	$7,547.07	$7,454.55	$2,688.97	
Marjorie Prina Rev Trust	$3,062.78			
Mitchell, Marie Trust	$334.67	$175.12		
	$201.33	$100.89		
Mitchell, Theresa A.	$1,215.80			
R.J. Moreau communities, LLC	$801.74			
Sanborn, George	$3,973.50	$3,925.74		
Sanborn, George	$4,233.00	$4,180.19		
Silveria, Christian	$2,954.99			
Susan E. Fuller	$2,542.55	$2,511.35		
Three G Real Estate Dev, LLC	$2,802.67			
	$2,831.47			
	$2,720.45			
	$2,781.40			
	$137.15			
Tierney, Andrea	$6,500.26	$6,420.11	$6,650.50	
Total	$122,766.24	$54,183.10	$15,714.60	$755.11

I hereby certify the above list showing names and amounts due from each delinquent taxpayer, as of December 31,2013 is correct to the best of my knowledge and belief.

Respectfully Submitted,

Phyllis Thompson

Phyllis Thompson, Town Clerk/Tax Collector

IMPACT FEES ACCOUNT – 2013

Beginning Balance 1/1/2013		$227,046.69
Fees Collected		114,799.72
Interest Income		31.73
Less Disbursements:		
Recreation	4887.65	
Swasey School	71636.92	
Co-op Middle School	19426.79	
Exeter High School	36637.64	
Town Office Bldg	7021.26	
Police	4212.74	
Fire Dept.	3171.39	
Library	17000.00	
Subtotal	163,994.39	
Balance at 12/31/2013		**$177,883.75**

AMBULANCE REVOLVING FUND - 2013

Balance 1/1/2013		$260,936.84
Ambulance fees collected		108075.70
Interest Income		40.44
Less Disbursements:		
Overpayments Refunded	543.43	
Reimburse General Fund	118,153.94	
Balance 12/31/2013		**$250,355.61**

POLICE DETAIL REVOLVING FUND - 2013

Balance 1/1/2013	$16,357.76
Police Detail fees collected	42,719.75
Interest Income	3.74
Less Reimbursements to General Fund for Payroll related expenses & cruiser	55,385.40
Overbilling Reversed	52.00
Balance 12/31/2013	**$3,643.85**

Actual and Anticipated Revenues

Account Number		Account Name	Prior Year Ptd Revenues	Current Year Ptd Revenues	Current Year Budgeted	Current Year Ytd Revenues	Balance Uncollected	Percent Left
01-3110-01-300	EXC	OVERLAY	(20420.45)	(6887.60)	0.00	(6887.60)	6887.60	0.00
01-3110-01-301	EXC	ABATEMENT INTEREST	(485.19)	(140.04)	0.00	(140.04)	140.04	0.00
01-3110-04-130	TAX	- PROPERTY TAX CURRENT YR	1583629.00	1830729.00	0.00	1830729.00	(1830729.00)	0.00
01-3120-04-135	TAX	- LAND USE CHANGE TAX	376300.00	27129.00	0.00	27129.00	(27129.00)	0.00
01-3185-04-136	TAX	- YIELD TAX	9206.12	2677.94	0.00	2677.94	(2677.94)	0.00
01-3185-04-138	TAX	- EXCAVATION TAX	297.50	385.58	0.00	385.58	(385.58)	0.00
01-3190-04-302	TAX	- INTEREST/PROPERTY TAX	40072.67	37632.74	0.00	37632.74	(37632.74)	0.00
01-3190-04-303	TAX	- INTEREST/TAX LIENS	49608.93	51617.75	0.00	51617.75	(51617.75)	0.00
01-3190-04-304	TAX	- INTEREST/LAND USE TAX	9170.82	13484.95	0.00	13484.95	(13484.95)	0.00
01-3190-04-305	TAX	- YEILD TAX INTEREST/FEES	39.78	1925.49	0.00	1925.49	(1925.49)	0.00
01-3190-04-306	TAX	- TAX LIEN COSTS	3428.85	3010.35	0.00	3010.35	(3010.35)	0.00
01-3190-04-307	TAX	- TAX LIENS REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
01-3190-04-308	TAX	- CURRENT USE FEES	16.44	0.00	0.00	0.00	0.00	0.00
01-3190-04-312	TAX	- E-TAX	66.60	71.80	0.00	71.80	(71.80)	0.00
01-3220-05-320	T/C	- MV DECAL FEES	13502.50	14167.50	0.00	14167.50	(14167.50)	0.00
01-3220-05-321	T/C	- PLATE MAINTENANCE	157.50	162.50	0.00	162.50	(162.50)	0.00
01-3220-05-322	T/C	- E-REG	795.95	895.35	0.00	895.35	(895.35)	0.00
01-3220-05-323	T/C	- MV REGISTRATION FEE	761434.50	805594.00	0.00	805594.00	(805594.00)	0.00
01-3220-05-326	T/C	- MV TITLE FEE	1826.00	1870.00	0.00	1870.00	(1870.00)	0.00
01-3220-05-327	T/C	- MV POSTAGE FEES	4048.00	4220.00	0.00	4220.00	(4220.00)	0.00
01-3220-05-328	T/C	- BOAT DECAL FEES	760.00	845.00	0.00	845.00	(845.00)	0.00
01-3220-05-329	T/C	- BOAT REGISTRATION FEES	2350.03	2369.87	0.00	2369.87	(2369.87)	0.00
01-3230-20-340	C/E	- TEST PIT FEES	0.00	0.00	0.00	0.00	0.00	0.00
01-3230-20-341	C/E	- BUILDING PERMITS	21394.41	19726.80	0.00	19726.80	(19726.80)	0.00
01-3230-20-342	C/E	- DRIVEWAY PERMIT FEES	2000.00	2800.00	0.00	2800.00	(2800.00)	0.00
01-3230-20-344	C/E	- OIL BURNER PERMITS	205.00	75.00	0.00	75.00	(75.00)	0.00
01-3230-20-346	C/E	- SPRINKLER PERMITS	400.00	50.00	0.00	50.00	(50.00)	0.00
01-3290-05-330	T/C	- MISCELLANEOUS FEES	1747.20	1226.00	0.00	1226.00	(1226.00)	0.00
01-3290-05-331	T/C	- VITAL RECORDS	1540.00	574.00	0.00	574.00	(574.00)	0.00
01-3290-05-332	T/C	- DRAG STRIP PERMIT	100.00	200.00	0.00	200.00	(200.00)	0.00
01-3290-05-333	T/C	- JUNK YARD PERMIT FEES	25.00	25.00	0.00	25.00	(25.00)	0.00
01-3290-05-334	T/C	- PEDDLER/HAWKER PERMITS	100.00	0.00	0.00	0.00	0.00	0.00
01-3290-05-335	T/C	- DOG LICENSES	3977.50	3463.00	0.00	3463.00	(3463.00)	0.00
01-3290-05-336	T/C	- DOG LICENSE FINES	1357.00	1593.00	0.00	1593.00	(1593.00)	0.00
01-3290-05-337	T/C	- DOGS - STATE FEES	1624.00	0.00	0.00	0.00	0.00	0.00
01-3290-05-338	T/C	- MARRIAGE LICENSE FEES	630.00	57.00	0.00	57.00	(57.00)	0.00
01-3290-25-375	C/M	- CEMETERY LOT FILING FEES	64.00	32.00	0.00	32.00	(32.00)	0.00
01-3319-01-310	EXC	- FEDERAL GRANT	0.00	0.00	0.00	0.00	0.00	0.00
01-3319-27-310	E/M	- F.E.M.A. GRANT	0.00	21968.46	0.00	21968.46	(21968.46)	0.00
01-3351-01-311	EXC	- SHARED REVENUE BLOCK GRT	0.00	0.00	0.00	0.00	0.00	0.00
01-3352-01-311	EXC	- MEALS & ROOMS TAX	200610.04	205761.49	0.00	205761.49	(205761.49)	0.00
01-3353-01-317	EXC	- HIGHWAY BLOCK GRANT	100906.74	100124.90	0.00	100124.90	(100124.90)	0.00
01-3359-01-318	EXC	- STATE GRANTS	2168.20	12840.50	0.00	12840.50	(12840.50)	0.00
01-3401-01-359	EXC	- COPY FEES	1291.00	1077.00	0.00	1077.00	(1077.00)	0.00

Actual and Anticipated Revenues

Account Number	Account Name	Prior Year Ptd Revenues	Current Year Ptd Revenues	Current Year Budgeted	Current Year Ytd Revenues	Balance Uncollected	Percent Left
01-3401-06-357	E/R - SALE OF CHECKLISTS	0.00	153.00	0.00	153.00	(153.00)	0.00
01-3401-07-358	A/S - SALE OF TOWN MAPS	0.00	0.00	0.00	0.00	0.00	0.00
01-3401-13-330	P/B - MISCELLANEOUS FEES	0.00	6290.00	0.00	6290.00	(6290.00)	0.00
01-3401-14-330	ZBA - MISCELLANEOUS FEES	509.58	711.99	0.00	711.99	(711.99)	0.00
01-3401-14-350	ZBA - SALE OF BOOKS	0.00	0.00	0.00	0.00	0.00	0.00
01-3401-17-332	P/D - OUTSIDE DETAIL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
01-3401-17-345	P/D - PRIVATE DUTY	0.00	0.00	0.00	0.00	0.00	0.00
01-3401-17-346	P/D - PISTOL PERMITS	510.00	560.00	0.00	560.00	(560.00)	0.00
01-3401-17-350	P/D - POLICE REGISTRATION FEES	0.00	30.00	0.00	30.00	(30.00)	0.00
01-3401-17-355	P/D - COURT FEES	221.05	301.94	0.00	301.94	(301.94)	0.00
01-3401-17-367	P/D - REPORT FEES	512.00	308.00	0.00	308.00	(308.00)	0.00
01-3401-18-330	A/M - MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
01-3401-19-367	F/D - REPORT FEES	50.00	0.00	0.00	0.00	0.00	0.00
01-3404-28-370	R/C - SALE OF RECYCLED GOODS	3870.61	4083.29	0.00	4083.29	(4083.29)	0.00
01-3404-28-372	R/C - WHITE GOODS STICKERS	0.00	0.00	0.00	0.00	0.00	0.00
01-3409-01-380	EXC - CABLE FRANCHISE FEE	36624.71	38711.38	0.00	38711.38	(38711.38)	0.00
01-3501-01-378	EXC - SALE OF TOWN PROPERTY	0.00	500.00	0.00	500.00	(500.00)	0.00
01-3501-25-375	C/M - SALE OF CEMETERY LOTS	1000.00	1400.00	0.00	1400.00	(1400.00)	0.00
01-3502-09-377	F/A - INTEREST ON DEPOSITS	921.59	371.27	0.00	371.27	(371.27)	0.00
01-3503-01-379	EXC - RENT OF TOWN PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
01-3504-17-380	P/D - COURT FINES	0.00	1248.39	0.00	1248.39	(1248.39)	0.00
01-3506-11-381	INS - REIMBURSE PROPERTY	0.00	13505.89	0.00	13505.89	(13505.89)	0.00
01-3506-11-382	INS - REIMBURSE DISABILITY	0.00	0.00	0.00	0.00	0.00	0.00
01-3506-11-383	INS - REIMBURSE WORKERS COMP	0.00	0.00	0.00	0.00	0.00	0.00
01-3506-11-384	INS - REIMBURSE UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00
01-3506-11-385	INS - REIMBURSE HEALTH INS	0.00	12432.20	0.00	12432.20	(12432.20)	0.00
01-3509-01-330	EXC - MISCELLANEOUS REVENUE	5222.09	7527.62	0.00	7527.62	(7527.62)	0.00
01-3912-01-389	TRANSFER IN - SPECIAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
01-3915-01-389	TRANSFER IN - CAPITAL RESERVE	0.00	1746.17	0.00	1746.17	(1746.17)	0.00
01-3915-25-376	C/M - CEMETERY MAINTENANCE	200.00	400.00	0.00	400.00	(400.00)	0.00
01-3935-50-984	C/C - PROCEEDS FROM BOND	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL GENERAL FUND	3225587.27	3253636.47	0.00	3253636.47	(3253636.47)	0.00

TOWN OF BRENTWOOD
ACTUAL AND BUDGETED EXPENDITURES
JANUARY - DECEMBER 2013

Account Number	Account Description	2013 Budget	2013 Actual	Balance Remaining	Percent Left
EXECUTIVE OFFICE					
Executive Office					
01-4130-01-130	EXC - SELECTMEN	13,760	12,812	948	6.89%
01-4130-01-225	EXC - FICA/MEDICARE	1,053	979	74	7.00%
01-4130-01-250	EXC - DRUG/ALCOHOL TESTING	300	342	-42	-14.00%
01-4130-01-251	EXC - PRE EMP PHYSICALS	620	1,365	-745	-120.16%
01-4130-01-252	EXC - RECRUITMENT EXPENSES	1	0	1	100.00%
01-4130-01-253	EXC - ANNUAL MEDICAL EXAMS	5,000	2,564	2,436	48.72%
01-4130-01-299	EXC - LOSAP	9,100	3,000	6,100	67.03%
01-4130-01-551	EXC - ADVERTISING/NOTICES	750	1,075	-325	-43.30%
01-4130-01-562	EXC - CONSORTIUM	175	175	0	0.00%
01-4130-01-570	EXC - BOOKS & PUBLICATIONS	1	0	1	100.00%
01-4130-01-689	EXC - FLORAL TRIBUTES	400	434	-34	-8.44%
01-4130-01-999	EXC - CONTINGENCIES	0	0	0	0.00%
Total Executive Office		31,160	22,746	8,414	27.00%
Town Administrator					
01-4130-02-110	T/A - SALARIES	53,514	46,805	6,709	12.54%
01-4130-02-206	T/A - DEFERRED COMPENSATION	0	0	0	0.00%
01-4130-02-210	T/A - HEALTH INSURANCE	18,349	18,349	0	0.00%
01-4130-02-211	T/A - IN LIEU OF INSURANCE	0	0	0	0.00%
01-4130-02-212	T/A - DENTAL INSURANCE	175	172	3	1.94%
01-4130-02-214	T/A - SHORT TERM DISABILITY	235	254	-19	-8.26%
01-4130-02-215	T/A - LIFE INSURANCE	120	120	0	0.00%
01-4130-02-225	T/A - FICA/MEDICARE	4,094	3,254	840	20.51%
01-4130-02-230	T/A - NH RETIREMENT	5,242	4,466	776	14.81%
01-4130-02-240	T/A - PROFESSIONAL TRAINING	200	0	200	100.00%
01-4130-02-450	T/A - CONSULTING FEES	1	0	1	100.00%
01-4130-02-560	T/A - DUES/SUBSCRIPTIONS	100	100	0	0.00%
01-4130-02-570	T/A - BOOKS & PUBLICATIONS	1	0	1	100.00%
Total Town Administrator		82,031	73,520	8,511	10.38%
Town Meeting					
01-4130-03-130	T/M - MODERATOR	500	375	125	25.00%
01-4130-03-552	T/M - TOWN REPORT	2,500	2,264	236	9.44%
01-4130-03-603	T/M - GENERAL SUPPLIES	1	0	1	100.00%
Total Town Meeting		3,001	2,639	362	12.06%
TOTAL EXECUTIVE OFFICE		116,192	98,906	17,286	14.88%

TOWN OF BRENTWOOD
ACTUAL AND BUDGETED EXPENDITURES
JANUARY - DECEMBER 2013

Account Number	Account Description	2013 Budget	2013 Actual	Balance Remaining	Percent Left
ELECTIONS, REGISTRATIONS & VITALS					
Town Clerk					
01-4140-05-110	T/C - SALARIES - TOWN CLERK	25,500	25,872	-372	-1.46%
01-4140-05-115	T/C - WAGES - DEPUTY CLERK	13,072	12,975	97	0.74%
01-4140-05-120	T/C - WAGES - OFFICE CLERK	9,332	6,729	2,603	27.89%
01-4140-05-210	T/C - HEALTH INSURANCE	4,531	4,531	0	0.01%
01-4140-05-212	T/C - DENTAL INSURANCE	86	86	0	0.23%
01-4140-05-214	T/C - SHORT TERM DISABILITY	118	127	-9	-7.80%
01-4140-05-215	T/C - LIFE INSURANCE	28	30	-2	-6.07%
01-4140-05-225	T/C - FICA/MEDICARE	3,665	3,436	229	6.24%
01-4140-05-230	T/C - NH RETIREMENT	2,502	2,501	1	0.03%
01-4140-05-240	T/C - PROFESSIONAL TRAINING	150	100	50	33.33%
01-4140-05-242	T/C - CONVENTIONS	439	436	3	0.68%
01-4140-05-452	T/C - SOFTWARE SUPPORT	0	0	0	0.00%
01-4140-05-550	T/C - PRINTING	0	0	0	0.00%
01-4140-05-560	T/C - DUES/SUBSCRIPTIONS/FEES	800	1,066	-266	-33.21%
01-4140-05-570	T/C - BOOKS & PUBLICATIONS	150	86	64	42.70%
01-4140-05-625	T/C - POSTAGE	2,000	2,000	0	0.00%
01-4140-05-630	T/C - OFFICE SUPPLIES	500	121	379	75.75%
01-4140-05-680	T/C - DOG LICENSES	190	176	14	7.27%
Total Town Clerk		63,063	60,272	2,791	4.43%
Election					
01-4140-06-110	E/L - SALARIES - CLERKS	400	250	150	37.50%
01-4140-06-130	E/L - SUPERVISORS	1,200	1,000	200	16.67%
01-4140-06-240	E/L - PROFESSIONAL TRAINING	1	98	-97	-9650.00%
01-4140-06-290	E/L - MEALS & SERVICES	225	225	0	0.00%
01-4140-06-452	E/L - SOFTWARE SUPPORT	0	0	0	0.00%
01-4140-06-550	E/L - PRINTING	400	400	0	0.00%
01-4140-06-551	E/L - ADVERTISING/NOTICES	0	162	-162	0.00%
01-4140-06-603	E/L - GENERAL SUPPLIES	2,500	627	1,873	74.90%
01-4140-06-625	E/L - POSTAGE	0	0	0	0.00%
01-4140-06-655	E/L - EQUIPMENT MAINTENANCE	200	200	0	0.00%
Total Election		4,926	2,962	1,964	39.87%
TOTAL ELECTIONS, REGISTRATIONS, VITALS		67,989	63,233	4,756	6.99%
FINANCIAL, TAX & ASSESSING					
Tax Collector					
01-4150-04-110	TAX - SALARIES - COLLECTOR	25,500	25,872	-372	-1.46%
01-4150-04-115	TAX - WAGES - DEPUTY COLLECTOR	13,072	12,975	97	0.74%
01-4150-04-120	TAX - WAGES - OFFICE CLERK	9,332	6,730	2,602	27.88%

TOWN OF BRENTWOOD
ACTUAL AND BUDGETED EXPENDITURES
JANUARY - DECEMBER 2013

Account Number	Account Description	2013 Budget	2013 Actual	Balance Remaining	Percent Left
Tax Collector Cont'd					
01-4150-04-210	TAX - HEALTH INSURANCE	4,531	4,531	0	0.01%
01-4150-04-212	TAX - DENTAL INSURANCE	86	86	0	0.23%
01-4150-04-214	TAX - SHORT TERM DISABILITY	118	127	-9	-7.80%
01-4150-04-215	TAX - LIFE INSURANCE	28	30	-2	-6.07%
01-4150-04-225	TAX - FICA/MEDICARE	3,665	3,435	230	6.28%
01-4150-04-230	TAX - NH RETIREMENT	2,502	2,501	1	0.03%
01-4150-04-240	TAX - PROFESSIONAL TRAINING	100	50	50	50.00%
01-4150-04-242	TAX - CONVENTIONS	439	436	3	0.68%
01-4150-04-315	TAX - ABSTRACTS	1,500	1,351	149	9.97%
01-4150-04-560	TAX - DUES/SUBSCRIPTIONS	175	20	155	88.57%
01-4150-04-603	TAX - GENERAL SUPPLIES	600	565	35	5.80%
Total Tax Collector		61,648	58,708	2,940	4.77%
Assessing					
01-4150-07-311	A/S - ELECTRIC UTILITIES	9,000	10,039	-1,039	-11.55%
01-4150-07-312	A/S - PROPERTY APPRAISALS	19,000	18,000	1,000	5.26%
01-4150-07-314	A/S - MATHEMATICAL UPDATE	0	0	0	0.00%
01-4150-07-552	A/S - TOWN MAPS	3,200	3,120	80	2.49%
01-4150-07-553	A/S - TOWN AERIALS	1	0	1	100.00%
Total Assessing		31,201	31,160	41	0.13%
Information Systems					
01-4150-08-451	I/S - HARDWARE SUPPORT	10,715	10,714	1	0.01%
01-4150-08-452	I/S - SOFTWARE SUPPORT	13,095	11,749	1,346	10.28%
01-4150-08-454	I/S - WEB SITE	1,060	1,085	-25	-2.36%
01-4150-08-455	I/S - INTERNET SERVICE	1,560	1,439	121	7.75%
01-4150-08-603	I/S - GENERAL SUPPLIES	1	0	1	100.00%
01-4150-08-740	I/S - EQUIPMENT PURCHASES	2,500	2,404	96	3.82%
Total Information Systems		28,931	27,392	1,539	5.32%
Finance					
01-4150-09-110	F/A - SALARIES - TREASURER	8,238	8,238	0	0.00%
01-4150-09-115	F/A - WAGES - BOOKKEEPER/CLERK	28,225	28,556	-331	-1.17%
01-4150-09-130	F/A - TRUST FUND BOOKKEEPER	5,000	4,277	723	14.46%
01-4150-09-210	F/A - HEALTH INSURANCE	0	0	0	0.00%
01-4150-09-225	F/A - FICA/MEDICARE	2,790	2,821	-31	0.00%
01-4150-09-301	F/A - AUDIT EXPENSE	18,650	18,800	-150	-0.80%
Total Finance		62,903	62,692	211	0.34%

TOWN OF BRENTWOOD
ACTUAL AND BUDGETED EXPENDITURES
JANUARY - DECEMBER 2013

Account Number	Account Description	2013 Budget	2013 Actual	Balance Remaining	Percent Left
Budget Committee					
01-4150-10-115	B/C - WAGES - SECRETARY	464	372	92	19.92%
01-4150-10-225	B/C - FICA/MEDICARE	36	28	8	21.06%
01-4150-10-240	B/C - PROFESSIONAL TRAINING	150	0	150	100.00%
01-4150-10-550	B/C - PRINTING	50	0	50	100.00%
Total Budget Committee		700	400	300	42.86%
TOTAL FINANCIAL, TAX, ASSESSING		185,383	180,351	5,032	2.71%
Legal					
01-4153-12-310	L/G - ENGINEERING &	2,000	1,808	193	9.63%
01-4153-12-320	L/G - TOWN ATTORNEY	20,000	20,182	-182	-0.91%
01-4153-12-322	L/G - PERAMBULATIONS	1	0	1	100.00%
01-4153-12-999	L/G - PAYMENTS TO IRS	1	0	1	100.00%
TOTAL LEGAL		22,002	21,989	13	0.06%
PLANNING & ZONING					
Planning Board					
01-4191-13-115	P/B - WAGES - SECRETARY	39,697	39,215	482	1.21%
01-4191-13-210	P/B - HEALTH INSURANCE	13,592	13,592	0	0.00%
01-4191-13-212	P/B - DENTAL INSURANCE	172	172	0	0.23%
01-4191-13-214	P/B - SHORT TERM	235	254	-19	-8.26%
01-4191-13-215	P/B - LIFE INSURANCE	120	96	24	20.00%
01-4191-13-225	P/B - FICA/MEDICARE	3,037	2,632	405	13.34%
01-4191-13-230	P/B - NH RETIREMENT	3,806	3,873	-67	-1.77%
01-4191-13-240	P/B - PROFESSIONAL	50	35	15	30.00%
01-4191-13-310	P/B - ENGINEERING &	800	800	0	0.00%
01-4191-13-320	P/B - LEGAL SERVICES	1,000	529	472	47.15%
01-4191-13-395	P/B - CIRCUIT RIDER	17,172	17,172	0	0.00%
01-4191-13-399	P/B - CIRCUIT RIDER/LONG	5,000	5,000	0	0.00%
01-4191-13-550	P/B - PRINTING	500	0	500	100.00%
01-4191-13-551	P/B - ADVERTISING/NOTICES	500	36	464	92.90%
01-4191-13-555	P/B - REGISTRY EXPENSE	30	0	30	100.00%
01-4191-13-562	P/B - ROCKINGHAM	4,182	4,182	0	0.00%
01-4191-13-600	P/B - MISCELLANEOUS	50	0	50	100.00%
01-4191-13-625	P/B - POSTAGE	1	0	1	100.00%
01-4191-13-630	P/B - OFFICE SUPPLIES	50	18	32	64.82%
01-4191-13-740	P/B - EQUIPMENT	1	0	1	100.00%
Total Planning Board		89,995	87,605	2,390	2.66%

TOWN OF BRENTWOOD
ACTUAL AND BUDGETED EXPENDITURES
JANUARY - DECEMBER 2013

Account Number	Account Description	2013 Budget	2013 Actual	Balance Remaining	Percent Left
Zoning Board					
01-4191-14-115	ZBA - WAGES	500	343	157	31.48%
01-4191-14-225	ZBA - FICA/MEDICARE	39	23	16	41.26%
01-4191-14-551	ZBA - ADVERTISING/NOTICES	300	194	106	35.38%
01-4191-14-625	ZBA - POSTAGE	100	100	0	0.00%
Total Zoning Board		939	659	280	29.78%
TOTAL PLANNING & ZONING		90,934	88,264	2,670	2.94%
Government Buildings					
01-4194-16-115	G/B - WAGES - CUSTODIAN	11,384	10,620	764	6.72%
01-4194-16-210	G/B - HEALTH INSURANCE	0	0	0	0.00%
01-4194-16-225	G/B - FICA/MEDICARE	875	812	63	7.17%
01-4194-16-230	G/B - NH RETIREMENT	0	0	0	0.00%
01-4194-16-410	G/B - ELECTRIC	9,500	10,490	-990	-10.42%
01-4194-16-411	G/B - HEATING OIL/GAS	7,000	5,300	1,700	24.29%
01-4194-16-430	G/B - BUILDING IMPROVEMENTS	1,000	717	283	28.30%
01-4194-16-438	G/B - FIRE ALARM CONTRACT	1,250	2,159	-909	-72.71%
01-4194-16-458	G/B - TELEPHONE SERV CONTRACT	1,308	1,308	0	0.00%
01-4194-16-606	G/B - CUSTODIAL SUPPLIES	1,500	1,032	468	31.20%
01-4194-16-633	G/B - BOTTLED WATER	540	239	301	55.72%
01-4194-16-640	G/B - TELEPHONE/COMMUNICATIONS	3,800	3,287	513	13.50%
01-4194-16-690	G/B - TOB REPAIRS & MAINT	3,000	3,520	-520	-17.33%
01-4194-16-691	G/B - GRANGE REPAIRS & MAINT	250	161	89	0.00%
01-4194-16-692	G/B - FIRE STATION REP & MAINT	4,250	4,250	0	0.00%
01-4194-16-693	G/B - HIGHWAY BUILDINGS	1,000	682	318	0.00%
01-4194-16-694	G/B - REC CEN REPAIRS/MAINT	1,000	1,146	-146	0.00%
01-4194-16-700	G/B - LAND MAINTENANCE	300	373	-73	-24.43%
01-4194-16-740	G/B - EQUIPMENT PURCHASES	200	0	200	100.00%
TOTAL GOVERNMENT BUILDINGS		48,157	46,097	2,060	4.28%
Insurance					
01-4196-11-520	INS - PROPERTY & LIABILITY	38,000	35,562	2,438	6.42%
01-4196-11-522	INS - WORKERS	46,774	31,173	15,601	33.35%
01-4196-11-528	INS - UMEMPLOYMENT COMP	1	11	-10	-1025.00%
TOTAL INSURANCE		84,775	66,746	18,029	21.27%
Cemetery					
01-4195-25-115	C/M - WAGES	5,330	3,784	1,546	29.00%

TOWN OF BRENTWOOD
ACTUAL AND BUDGETED EXPENDITURES
JANUARY - DECEMBER 2013

Account Number	Account Description	2013 Budget	2013 Actual	Balance Remaining	Percent Left
Cemetery Cont'd					
01-4195-25-225	C/M - FICA/MEDICARE	408	289	119	29.16%
01-4195-25-410	C/M - ELECTRIC	300	180	120	39.84%
01-4195-25-662	C/M - VEHICLE FUEL & OIL	225	165	60	26.74%
01-4195-25-700	C/M - LAND MAINTENANCE	1,500	934	566	37.74%
01-4195-25-740	C/M - EQUIPMENT	1	0	1	100.00%
				0	
TOTAL CEMETERY		7,764	5,353	2,411	31.06%
Regional Associations					
01-4197-32-801	R/A - ROCKINGHAM VNA	0	0	0	0.00%
01-4197-32-802	R/A - SEACOAST HOSPICE	0	0	0	0.00%
01-4197-32-803	R/A - AMERICAN RED CROSS	350	350	0	0.00%
01-4197-32-804	R/A - SEXUAL ASSAULT SUPPORT	550	550	0	0.00%
01-4197-32-805	R/A - SEACOAST MENTAL HEALTH	1,000	1,000	0	0.00%
01-4197-32-806	R/A - LAMPREY HEALTH CARE	2,205	2,205	0	0.00%
01-4197-32-807	R/A - AREA HOMEMAKERS	1,000	1,000	0	0.00%
01-4197-32-808	R/A - A SAFE PLACE	2,500	2,500	0	0.00%
01-4197-32-809	R/A - CHILD & FAMILY SERVICES	1,200	1,200	0	0.00%
01-4197-32-810	R/A - RICHIE MCFARLAND	3,600	3,600	0	0.00%
01-4197-32-811	R/A - ROCKINGHAM NUTRITION	1,147	1,147	0	0.00%
01-4197-32-812	R/A - ROCK COMMUNITY ACTION	5,707	5,707	0	0.00%
01-4197-32-813	R/A - R.S.V.P.	125	125	0	0.00%
01-4197-32-815	R/A - NEW OUTLOOK	0	0	0	0.00%
01-4197-32-817	R/A - SEACARE	1,000	1,000	0	0.00%
TOTAL REGIONAL ASSOCIATIONS		20,384	20,384	0	0.00%
General Government					
01-4199-15-280	G/G - TRAVEL/MILEAGE	1,750	1,799	-49	-2.79%
01-4199-15-298	G/G - VOL APPRECIATION	1	0	1	100.00%
01-4199-15-440	G/G - LEASED	3,392	3,776	-384	-11.32%
01-4199-15-451	G/G - HEALTHTRUST FEES	210	-39	249	118.53%
01-4199-15-456	G/G - MISCELLANEOUS	1,000	17	983	98.31%
01-4199-15-552	G/G - TOWN NEWSLETTER	9,500	9,500	0	0.00%
01-4199-15-553	G/G - MICROFILM RECORDS	500	363	137	27.41%
01-4199-15-555	G/G - REGISTRY EXPENSE	375	303	72	19.17%
01-4199-15-562	G/G - NHMA DUES	3,342	3,421	-79	-2.37%
01-4199-15-570	G/G - BOOKS &	300	271	29	9.72%
01-4199-15-600	G/G - MISCELLANEOUS	250	130	120	48.00%
01-4199-15-625	G/G - POSTAGE	5,000	4,891	109	2.18%

TOWN OF BRENTWOOD
ACTUAL AND BUDGETED EXPENDITURES
JANUARY - DECEMBER 2013

Account Number	Account Description	2,013 Budget	2013 Actual	Balance Remaining	Percent Left
General Government Cont'd					
01-4199-15-630	G/G - OFFICE SUPPLIES	5,000	4,626	374	7.48%
01-4199-15-688	G/G - TOWN EVENTS	1,000	532		
TOTAL GENERAL GOVERNMENT		31620	29,591	2,029	6.42%
POLICE					
Police					
01-4210-17-110	P/D - SALARIES	280,710	275,710	5,000	1.78%
01-4210-17-115	P/D - WAGES - SECRETARY	30,540	30,556	-16	-0.05%
01-4210-17-116	P/D - PRIVATE DUTY	0	0	0	0.00%
01-4210-17-120	P/D - WAGES - ADMINISTRATION	9,745	9,577	168	1.73%
01-4210-17-130	P/D - INVESTIGATOR	1,000	572	428	42.76%
01-4210-17-140	P/D - OVERTIME	3,500	2,088	1,412	40.33%
01-4210-17-206	P/D - DEFERRED COMPENSATION	0	0	0	0.00%
01-4210-17-210	P/D - HEALTH INSURANCE	50,800	50,800	0	0.00%
01-4210-17-211	P/D - IN LIEU OF INSURANCE	3,900	2,800	1,100	28.21%
01-4210-17-212	P/D - DENTAL INSURANCE	515	486	29	5.61%
01-4210-17-214	P/D - SHORT TERM DISABILITY	1,287	1,272	15	1.17%
01-4210-17-215	P/D - LIFE INSURANCE	601	552	49	8.12%
01-4210-17-225	P/D - FICA/MEDICARE	9,002	9,690	-689	-7.65%
01-4210-17-230	P/D - NH RETIREMENT	60,107	60,028	79	0.13%
01-4210-17-242	P/D - TRAINING	6,087	2,832	3,254	53.47%
01-4210-17-244	P/D - FIREARMS QUALIFICATION	4,340	4,337	3	0.06%
01-4210-17-270	P/D - COURT FEES	1,000	855	145	14.50%
01-4210-17-280	P/D - TRAVEL/MILEAGE	500	79	421	84.21%
01-4210-17-295	P/D - UNIFORMS	6,000	3,756	2,244	37.41%
01-4210-17-320	P/D - PROSECUTOR	10,815	10,815	0	0.00%
01-4210-17-452	P/D - SOFTWARE SUPPORT	4,550	4,086	464	10.19%
01-4210-17-453	P/D - IMC SOFTWARE SUPPORT	8,071	6,843	1,228	15.21%
01-4210-17-560	P/D - DUES/SUBSCRIPTIONS	105	105	0	0.00%
01-4210-17-600	P/D - MISCELLANEOUS EXPENSES	200	565	-365	-182.30%
01-4210-17-630	P/D - OFFICE SUPPLIES	3,150	2,060	1,090	34.59%
01-4210-17-640	P/D - TELEPHONE/COMMUNICATIONS	5,000	3,382	1,618	32.36%
01-4210-17-658	P/D - RADIO REPAIRS	1	20	-19	-1900.00%
01-4210-17-660	P/D - VEHICLE REPAIRS	13,000	15,251	-2,251	-17.32%
01-4210-17-662	P/D - VEHICLE FUEL & OIL	25,000	23,766	1,234	4.94%
01-4210-17-682	P/D - MUTUAL AID	1	0	1	100.00%
01-4210-17-740	P/D - EQUIPMENT PURCHASES	8,000	7,170	830	10.37%
TOTAL POLICE		547,526	530,055	17,471	3.19%

TOWN OF BRENTWOOD
ACTUAL AND BUDGETED EXPENDITURES
JANUARY - DECEMBER 2013

Account Number	Account Description	2,013 Budget	2013 Actual	Balance Remaining	Percent Left
FIRE DEPARTMENT					
Fire Department					
01-4220-19-110	F/D - SALARIES	75,148	72,102	3,046	4.05%
01-4220-19-111	F/D - WAGES - F/T FIREFIGHTERS	66,061	58,359	7,702	11.66%
01-4220-19-113	F/D - CODE WORK	0	0	0	0.00%
01-4220-19-115	F/D - WAGES - SECRETARY	1	0	1	100.00%
01-4220-19-140	F/D - OVERTIME	5,000	5,481	-481	0.00%
01-4220-19-206	F/D - DEFERRED COMPENSATION	0	0	0	0.00%
01-4220-19-210	F/D - HEALTH INSURANCE	20,388	16,612	3,776	18.52%
01-4220-19-212	F/D - DENTAL INSURANCE	294	215	80	27.04%
01-4220-19-214	F/D - SHORT TERM DISABILITY	345	339	6	1.68%
01-4220-19-215	F/D - LIFE INSURANCE	174	139	35	19.89%
01-4220-19-220	F/D - ADMINISTRATION	11,207	11,153	54	0.00%
01-4220-19-225	F/D - FICA/MEDICARE	9,733	7,961	1,772	18.20%
01-4220-19-230	F/D - NH RETIREMENT	18,050	16,428	1,622	8.98%
01-4220-19-240	F/D - PROFESSIONAL TRAINING	3,000	737	2,263	0.00%
01-4220-19-242	F/D - TRAINING	12,338	10,157	2,181	17.68%
01-4220-19-298	F/D - PROTECTIVE GEAR	8,000	10,031	-2,031	-25.39%
01-4220-19-410	F/D - ELECTRIC	7,300	7,832	-532	-7.29%
01-4220-19-411	F/D - HEATING OIL/GAS	9,000	7,889	1,111	12.34%
01-4220-19-560	F/D - DUES/SUBSCRIPTIONS	2,790	2,700	90	3.22%
01-4220-19-603	F/D - GENERAL SUPPLIES	6,515	4,719	1,796	27.56%
01-4220-19-640	F/D - TELEPHONE/COMMUNICATIONS	4,300	3,347	953	22.16%
01-4220-19-655	F/D - EQUIPMENT MAINTENANCE	4,200	3,435	765	18.21%
01-4220-19-658	F/D - RADIO REPAIRS	1,500	8,484	-6,984	-465.62%
01-4220-19-660	F/D - VEHICLE REPAIRS	18,120	18,904	-784	-4.33%
01-4220-19-662	F/D - VEHICLE FUEL & OIL	8,500	8,576	-76	-0.89%
01-4220-19-683	F/D - FORESTRY	1	0	1	100.00%
01-4220-19-690	F/D - BLDG REPAIRS & MAINT	800	1,773	-973	-121.67%
01-4220-19-740	F/D - EQUIPMENT PURCHASES	5,010	5,428	-418	-8.34%
				0	
TOTAL FIRE DEPARTMENT		297,775	282,802	14,973	5.03%
Joint Loss Management					
01-4225-26-115	JLM - WAGES	75	0	75	100.00%
01-4225-26-225	JLM - FICA/MEDICARE	6	0	6	100.00%
01-4225-26-242	JLM - TRAINING	940	450	490	52.13%
01-4225-26-562	JLM - CONSORTIUM	0	0	0	0.00%
TOTAL JOINT LOSS MANAGEMENT		1,021	450	571	55.93%

TOWN OF BRENTWOOD
ACTUAL AND BUDGETED EXPENDITURES
JANUARY - DECEMBER 2013

Account Number	Account Description	2,013 Budget	2013 Actual	Balance Remaining	Percent Left
Code Enforcement					
01-4240-20-110	C/E - SALARIES	22,500	14,933	7,567	33.63%
01-4240-20-225	C/E - FICA/MEDICARE	1,722	1,142	580	33.66%
01-4240-20-397	C/E - DRIVEWAY FEES	2,025	2,275	-250	-12.35%
01-4240-20-398	C/E - TESTS PIT FEES	100	0	100	100.00%
01-4240-20-550	C/E - PRINTING	0	182	-182	0.00%
01-4240-20-560	C/E - DUES/SUBSCRIPTIONS	1	0	1	0.00%
01-4240-20-570	C/E - BOOKS & PUBLICATIONS	250	76	174	69.57%
				0	
TOTAL CODE ENFORCEMENT		26,598	18,609	7,989	30.04%
Emergency Management					
01-4290-27-110	E/M - SALARIES	3,250	0	3,250	100.00%
01-4290-27-225	E/M - FICA/MEDICARE	275	0	275	100.00%
01-4290-27-242	E/M - TRAINING	100	0	100	0.00%
01-4290-27-290	E/M - MEALS & SERVICES	300	0	300	100.00%
01-4290-27-570	E/M - BOOKS &	0	0	0	0.00%
01-4290-27-603	E/M - GENERAL SUPPLIES	1,200	0	1,200	100.00%
01-4290-27-640	E/M - PHONE/COMMUNICATION	1,250	394	856	68.46%
TOTAL EMERGENCY MANAGEMENT		6,375	394	5,981	93.82%
PUBLIC WORKS					
Highway					
01-4312-21-110	HWY - SALARIES	102,011	94,306	7,705	7.55%
01-4312-21-115	HWY - WAGES - MOWING	0	0	0	0.00%
01-4312-21-140	HWY - OVERTIME	4,000	1,294	2,706	67.64%
01-4312-21-210	HWY - HEALTH INSURANCE	22,653	22,653	0	0.00%
01-4312-21-212	HWY - DENTAL INSURANCE	344	343	1	0.23%
01-4312-21-214	HWY - SHORT TERM DISABILITY	460	509	-49	-10.61%
01-4312-21-215	HWY - LIFE INSURANCE	240	215	25	10.25%
01-4312-21-225	HWY - FICA/MEDICARE	7,804	6,531	1,272	16.30%
01-4312-21-230	HWY - NH RETIREMENT	8,719	9,996	-1,277	-14.64%
01-4312-21-242	HWY - TRAINING	500	226	274	54.76%
01-4312-21-295	HWY - UNIFORMS	1,000	933	67	6.67%
01-4312-21-410	HWY - ELECTRIC	3,500	1,964	1,536	43.87%
01-4312-21-411	HWY - HEATING OIL/GAS	7,000	8,312	-1,312	-18.74%
01-4312-21-445	HWY - EQUIPMENT RENTAL/MOWING	6,500	6,372	128	1.98%
01-4312-21-630	HWY - OFFICE SUPPLIES	150	79	71	47.12%
01-4312-21-640	HWY - TELEPHONE/COMMUNICATIONS	2,900	2,529	371	12.78%
01-4312-21-656	HWY - MOWING EQUIPMENT	2,000	1,577	423	21.15%
01-4312-21-660	HWY - VEHICLE REPAIRS	20,000	18,722	1,278	6.39%
01-4312-21-662	HWY - VEHICLE FUEL & OIL	25,000	20,693	4,307	17.23%

TOWN OF BRENTWOOD
ACTUAL AND BUDGETED EXPENDITURES
JANUARY - DECEMBER 2013

Account Number	Account Description	2013 Budget	2013 Actual	Balance Remaining	Percent Left
Highway Cont'd					
01-4312-21-670	HWY - SUPPLIES & PARTS	5,500	5,797	-297	-5.41%
01-4312-21-671	HWY - HAND TOOLS	3,000	2,051	949	31.64%
01-4312-21-672	HWY - SIGNS	3,000	737	2,263	75.42%
01-4312-21-673	HWY - GUARD RAILS	1,000	0	1,000	100.00%
01-4312-21-674	HWY - CULVERTS/BASINS	2,000	157	1,843	92.16%
01-4312-21-675	HWY - CRUSHED STONE/GRAVEL	1,000	0	1,000	100.00%
01-4312-21-676	HWY - COLD PATCH	2,500	662	1,838	73.52%
01-4312-21-684	HWY - CARE OF TREES	3,500	0	3,500	100.00%
01-4312-21-690	HWY - BLDG REPAIRS & MAINT	0	778	-778	0.00%
01-4312-21-730	HWY - ROAD CONSTRUCTION	30,000	29,989	11	0.04%
01-4312-21-740	HWY - EQUIPMENT PURCHASES	5,000	1,543	3,457	69.13%
Total Highway		271,281	238,972	32,309	11.91%
Snow & Ice Control					
01-4312-22-110	SIC - SALARIES	0	4,330	-4,330	0.00%
01-4312-22-115	SIC - WAGES - SEASONAL	13,256	11,128	2,128	16.05%
01-4312-22-140	SIC - OVERTIME	10,000	11,662	-1,662	-16.62%
01-4312-22-225	SIC - FICA/MEDICARE	1,014	2,012	-998	-98.40%
01-4312-22-230	SIC - NH RETIREMENT	0	0	0	0.00%
01-4312-22-445	SIC - EQUIPMENT RENTAL	1,000	0	1,000	100.00%
01-4312-22-655	SIC - EQUIPMENT MAINTENANCE	7,000	6,913	87	1.24%
01-4312-22-668	SIC - VEHICLE PARTS	2,500	432	2,068	82.70%
01-4312-22-680	SIC - SAND/SALT/COLD PATCH	65,000	62,581	2,419	3.72%
Total Snow & Ice Control		99,770	99,058	712	0.71%
TOTAL PUBLIC WORKS		371,051	338,030	33,021	8.90%
Street Lighting					
01-4316-23-410	S/L - STREET LIGHTING	444	0	444	100.00%
Total Street Lighting		444	0	444	100.00%
WASTE COLLECTION & DISPOSAL					
Recycling					
01-4323-28-393	W/C - CURBSIDE RECYCLING	56,709	56,418	292	0.51%
01-4323-28-606	W/C - RECY SUPPLIES/BINS	1	293	-292	-29150.00%
Total Recycling		56,710	56,710	0	0.00%
Waste Collection					
01-4323-29-394	W/C - RUBBISH COLLECTION	112,503	112,135	368	0.33%
Total Waste Collection		112,503	112,135	368	0.33%

TOWN OF BRENTWOOD
ACTUAL AND BUDGETED EXPENDITURES
JANUARY - DECEMBER 2013

Account Number	Account Description	2013 Budget	2013 Actual	Balance Remaining	Percent Left
Waste Disposal					
01-4324-29-396	W/D - LANDFILL FEES	100,000	99,988	12	0.01%
01-4324-29-562	W/D - SRR DUES	4,685	4,248	437	9.33%
Total Waste Disposal		104,685	104,235	450	0.43%
TOTAL WASTE COLLECTION & DISPOSAL		273,898	273,080	818	0.30%
Animal Control					
01-4414-30-110	ACO - SALARIES	1,964	1,808	156	7.95%
01-4414-30-225	ACO - FICA/MEDICARE	150	138	12	7.95%
01-4414-30-242	ACO - TRAINING	25	0	25	100.00%
01-4414-30-280	ACO - TRAVEL/MILEAGE	25	0	25	100.00%
01-4414-30-391	ACO - NHSPCA	1,000	0	1,000	100.00%
01-4414-30-392	ACO - VETERINARY	500	0	500	100.00%
01-4414-30-640	ACO - PHONE/COMMUNICATION	181	180	1	0.55%
01-4414-30-740	ACO - EQUIPMENT	50	0	50	100.00%
TOTAL ANIMAL CONTROL		3,896	2,126	1,769	45.41%
Health Officer					
01-4419-31-130	H/O - HEALTH OFFICER	100	100	0	0.00%
TOTAL HEALTH OFFICER		100	100	0	0.00%
WELFARE					
Welfare					
01-4442-35-110	W/F - SALARIES	2,400	2,400	0	0.00%
01-4442-35-225	W/F - FICA/MEDICARE	184	184	0	0.22%
01-4442-35-562	W/F - DUES	0	0	0	0.00%
01-4442-35-685	W/F - DIRECT ASSISTANCE	4,500	817	3,683	0.00%
TOTAL WELFARE		7,084	3,401	3,683	51.99%
Recreation					
01-4520-40-110	REC - SALARIES - DIRECTOR	21,245	20,371	874	4.11%
01-4520-40-225	REC - FICA/MEDICARE	1,625	1,558	67	4.09%
01-4520-40-410	REC - ELECTRIC	2,400	3,688	-1,288	-53.65%
01-4520-40-411	REC - HEATING OIL/GAS	2,000	1,608	392	19.58%
01-4520-40-603	REC - GENERAL SUPPLIES	100	236	-136	-136.08%
01-4520-40-640	REC - PHONE/COMMUNICATION	500	367	133	26.61%
01-4520-40-655	REC - EQUIPMENT	500	282	218	43.67%
01-4520-40-686	REC - PORTABLE TOILETS	700	700	0	0.00%
01-4520-40-688	REC - TOWN EVENTS	250	219	31	12.27%
01-4520-40-700	REC - LAND MAINTENANCE	5,600	5,779	(179)	-3.19%

TOWN OF BRENTWOOD
ACTUAL AND BUDGETED EXPENDITURES
JANUARY - DECEMBER 2013

Account Number	Account Description	2013 Budget	2013 Actual	Balance Remaining	Percent Left
Recreation Cont'd					
01-4520-40-705	REC - TRAILS EXPENSE	1	0	1	100.00%
01-4520-40-735	REC - LAND IMPROVEMENTS	1,500	1,613	-113	0.00%
TOTAL RECREATION		36,421	36,421	0	0.00%
Library					
01-4550-49-110	L/B - SALARIES	118,806	117,529	1,277	1.08%
01-4550-49-206	L/B - DEFERRED COMPENSATION	0	0	0	0.00%
01-4550-49-210	L/B - HEALTH INSURANCE	22,653	22,653	0	0.00%
01-4550-49-211	L/B - IN LIEU OF INSURANCE	0	0	0	
01-4550-49-212	L/B - DENTAL INSURANCE	348	343	5	1.38%
01-4550-49-214	L/B - SHORT TERM DISABILITY	470	509	-39	-8.26%
01-4550-49-215	L/B - LIFE INSURANCE	240	206	34	14.25%
01-4550-49-225	L/B - FICA/MEDICARE	9,089	8,630	458	5.04%
01-4550-49-230	L/B - NH RETIREMENT	7,777	8,144	-367	-4.72%
01-4550-49-900	L/B - QUARTERLY TRANSFER	48,540	48,540	0	0.00%
TOTAL LIBRARY		207,922	206,554	1,369	0.66%
Conservation Commission					
01-4611-50-115	C/C - WAGES - SECRETARY	600	0	600	100.00%
01-4611-50-225	C/C - FICA/MEDICARE	46	0	46	100.00%
01-4611-50-240	C/C - PROFESSIONAL	140	45	95	67.86%
01-4611-50-301	C/C - AUDIT EXPENSE	1,550	2,927	-1,377	-88.84%
01-4611-50-302	C/C - EASEMENT MONITORING	950	795	155	16.31%
01-4611-50-551	C/C - ADVERTISING/NOTICES	300	150	150	50.04%
01-4611-50-562	C/C - DUES	415	415	0	0.00%
01-4611-50-625	C/C - POSTAGE	1	0	1	100.00%
01-4611-50-630	C/C - OFFICE SUPPLIES	125	0	125	100.00%
01-4611-50-688	C/C - TOWN EVENTS	500	292	208	41.65%
01-4611-50-900	C/C - ANNUAL	15,000	15,000	0	0.00%
TOTAL CONSERVATION COMMISSION		19,627	19,624	3	0.02%
Debt Service Principal					
01-4711-60-981	D/S - DEMERITT - PRINCPAL	0	0	0	0.00%
01-4711-60-983	D/S - LIBRARY - PRINCIPAL	30,000	30,000	0	0.00%
01-4711-60-984	D/S - OPEN SPACE BOND-PRINC	90,000	90,000	0	0.00%
01-4711-60-985	D/S - FIRE STATION - PRINCIPAL	80,000	80,000	0	0.00%
01-4711-60-986	D/S - LYFORD - PRINCIPAL	13,300	13,300	0	0.00%
Total Debt Service Principal		213,300	213,300	0	0.00%

TOWN OF BRENTWOOD
ACTUAL AND BUDGETED EXPENDITURES
JANUARY - DECEMBER 2013

Account Number	Account Description	2013 Budget	2013 Actual	Balance Remaining	Percent Left
Debt Service Interest					
01-4721-60-981	D/S - DEMERITT - INTEREST	0	0	0	0.00%
01-4721-60-983	D/S - LIBRARY - INTEREST	13,751	13,751	0	0.00%
01-4721-60-984	D/S - OPEN SPACE BOND INTEREST	57,238	57,238	0	0.00%
01-4721-60-985	D/S - FIRE STATION - INTEREST	62,175	62,175	0	0.00%
01-4721-60-986	D/S - LYFORD - INTEREST	10,525	10,525	0	0.00%
Total Debt Service Interest		143,688	143,688	0	0.00%
Debt Service TAN					
01-4723-60-980	D/S - TANS - INTEREST	30,000	20,000	10,000	33.33%
Total Debt Service TAN		30,000	20,000	10,000	33.33%
TOTAL DEBT SERVICE		386,988	376,988	10,000	2.58%
TOTAL OPERATING BUDGET		**2,861,925**	**2,709,546**	**152,379**	**5.32%**
WARRANT ARTICLES					
Warrant Articles					
01-4900-70-829	W/A - ROAD REPAIRS	250,000	250,000	0	0.00%
01-4900-70-830	W/A - MOSQUITO CONTROL	30,500	28,500	2,000	6.56%
01-4900-70-840	W/A - NEW OUTLOOK	1,000	1,000	0	0.00%
01-4900-70-842	W/A - HWY LEASE PURCHASE	18,524	18,524	0	0.00%
01-4902-17-760	W/A - PD CRUISER	20,000	20,000	0	0.00%
Total Warrant Articles		320,024	318,024	2,000	0.62%
Capital Reserves					
01-4915-70-820	C/R - BRIDGE REPAIRS	75,000	75,000	0	0.00%
01-4915-70-821	C/R - HIGHWAY VEHICLES	31,477	31,477	0	0.00%
01-4915-70-824	C/R - HWY ADDITION	50,000	50,000	0	0.00%
01-4915-70-829	C/R - BUILDING REPAIRS	50,000	50,000	0	0.00%
Total Capital Reserves		206,477	206,477	0	0.00%
TOTAL WARRANT ARTICLES		**526,501**	**524,501**	**2,000**	**0.38%**
TOTAL BUDGET		**3,388,426**	**3,234,047**	**154,379**	**4.56%**

2013 Salaries

Employee Name	Department	Wages & OT	Private Details	Gross Wages
Arkell, Stephen J.	PD	13,010.39	0.00	13,010.39
Artimovich, Andrew	Selectman	3,200.00	0.00	3,200.00
Belanger, Christine	PD	31,073.57		31,073.57
Benoit, Sueanne	Welfare	2,400.00		2,400.00
Bird, Joseph	FD	53,104.06		53,104.06
Blood, Emily	REC	395.13		395.13
Bryan, Jeffrey	Selectman	2,640.00		2,640.00
Byrne, Jane	Sel/TC/TX	16,385.50		16,385.50
Chenevert, Dylan P.	FD	113.75		113.75
Christiansen, Kenneth	Selectman	2,640.00		2,640.00
Clark, Patrick	FD	1,958.60		1,958.60
Clement, Karen	Town Admin	46,529.87		46,529.87
Copeland, Sharon	TC/TX	25,949.62		25,949.62
Crafts, Evan	FD	330.86		330.86
Demeritt, Duane	HWY	48,068.71		48,068.71
Donis-Wahl, Kiki	LIB	2,829.75		2,829.75
Dullea, Anna	REC	512.95		512.95
Dullea, Margaret	REC	20,371.22		20,371.22
Ellis, Jonathan	Treasurer	7,100.82		7,100.82
Faria, Bill	BUDCOM	371.55		371.55
Flanders, Evalyn	LIB	3,064.88		3,064.88
Frederick, Pamela V.	LIB	4,306.14		4,306.14
Frotton, Randal	PD	48,408.02	1,018.50	49,426.52
Gallant, Joyce	Dep. Treas.	1,137.18		1,137.18
Garside, Jr., Norman	HWY	5,514.72		5,514.72
Gilbert, Robet	Cemetery	3,284.40		3,284.40
Gillen, Seth	FD	4,086.74		4,086.74
Gordon, Joseph	PD	5,965.66		5,965.66
Graham, Warren	HWY	4,436.68		4,436.68
Holston, Kurt	PD	40,375.03	1,415.00	41,790.03
Isabel, John	FD	7,039.87		7,039.87
Keegal, Joyce	LIB	6,842.30		6,842.30
Kelloway, George	FD	3,353.60		3,353.60
Kelloway, Timothy	FD	287.65		287.65
Kenyon, William F.	FD	507.33		507.33
Kilrain, Michael	FD	1,466.48		1,466.48
King, Peter	FD	929.83		929.83
Knight, Brenda	FD	939.03		939.03
Kozacka, Albert	FD	405.28		405.28
Labonte, Timothy	FD	13,066.23		13,066.23
Leach, Thomas	FD	4,350.94		4,350.94
Lemoine, Gary	FD / HWY	5,518.35		5,518.35
Lemoine, Kevin	FD	11,964.51		11,964.51

Employee Name		Wages & OT	Private Details	
Lindeman, Timothy	FD	553.71		553.71
Markey, Jonathan	FD	4,238.10		4,238.10
Mason, Carrie	FD	2,551.72		2,551.72
McFadden, Ryan	FD	7,848.91		7,848.91
Meader, Robert	FD	19.18		19.18
Mechem, Dennis	FD	3,533.31		3,533.31
Menter, David	Selectman	1,692.30		1,692.30
Micali, Joseph	LIB	444.41		444.41
Micali, Lisa	LIB	1,355.80		1,355.80
Middlemiss, Laurence	HO	45.00		45.00
Miller, Joyce	LIB	38,917.35		38,917.35
Myers, Karen	FD	2,312.94		2,312.94
Olsen, Roy	FD	12,420.56		12,420.56
Raymond, Gary	FD	5,463.10		5,463.10
Raymond, Wayne	FD	561.17		561.17
Reed, Nicole	LIB	11,157.20		11,157.20
Robare, Sean	FD	94.03		94.03
Robinson, Wayne	PD/HWY	70,503.90	1,848.00	72,351.90
Roesch, Benjamin	FD	13,981.36		13,981.36
Rothwell, Christopher	PD	11,775.35	4,479.75	16,255.10
Roy, David	PD	55,332.65	2,141.25	57,473.90
Sharpe, Keith	Town Office	10,619.52		10,619.52
Silva, Brenda	FD	1,102.65		1,102.65
Simmons, Mark	FD	591.28		591.28
Solon, Elizabeth	LIB	44,324.80		44,324.80
Spina, Glenn	FD	2,382.82		2,382.82
Spina, Heather	FD	9,693.11		9,693.11
St. Hilaire, Kathy	PB	39,712.87		39,712.87
St. Onge, Jared	FD	115.08		115.08
Thompson, Phyllis	TC/TX	51,501.34		51,501.34
Thorsell, Carolyn	Town Office	30,188.01		30,188.01
Tilbe, Jr., Donald	FD	1,387.35		1,387.35
True, Jonathan	FD	11,489.64		11,489.64
Tuck, Gilbert	Building Insp	14,888.49		14,888.49
Turner, Joshua	PD	6,652.84	2,379.00	9,031.84
Vadeboncoeur, Donna	FD	18,088.53		18,088.53
Wells, Brett	PD	50,083.25	9,130.50	59,213.75
West, Brian	FD	1,104.80		1,104.80
Wilking, Linda	FD	5,608.69		5,608.69
Wilson, Jacqueline	LIB	4,447.44		4,447.44
Wood, Horace		51,007.90	6,148.50	57,156.40
Totals		1,056,029.66	28,560.50	1,084,590.16

TREASURER'S REPORT

December 31, 2013

Cash on Hand, General Fund, 12/31/2012	**$4,522,352.42**
Plus:	
2013 Receipts – General Operations	13,923,546.32
Interest Income	371.27
Total Receipts	**18,446,270.01**
Less:	
2013 Disbursements – General Operations	13,447,480.56
Transfers to Impact Fee Accounts	114,799.72
Annual Transfer to Conservation Fund	15,000.00
Total Disbursements	**13,577,280.28**
Cash on Hand, General Fund, 12/31/2013	**4,868,989.73**
General Fund Checking Account	597,741.79
Citizens Bank Money Market Account	4,271,247.94
Total Cash on Hand	**$4,868,989.73**

Trustees of
The Mary E. Bartlett Memorial Library

22 Dalton Road **Brentwood, New Hampshire 03833-6000** **(603) 642-3355**

2013 ANNUAL LIBRARY REPORT

In the year 2013, the Library acquired 177 new patrons bringing the total number of card holders to 3216. This is nearly 75 percent of the Town's population. The open hours have been increased to cover two evenings a week. The actual foot traffic increased two percent over the previous year.

In the Tech World
– Website was updated to allow true library experience 24/7.
– Database searches from home more than doubled (lots of homework hours).
– Free app introduced allowing patrons access from their mobile devices.
– Free access to our catalogs anytime, anywhere.
– Membership in Overdrive (free downloadable audio and e-books) resulted in the download of 2638 items.

Hard Copy Items
_ Book circulation increased by 12 percent rising to 42,036 items.
_ Audio books and CD circulation was up 21 percent to 2034 items.
_ DVD circulation up 16 percent to 8802 movies.

Special Events and Offerings
_ Museum Passes utilized by 294, an increase of 15 percent
_ 125 Adult Programs with 1239 attendees
_ 151 Youth Programs with 3446 attendees
_ 108 Community meetings

Library Enhancements
_ The south end of the Library was painted.
_ The safety of the parking area was upgraded by improved lighting.
_ A new shed and bench were acquired and assembled by Boy Scout effort.
_ A new bike rack was installed.

Note of Appreciation: A successful year was due to the following: The dynamic efforts of the director, the enthusiasm of the staff, the support of the "Friends of the Library" and the generosity of our anonymous benefactors. Special recognition for their efforts goes to the following: Niki Reed, Joseph Micali, Dr. Reiner, Dave Gibson, Lincoln Lowry and Boy Scout Troop 322, our summer teen volunteers and the Brentwood Teachers Association.

Respectfully submitted by the Trustees of the Library

Mary E. Bartlett Library
Treasurer's Report
For Year Ending 12/31/2013

Library Operating Fund	
Receipts	
40000 · Interest	7.06
40100 · Copy/Fax	489.54
40200 · Donations	863.15
40300 · Conscience Donations	13.41
40400 · Program Donations	1,150.19
40500 · Lost Books/Resale Books	678.33
40600 · Non-Resident Library Cards	560.00
41000 - Morrill Library Trust Fund Interest	332.64
43000 - Grants	950.00
46000 - Meeting Room Fees	37.50
47000 - Recycling	49.32
48000 - Speical Funds	2,390.00
49000 · Town Appropriation	48,540.00
Total Receipts 2013	**56,061.14**
Expenses	
50000 · Media	30,494.89
60000 · Building Maintenance	2,147.71
61000 · Catalog/Circulation System	1,010.48
62000 · Electricity	4,268.73
63000 · Equipment	4,130.27
65000 · Furnishings	168.63
67000 · Heating	3,092.21
68000 · Telephone	680.31
70000 · Programs	3,692.31
80000 · Professional Development	1,237.05
85000 · Supplies	3,836.21
90000 · Other Expenses	3,209.24
Total Expenses 2013 Operating Fund	**57,968.04**

Compensation 2013 (Salaries, FICA, Medicare & Benefits)	**157,313.12**

Capital Money Market Account (Elevator Grant)	
Balance January 1, 2013	**6,511.87**
Interest Earned	**7.06**
Ending Balance December 31, 2013	**6,518.93**

99000 · 2013 Special Funds	
99100 · Fennelly Fund	**524.95**
99200 · Gatta Fund	**18.13**
99300 · Gove Fund	**2,563.21**
99400 · Olundsen Fund	**1,062.74**
99500 · Sinclair Fund	**895.35**
99550 - Smith Fund	**1,690.00**
99600 · Other Special Funds	**841.64**
Total Special Funds	**7,596.02**

Donald Petterson
Treasurer, Mary E, Bartlett Library

REPORT OF THE PLANNING BOARD
2013

Honorable Board of Selectmen
Citizens of Brentwood

Your elected Planning Board is responsible for the orderly growth of the Town by way of zoning, subdivision and site plan review regulations, as adopted by the voters of Brentwood. We meet on the first and third Thursday of the month, our meetings are open to the public, and we encourage residents to attend.

This past year brought 15 applications to the Planning Board: nine were for commercial site development, three boundary line adjustments, one for work on a scenic road, one 2 – lot residential subdivision and one conditional use permit. The commercial developments approved by the Board include new construction for two retail food restaurants, the expansion of four existing commercial businesses and three for a change of use of an existing commercial site. Of the three Lot Line Adjustments, two included the preservation of land by way of Conservation Easements, resulting in the protection of 66 acres of land in town.

The Planning Board recommended the repeal of Brentwood's Workforce Housing Ordinance, and voters supported that at the March 2013 elections. With the shift in the housing market values and the development of two workforce housing developments in Brentwood, the town exceeds the Workforce Housing requirement set by the State of New Hampshire, making the ordinance unnecessary.

Brentwood has been awarded a Green Infrastructure Grant from the Northeast Watershed Alliance, and will work this year with the NWA to develop storm water management plans for various municipal sites that incorporate Low Impact Development strategies, and then implement some of those strategies. These projects will increase the awareness and understanding on the benefits of low impact development, and will then implement LID strategies at municipal sites to reduce the storm water run-off.

The Rockingham Planning Commission continues to provide support services throughout the year as an essential advisory commission to the Planning Board and the Town. The RPC assists with planning services as well as zoning, subdivision and site plan regulation changes and interpretation of laws. Our Circuit Rider Planner has office hours in our Planning office on the 1st and 3rd Wednesdays of each month, and attends all Planning Board meetings. The RPC also works as needed with our Select Board, Conservation Commission and Zoning Board of Adjustment.

Respectfully Submitted on behalf of the Planning Board,

Bruce Stevens, Chairman

Report of the Brentwood Fire Department

Board of selectmen

Citizens of Brentwood

For the year 2013 the Department responded to 266 fire emergencies, 346 medical emergencies, and 214 service calls for a total of 826 responses for service.

The Firemen's Association donated a cascade fill station at a cost of $40,000 to the fire Department. This allows the firefighters to fill empty air bottles right here in the station which keeps them all in service and ready to go. In the past we would have to travel to area towns to fill bottles.

The Firemen's Association also purchased a Memorial Stone engraved to honor all Fire and EMS personnel. This memorial was placed beneath the flag at the fire station.

We hired back a second full-time firefighter, Benjamin Roesch. Ben is a firefighter 2 and an advanced- EMT. We have two people on duty, Monday through Friday, days. The call force covers the remaining hours on nights and weekends.

The Fire department tries to maintain 30 call FF/EMTs, this number does fluctuate with people leaving and new personnel coming on. The call force has been stable with 30+ call personnel for several years now. To keep the call force strong we are always looking for new energetic and active people. If interested stop in or call the station at 642-8132

In November Albert Kozacka became our first live in student. Albert lives in the fire house in exchange for his time. Albert is a firefighter 2 and an EMT, Albert assist the day crew and call personnel with duties and emergencies. Albert is studying fire science at lakes region community college.

The Toys for Tots program was once again available to families in need. Our members continue to do a great job with this program.

In 2013 the Fire Department lost two firefighters and good friends, passing on were firefighters Don Tilbe Sr. and Wayne (Hawkeye) Raymond. Both contributed many years to the fire department, they will be sorely missed.

The new 2013 lifeline ambulance was received and put in service late in January while the older 1994 ambulance was taken in trade. We still maintain two ambulances that look very similar in appearance. On the side rear compartments there'll be a 1 or 2 which designates that ambulance.

The selectmen adopted a much-needed vehicle replacement policy this year. If you review this policy you can see that we need to replace a 35 year old truck in 2014. The intent of this policy is to spread the age and cost of the department vehicles out over many years. A copy of this policy has been added to the Fire Department website for your review.

I wish to thank all members of the Department, the Firemen's Association and the Ladies Auxiliary for their dedicated work and support.

Respectfully submitted

Kevin Lemoine, Fire Chief

REPORT OF THE CHIEF OF POLICE
2013

To the Brentwood Board of Selectmen and the Citizens/Tax Payers of the Town of Brentwood, NH:

It is the mission of the Brentwood Police Department to protect life and property. To maintain order by enforcing the local, state and federal laws in a fair and impartial manner while improving the quality of life of our community.

If you observe a crime or you are a victim of a crime please report it immediately. **Dial 911** if you feel it is an emergency situation or **679-2225.** The **NON-EMERGENCY** direct phone number is 642-8817.

The Police Department continues to serve the community 24 hours a day 7 days a week with its current staffing of five full-time officers, five part-time officers, an Administrative Assistant, and a contractual Police Prosecutor.

In November Officer Kurt Holston changed from full time status to part time status. George Abele was appointed to fill the full time position.

In accordance with Council Rule POL 403.01 (2) all officers received eight hours of in-service training in subjects other than firearms, intermediate impact weapons defensive tactic and first aid/CPR. In addition officers participated in Simulations Training, & Active School Shooting Training.

Residents who plan on vacationing outside the area can complete a vacant house check form. This action will allow us to check on your home routinely 24 hours a day to ensure your property is protected in your absence. You may access the form on-line or at www.brentwoodnh.gov or by calling the Police Department directly.

The Police Department does not require you to register your present alarm or a newly installed alarm system, however there is a voluntary alarm form that can be filled out to assist the officer(s) that are responding with current contact information provided by you and what type of action to take if a problem is found. To obtain a form contact the Police Department directly.

To keep updated on departmental business, current emergencies, traffic reports, road closures, and general town information, please subscribe to the Police Department on Twitter. We can be found at BrentwoodPD@twitter.com

To anonymously report a crime or a tip, contact the Police Department directly or access the Report a Tip Form on-line.

In 2013 the Department received 4773 calls for service resulting in 126 arrests, 225 incidents, and 74 motor vehicle crashes.

Funds allocated to the State of New Hampshire by the US Department of Homeland Security for Law Enforcement agencies allowed this agency to obtain additional portable radios.

A total of $2448.33 went into the General Fund to help defray the costs incurred by various town agencies. Please refer to the Selectmen's report of "Detail Revenues" deposited into the Detail Revolving Fund Account established in 2009.

I would like to take this opportunity to thank the Board of Selectmen, Town Administrator, the Fire Department, Ladies Auxiliary, other town departments, volunteers, and residents of Brentwood that assisted the Police Department during 2013. Thank you to my current staff for their continued support and commitment to professionalism and excellence in keeping the Town of Brentwood safe and protected.

Respectfully Submitted,

Wayne M. Robinson
Chief of Police

REPORT OF THE BUILDING INSPECTOR

A total of 149 Building Permits were issued in 2013.
The following is a breakdown of the permits issued and
The estimated value.

New Dwellings	32	$5,991,231.00
Additions	19	654,325.00
Commercial Buildings	7	323,679.00
Barns, Garage, & Sheds	12	141,828.00
Porches & Decks	20	278,019.00
Remodel, Repair Dwellings	16	350,415.00
Pools	6	105,534.00
Emergency Generators	27	64,971.00
Finished Basements	5	84,705.00
Electrical Upgrades	4	8,000.00
Solar Electric Array	1	3,500.00
Totals	149	$8,002,707.00

Respectfully Submitted,

Gilbert L. Tuck

Gilbert L. Tuck
Building Inspector

Brentwood Highway Department

2013 Report

Board of Selectmen:
Citizens of Brentwood:

The Brentwood Highway Department is responsible for the maintenance of approximately 64 miles of roadway (one way), assisting with the maintenance and mowing of town cemeteries, recreation areas, and town property. The Highway Department is open Monday-Friday 8:00am-4:30PM. Non-Emergency phone number: 775-7654. If it is an Emergency please call 9-1-1.

This year Stevens Drive was reclaimed and paved with a 2" bituminous concrete binder course with a 1 ½ top. A two foot gravel shoulder was put in and the ditch line was cleared out to improve water flow.

Paving was completed at Rowell Road West from Haigh Road to Robinson Street. These roads were paved with a 2" binder.

The Town of Brentwood has obtained permits for a transfer station at the Highway Shed. The operator licenses obtained limit the material that may be accepted at this location. This site is available to residents of Brentwood. Please refer to the town's web site for a detailed listing of the items permitted.

As of February 1st, 2014 disposal stickers will be required. Stickers will be available at the Selectmen's Office and will need to be obtained prior to disposal. Disposal Stickers will NOT be available at the Highway Shed.

A disposal area for brush is located in the rear of the highway shed. Brush will be accepted at no charge for residents. The diameter cannot be more than 5". If a resident utilizes a commercial contractor to remove brush from their property, a letter must be presented to the Highway Road Agent or his designee stating that the material is from a Brentwood resident and signed by the property owner. A fee of $25.00 per pickup truck (up to one ton) for commercial entities disposing on residents behalf will be charged. Anything larger than a one ton pickup truck will be charged $50.00. A disposal sticker will be required.

Unscreened loam and wood chips are available at no charge to residents. Residents are responsible for loading and transporting the material

I would like to thank the Board of Selectmen, Town Administrator, Highway personnel, Ladies Axillary, The Brentwood Fire Department, residents and the various agencies in town that assisted the Highway Department throughout the year.

Respectfully Submitted,

Wayne M. Robinson
Road Agent

CEMETERY EXPENDITURES AND REVENUES FOR 2013

EXPENSES

		2012 BUDGET	2012 (DISBURSED)	2013 BUDGET	2013 (DISBURSED)
01-4195.10-110	SALARIES.....	$ 5225.00	$ 3530.00	$5330.00	$ 3784.00
01-4195.10-225	FICA/MEDICARE.....	$ 400.00	$ 270.05	$ 408.00	$ 289.00
01-4195.10-410	ELECTRIC SERVICE...	$ 300.00	$ 172.73	$ 300.00	$ 180.48
01-4195.10-635	FUEL.....	$ 175.00	$ 194.50	$ 225.00	$ 164.83
01-4195.10-650	LAND MAINTENANCE	$1500.00	$ 1197.88	$1500.00	$ 933.97
01-4195.10-740	EQUIPMENT.....	$ 1.00	$ .00	$ 1.00	$ .00
	TOTAL	$ 7601.00	$ 5365.16	$7764.00	$ 5352.70

REVENUES

	2012	2013	
FROM PERPETUAL CARE TRUST FUND	$ 1557.36	$1746.17	
FROM SALES OF CEMETERY LOTS [@ $200]	$ 1000.00 (5 lots)	$1400.00	(7LOTS)
FROM LOT MAINTENANCE FEES [@ $200]	$ 1000.00	$1400.00	
TOTAL	$ 3557.36	$ 4546.17	

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NOTES FOR 2013

Trustees of Brentwood Cemeteries:

Brad Stevens 2/7/14

David Menter

Albert Edward Belanger

Brentwood Recreation Department
2013 ANNUAL REPORT

Brentwood Recreation Department's goal is to provide fun, safe, community oriented programs and events for our town residents. 2013 programming included many of our annual favorites with several new ones added. The Brentwood Community Center continued to see increased activity with many of our community groups regularly using the facility as well as many resident and non-resident rentals. This year, we introduced our new web page and program/sports online registration. More than half of our participating residents have already taken advantage of the convenience this online option offers.

FACILITIES

- We began our multi-year field upgrade project with work done on all the playing fields and a new storage shed added to the lower field area.
- In addition to our own sports programs, we had a minimum of 7 different groups and organizations rent our fields or recreation area.
- Brentwood Community Center had over 50 resident and non-resident rentals in addition to the over 15 community groups, organizations and recreation programs using the building.

SPECIAL PROGRAMS and EVENTS

- Bunny Breakfast and Town Egg Hunt was well attended again this year. Over 1300 eggs were hunted and over 125 residents joined us for breakfast.
- We had a first-time offering of a Women' Self Defense class, that was very well attended.
- We offered multiple sessions of our Coyote Club Outdoor Wilderness program as well as Red Cross Babysitter Training and Archery Classes.
- Many thanks to the people who planned and to those who attended our Daddy Daughter Dance. A portion of the proceeds will go to the maintenance of our Recreation Area playground.
- We collaborated again with Challenger Sports to bring in a Summer Soccer Camp, PlayWell-Tek for Lego Camp and Summer Sessions for Surf Camp.
- We went on trips to Foxwoods and offered discount Water Country tickets

FITNESS

- We continue to offer classes in Yoga, Zumba, Tang Soo Do and Chair Yoga for Seniors
- Many town residents continued to take advantage of the kayaks and canoes we have available, free to residents.

SPORTS

- Our Softball and Baseball programs experienced some competition for players from other area programs. But we were able to still offer Girls Softball and T-Ball for our families. With greater numbers of 6-8 year olds coming up, we hope to be back on track next year with full team offerings in both sports.
- Our Youth Fall Soccer program saw a 19% increase in children ages 4yrs. through 5th grade participating. With more than 30 parent volunteers and 8 straight weekends of good weather, we had a very successful season.
- Our Recreation Basketball program continued to collaborate with Stratham, Newfields and East Kingston in using the CMS gym. We saw an almost 20% increase in children participating on 15 teams from Kindergarten to 8th grade.
- Our young at heart residents (and a few non-residents) came out in big numbers for our Over 30 Coed Softball and our Over 30 Men's Basketball

2013 Recreation Department Revolving Account

Balance 1/1/2013		$27,914.55	*Expenses:*		
Income Collected:			General Operations BCC	13,575.34	
BCC Rental	13,910.00		General Operations BRC	17,210.56	
Field Rentals	5,956.25		Youth Programs Expense	16,150.59	
Youth Programs	16,751.02		Adult Programs Expense	7,932.68	
Adult Programs	6,742.67		Specials Program Expense	5,017.07	
Specials	4,655.00		Youth Sports Expense	11,845.34	
Youth Sports/Sponsors	17,323.82		Concessions Expense	2,749.99	
Concession Revenue	3,101.52		Playground Expense	780.00	
Playground Fund	2,153.00		Miscellaneous Expenses	95.94	
Trails Fund		0.00	Total Expenses:		$80,245.16
Interest	**4.08**				
Miscellaneous Revenue	106.95		Balance as of 12/31/13		$23,261.35
Total Income		$75,591.96			

CONSERVATION COMMISSION
ANNUAL REPORT 2013

The Conservation Commission is still busy protecting water quality and preserving farms, fields and forests in our town. Open space is a wonderful luxury that we all enjoy either actively or passively, or hopefully, both. But, maintaining our water quality is not a luxury; it is a necessity. No matter how far you live from open water, you have an impact, and no matter how deep your well, you are impacted. Preserving open spaces and wetlands that naturally filter storm run-off is more cost effective in the long run than fixing problems later. Not only are the chemicals we put into the waterways of critical concern, but so is control of water flow in the streams and rivers (remember that the coffee you drink in Exeter contains water running off from our lawns and driveways). Please go to the town's website and find flyers on the Conservation Commission page that provide tips on how you can help protect water quality.

We had many notable successes in 2013. The first was the completion of the Exeter River Buffer and Storm Water Management Project along Rowell Road West and Haigh Road. This included the finalization of the easement on the Wilsons' property as well as improvements to the drainage along Rowell Road West.

Our second big success was finalizing the conservation easements on the land belonging to Nisbet on Rowell Road West and the Pilgrim United Church and the adjacent Dodge property on Middle Road. This was fully funded with a grant of nearly $1 million from the Federal Wetlands Restoration Program and was facilitated by the Southeast Land Trust of New Hampshire. The total area conserved was 200 acres.

The Pilgrim Church and Dodge properties, with a combined158 acres in conservation now, are mostly a forest and large marsh fed and drained by Dudley Brook, which winds back and forth along Middle Road on its way into Colcord Pond in Exeter, skirts the southern edge of the built-up part of that town, and joins the Exeter River behind the Academy gyms. The exact future uses of the land, within what is allowed by the conservation easement, is still being determined, but it will always be a marsh, a place for the natural healing of the water supply.

A huge thank you to all these folks for having the vision to protect these incredible resources for future generations. If you are interested in learning more about conservation opportunities for your property, please call or email the Conservation Commission or feel free to come to one of our meetings.

Lastly, a grant for $19,000 was awarded to the Town to improve water quality through enhanced storm water infrastructure in town. We were one of three seacoast towns to receive this Green Infrastructure money, which is ultimately from the EPA via their grant to the Southeast Watershed Alliance and UNH Stormwater Center. The grant will provide for a full analysis of the Town with specific recommendations at all the municipal sites to incorporate improved systems for the treatment of pollutants in storm water runoff. The grant will provide for the installation of a couple of these suggested improvements as well.

We have organized both a spring and fall roadside cleanup for several years. Picking up along the river is also an important job that most people who boat on it are happy to do. Our cleanups have been followed by hot dogs and ice cream. Do join us this coming year.

We would love to have some new members. You can plunge in up to your elbows, or lean back and just be helpful with comments and moral support. Please consider joining us.

2013 INCOME AND EXPENDITURES FOR CONSERVATION FUNDS

BALANCE FORWARD, 1/1/2013		**$102,082.21**
INCOME		
Annual town funding	15,000.00	
Interest	13.66	
Grants Received for Rowell Road Project, etc.	40,858.00	
Subtotal	**55,871.66**	
EXPENSES		
Payments to RCCD for Rowell Road Project	20,408.00	
Costs arising from Easement Acquisitions	18,933.02	
Southeast Land Trust - Easement Monitoring	3080.00	
Conservation Easement acquisition	30,000.00	
Grant funds escrowed for future Maintenance	10,000.00	
BALANCE, 12/31/13		**$75,532.85**

Lamprey Rivers Advisory Committee (LRAC) 2013 Highlights

LRAC Accomplishments: Representatives from most of the fourteen towns in the Lamprey River watershed worked hard to create a comprehensive rivers management plan and seek input from towns, planning commissions, land protection organizations, wildlife professionals, and citizens. The final plan was approved on Sept. 26, 2013 and will be made available to stakeholders and posted on www.lampreyriver.org.

Land Protection: Working with partners, the Wild and Scenic subcommittee continued to provide expertise and funding to protect an additional 101 acres of shoreline of ecologically significant land along the river, bringing the total protected since 1999 to 2803 acres. Among the more important projects completed this year was the Ath-Mor Farm in Lee, adding 86.68 acres and 1,630 feet of river frontage.

Education and Outreach: The committee's website, www.lampreyriver.org, continued to be updated and improved. Students from Oyster River High School helped document overall conditions and counted amphibian egg masses to report to the N. H. Dept. of Fish & Game. For the fifth year, the committee funded three small grants for creative and worthwhile projects. One grant supported the creation of a video to document volunteer service to protect the Lamprey. A second grant was used to produce a Big Tree Tour guide to help residents find and appreciate the grand old trees along the Lamprey. The third grant was used to create a public participatory art installation entitled *Stream of Conscience* for the Durham Public Library.

Wildlife and Ecology: In 2011, LRAC commissioned research to map and perform a bio inventory of Lamprey River floodplain wetlands in the towns of Epping, Lee, Durham, & Newmarket. The study has been finalized and published. The maps and results will be very helpful in guiding future wildlife studies and informing efforts undertaken by the land protection and project review subcommittees.

Water Quality and Quantity: LRAC financially supported volunteer monitoring efforts to test and report water quality data. With severe reductions in state support for water quality monitoring, LRAC funding ensured that years of data were not interrupted. Results were reported to the Volunteer River Assessment Program and are available at N.H. Dept. of Environmental Services.

Project Review: The expanded committee reviewed several projects that were submitted to the state for environmental permits. Among the most significant were the plans for habitat restoration at the Mast Road Natural Area in Epping, a power line reconstruction project that included Candia and Deerfield, and a proposed condominium/small business development along the Newmarket riverfront.

Trustee of the Trust Funds

Annual Report 2013

Name of Fund	Principal			Income				Total	
	Beginning Balance	Additions-Withdraws-Gain (Loss)	Ending Balance	Beginning Balance	Net income	Expended during Year	Ending Balance	Principal & Income	Ending Market Value
Trust Funds									
Perpetual Care-Tonry	139,364.66	(1,396.31)	137,968.35	46,121.75	5,459.53	23,717.56	27,863.72	165,832.07	175,971.81
Perpetual Care-Other	40,272.02	(410.19)	39,861.83	15,607.02	1,701.50	525.61	16,782.91	56,644.74	60,108.26
Cemetery Maintenance-Ethel Lyford Bequest	-	24,819.13	24,819.13	-	357.18	-	357.18	25,176.31	26,715.74
Morrill Library Fund	6,814.27	(50.07)	6,764.20	332.64	210.29	332.64	210.29	6,974.49	7,400.94
Total Trust Funds	**186,450.95**	**22,962.56**	**209,413.51**	**62,061.41**	**7,728.50**	**24,575.81**	**45,214.10**	**254,627.61**	**270,196.75**
Capital Reserve Funds			-					-	
Replacement	106,562.09	(2,031.02)	104,531.07	1,284.42	1,825.43	-	3,109.85	107,640.92	108,496.55
Emergency Repair:Fire/Rescue Apparatus	25,782.30	(492.54)	25,289.76	371.39	442.68	-	814.07	26,103.83	26,311.33
Expand/Build new Fire Dept	221.84	(4.23)	217.61	3.02	3.81	-	6.83	224.44	226.22
General Cemetery Maintenance	20,857.30	701.71	21,559.01	295.45	358.08	-	653.53	22,212.54	22,389.11
Library Maintenance	4,946.98	(94.51)	4,852.47	71.26	84.93	-	156.19	5,008.66	5,048.47
Recreation Grounds	1,154.12	(22.03)	1,132.09	15.62	19.79	-	35.41	1,167.50	1,176.78
Special Education	63,319.94	(1,209.63)	62,110.31	911.83	1,087.20	-	1,999.03	64,109.34	64,618.94
School Maintenance	137,101.00	(2,617.62)	134,483.38	1,894.47	2,352.66	-	4,247.13	138,730.51	139,833.27
Recycling Revenues	4,769.04	(91.11)	4,677.93	68.73	81.88	-	150.61	4,828.54	4,866.92
Highway Vehicles & Equipment	149,874.52	27,986.78	177,861.30	1,908.14	2,924.32	-	4,832.46	182,693.76	184,145.97
Repair Town Bridges	101,261.78	64,787.26	166,049.04	555.00	2,446.45	1,951.88	1,049.57	167,098.61	168,426.86
Repair/Replace Dry Hydrants & Water Systems	24,490.19	(467.86)	24,022.33	352.67	420.49	-	773.16	24,795.49	24,992.59
Forestry Programs	5,459.78	(104.29)	5,355.49	78.44	93.73		172.17	5,527.66	5,571.60
Maintenance of Town owned Buildings	24,329.47	39,478.53	63,808.00	105.11	883.91	232.54	756.48	64,564.48	65,077.70
Construction of Highway Buildings	50,341.25	36,175.51	86,516.76	508.77	1,269.12	1,176.39	601.50	87,118.26	87,810.76
Total Capital Reserve Funds	**720,471.60**	**161,994.95**	**882,466.55**	**8,424.32**	**14,294.48**	**3,360.81**	**19,357.99**	**901,824.54**	**908,993.07**
Total Trust & Capital Reserve Funds	**906,922.55**	**184,957.51**	**1,091,880.06**	**70,485.73**	**22,022.98**	**27,936.62**	**64,572.09**	**1,156,452.15**	**1,179,189.82**

SOUTHEAST REGIONAL REFUSE DISPOSAL DISTRICT 53B

The Southeast Regional Refuse Disposal District was established in 1988 under RSA Chapter 53-B. The District is authorized to provide four facilities: recycling, landfill, septage, and waste-to-energy. Each member municipality can participate in one or more of the District's facilities and the various costs and expenses are apportioned among the members.

The District is presently made up of ten member towns: Brentwood, Fremont, Hampton, Hampton Falls, Kensington, New Castle, North Hampton, Rye, Sandown and South Hampton. It is intended that the interests of all member municipalities, be they large or small, be protected. Also provided is flexibility in developing solutions to joint solid waste problems.

In 2013 Household Hazardous Waste Day events were held on May 18, 2013 in Hampton and on September 28, 2013 in Brentwood. Both events were very successful with Hampton serving 440 households and Brentwood serving 210. Those who chose to participate were able to dispose of materials such as paints, pesticides, batteries, household cleaners, and pool chemicals as well as electronic devices such as televisions, computers and air conditioners. Keeping these materials out of our landfills and precious water resources is a benefit to all of us that is difficult to measure. The District is pleased to provide this service to its members each spring and fall and encourages participation of as many households as possible.

The Southeast Regional Refuse Disposal District started out its 2013-2014 fiscal year on April 1, 2013 with an Operating Budget of $17,820.00. The December 31, 2013 financial reports show expenditures to date of $8,075.56 with 54.68% remaining. The Household Hazardous Waste portion of the budget was set at $31,100.00. As of December 31, 2013 $1218.67 remained in that budget, or 3.92%. The financial statements presented by auditors Weidema and Lavin, CPA's, PA, confirmed a surplus of $67,614.00 as of fiscal year ended March 31, 2013. In accordance with a vote of the District Board in 2012, $51,689.00 of the surplus has been restricted for use in future endeavors to allow necessary research and hire consultants for a new solid waste contract as the current contract expires. In October 2013 the Board voted to retain CMA Engineers, Inc. to assist the District in the competitive procurement of solid waste services for the member municipalities.

I would like to thank all the representatives and alternates from all the member towns for their participation and efforts over the past year.

Respectfully submitted,

Everett (Bud) Jordan, Chairman
SOUTHEAST REGIONAL REFUSE DISPOSAL DISTRICT 53B

Town of Brentwood
Mosquito Control

There was significant disease activity in the State in 2013. There were three horses and 24 mosquito batches that tested positive for Eastern Equine Encephalitis (EEE) while one human, one horse and 14 mosquito batches tested positive for West Nile Virus (WNV). Overall, the mosquito population was average this past season. Dry periods punctuated by heavy rains created mosquito breeding opportunities during the summer. A mild fall kept mosquitoes active allowing EEE and WNV to spread throughout the State. Mosquitoes carrying EEE were found in Brentwood, Kingston, East Kingston, Exeter and 13 other towns last season. Three horses died of EEE. The horses lived in Deerfield, Ossipee and Derry.

Nationwide, there were 2271 human cases of WNV with 100 deaths. In NH, there was one human case in Chesterfield, one horse case in Belmont and 14 WNV positive mosquito batches in eleven communities including Brentwood, Stratham, Newton and Kensington.

Adult mosquitoes were monitored at five locations throughout town. Nearly 6300 mosquitoes were collected in light traps, identified to species, and select species were sent to the State Lab in Concord where they are tested for diseases. Two batches of mosquitoes collected in Brentwood tested positive for EEE while one batch tested positive for WNV in 2013. Dragon has identified 111 larval mosquito habitats in the Town of Brentwood. Crews checked larval habitats 411 times throughout the season. There were 106 sites treated to eliminate mosquito larvae. In addition, 170 catch basin treatments were made to combat disease carrying mosquitoes. Spraying to control adult mosquitoes was conducted twice at the Swasey Central School and Recreation Area last season.

The proposed 2014 Mosquito Control plan for Brentwood includes trapping mosquitoes for disease testing, sampling wetlands for larval mosquito activity, larviciding where mosquito larvae are found, efficacy monitoring, and emergency spraying when a public health threat exists. The control program begins in April when mosquito larvae are found in stagnant water such as red maple and cedar swamps, ditches, and woodland pools. Trapping adult mosquitoes begins in July. The mosquito control program ends in October when temperatures drop and daylight diminishes.

Homeowners can reduce the number of mosquitoes in their yard by emptying any outdoor containers that hold standing water such as buckets, trash barrels, and boats. Tires collect enough water for mosquitoes to survive. It is also a good idea to change the water in bird baths every two or three days.

Residents who do not want their wetlands treated may use our No-Spray Registry online at www.DragonMosquito.com/No-Spray-Registry or write to Dragon Mosquito Control, P.O. Box 46, Stratham, NH 03885. Be sure to include your name, physical address, phone number, and a description of your property with boundaries. Otherwise, your property may be treated. Anyone who submitted a request in 2013 may contact the office to reaffirm your request. Inquiries may be emailed to info@dragonmosquito.com or call the office at 734-4144. You may call or email our office for assistance regarding mosquitoes, insecticides or questions about EEE or WNV. Check out our web site: www.dragonmosquito.com where you can request a larval survey, sign up for email alerts or follow us on Twitter.

Respectfully submitted,

Sarah MacGregor
President
Dragon Mosquito Control, Inc.

TOWN OF BRENTWOOD
PROPOSED BUDGETED EXPENDITURES
JANUARY – DECEMBER 2014

OPERATING BUDGET					
Account		**2013**	**2013**	**2014**	**2014**
Number	**Account Name**	**Budget**	**Actual**	**Sel Approve**	**Bcom Approve**
4130.01	Executive Office	31,160	22,746	29,660	29,660
4130.02	Town Administration	82,031	73,520	87,395	87,395
4130.03	Town Meeting	3,001	2,639	3,501	3,501
4140.05	Town Clerk	63,063	60,272	65,090	65,090
4140.06	Election	4,926	2,962	7,675	7,675
4150.04	Tax Collector	61,648	58,708	63,276	63,276
4150.07	Assessing	31,201	31,160	78,776	78,776
4150.08	Information Systems	28,931	27,392	30,175	30,175
4150.09	Finance	62,903	62,692	61,875	61,875
4150.10	Budget Committee	700	400	700	700
4153.12	Legal	22,002	21,989	37,002	37,002
4191.13	Planning Board	89,995	87,605	91,524	91,524
4191.14	Zoning Board	939	659	840	840
4194.16	Government Buildings	48,157	46,097	60,708	60,708
4195.25	Cemetery	7,764	5,353	7,764	7,764
4196.11	Insurance	84,775	66,746	84,775	84,775
4197.32	Regional Associations	20,384	20,384	18,894	18,894
4199.15	General Government	31,620	29,591	35,875	35,875
4210.17	Police Department	547,525	530,054	574,763	574,763
4220.19	Fire Department	297,775	282,802	350,319	350,319
4225.26	Joint Loss Management	1,021	450	1,021	1,021
4240.20	Code Enforcement	26,598	18,609	26,500	26,500
4290.27	Emergency Management	6,375	394	6,375	6,375
4312.21	Highway	271,281	238,972	283,642	283,642
4312.22	Snow & Ice Control	99,770	99,058	100,819	100,819
4316.23	Street Lighting	444	_____	1	1
4323.28	Recycling	56,710	56,710	57,009	57,009
4323.29	Rubbish Collection	112,503	112,135	112,503	112,503
4324.29	Waste Disposal	104,685	104,235	109,685	109,685
4414.30	Animal Control Officer	3,896	2,126	4,341	4,341
4419.31	Health Officer	100	100	539	539
4442.35	Welfare	7,084	3,401	7,136	7,136
4520.40	Recreation	36,421	36,421	40,736	40,736
4550.49	Library	207,922	206,554	219,098	219,098
4611.50	Conservation	19,627	19,624	7,127	7,127
4711.60	Debt Service-Principal	213,300	213,300	215,000	215,000
4721.60	Debt Service-Interest	143,688	143,688	134,807	134,807
4723.60	Debt Service-TAN	30,000	20,000	30,000	30,000
	TOTAL OPERATING BUDGET	2,861,925	2,709,546	3,046,926	3,046,926
4900.70	Warrant Articles	526,501	524,501	1,582,501	1,582,501
	Encumbered Funds from 2012	116,322			
	TOTAL GENERAL FUND	3,504,748	3,234,047	4,629,427	4,629,427

TOWN OF BRENTWOOD

PROPOSED BUDGETED EXPENDITURES

JANUARY – DECEMBER 2014

WARRANT ARTICLES

Account Number	Account Name	2013 Budget	2013 Actual	2014 Sel Approve	2014 Bcom Approve
01-4900-70-825	Crawley Falls Bridge			990000 *	990000 *
01-4900-70-829	Road Repairs	250,000	250,000	250,000	250,000
01-4900-70-830	Mosquito Control	30,500	28,500	30,500	30,500
01-4900-70-839	PD Cruiser	20,000	20,000	36,000	36,000
01-4900-70-840	New Outlook	1,000	1,000	1,000	1,000
01-4900-70-842	HWY Lease Purchase	18,524	18,524	18,524	18,524
01-4915-70-820	C/R - Bridge Repairs	75,000	75,000	75,000	75,000
01-4915-70-821	C/R - Highway Vehicles	31,477	31,477	31,477	31,477
01-4915-70-822	C/R - FD Vehicle Replace	0	0	50,000	50,000
01-4915-70-824	C/R - HWY Addition	50,000	50,000	50,000	50,000
01-4915-70-829	C/R - Building Repairs	50,000	50,000	50,000	50,000
	TOTAL WARRANT ARTICLES	526,501	524,501	1,582,501	1,582,501

* 80% to be reimbursed through NHDOT Bridge Aid Program with remaining funds to be withdrawn from Capital Reserves

ANNUAL REPORTS

OF THE

BRENTWOOD SCHOOL DISTRICT

BRENTWOOD DISTRICT OFFICERS

2013-2014

SCHOOL BOARD

Charles Gargaly	Term Expires 2014
Amy Mitchell	Term Expires 2014
Jessie Hollister	Term Expires 2015
Dianne Vosgien	Term Expires 2015
Melissa Litchfield	Term Expires 2016

SUPERINTENDENT OF SCHOOLS
MICHAEL A. MORGAN

ASSOCIATE SUPERINTENDENT OF SCHOOLS
AND DIRECTOR OF HUMAN RESOURCES
PAUL A. FLYNN

ASSISTANT SUPERINTENDENT OF SCHOOLS
SAUNDRA MACDONALD

ASSISTANT SUPERINTENDENT OF SCHOOLS
ESTHER T. ASBELL

TREASURER

KATRINA ALLEN	TERM EXPIRES 2015

MODERATOR

DOUGLAS COWIE	TERM EXPIRES 2015

CLERK

PHYLLIS THOMPSON	TERM EXPIRES 2015

REPORT OF BRENTWOOD SCHOOL DISTRICT MEETING
MARCH 09, 2013

At a legal meeting of the inhabitants of the Town of Brentwood in the County of Rockingham, State of New Hampshire, qualified to vote in School affairs, held at Swasey Central School on Saturday March 09, 2013 at 9:00 AM the following business was conducted:

Meeting was called to order at 9:00 AM by Moderator Douglas Cowie.

Mr. Morgan introduced the 2nd graders who led the assembly in the pledge of allegiance and sang The National Anthem.

Doug introduced Dianne Vosgien who introduced the School Principal Mr. Ron Kew and the Board members sitting at the table, Linda Garey, Jessie Hollister, Amy Mitchell and Charles Gargaly.

Article#1. A motion was made by Dianne Vosgien and duly seconded to see if the District shall vote to raise and appropriate the Budget Committee's recommended amount of $5,176,504.00 for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory obligations of the District. The School Board recommends $5,176.504.00. This article does not include appropriations voted in other warrant articles. Motion passed by voice vote.

Article #2. No motions

Article #3. Mr. Morgan thanked Linda Garey for her service on the School Board.
Douglas Cowie thanked the 2nd graders for their participation at Town Meeting.
Jane Byrne wanted the record show this is a historic meeting. This is the first School District Meeting at which a budget was presented that was lower than previous year's budget. The Budget was passed by a unanimous vote. NO NO's and the meeting was the shortest in my 47 years memory! A motion was made by Eric Trump and duly seconded to adjourn the Meeting at 9:25!

Respectfully Submitted,

Phyllis Thompson

Phyllis Thompson School District Clerk

SCHOOL WARRANT
BRENTWOOD SCHOOL DISTRICT
STATE OF NEW HAMPSHIRE

To the inhabitants of the School District of Brentwood, in the County of Rockingham and said State, qualified to vote on District affairs:

You are hereby notified to meet at the Swasey Central School in said District on SATURDAY, THE EIGHTH DAY OF MARCH, 2014, at 9:00 AM, to act upon the following subjects:

1. Shall the District vote to raise and appropriate the Municipal Budget Committee's recommended amount of $5,455,102 for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory obligations of the District? The School Board recommends $5,455,102. This article does not include appropriations voted in other warrant articles. (Majority vote required)

2. Shall the District approve the cost items included in the collective bargaining agreement reached between the Brentwood School Board and the Brentwood Teacher Association covering the three-year period from September 1, 2014 to August 31, 2017 which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increase
2014-15	$ 43,877
2015-16	$ 65,793
2016-17	$ 64,789

and further raise and appropriate the sum of $43,877 for the 2014-15 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan will continue in force and effect until a new agreement is executed. (Majority vote required) (The School Board and the Municipal Budget Committee recommend this appropriation.)

3. Shall the District approve expanding of the current kindergarten program to full time and to raise and appropriate the sum of $120,000 for this purpose? (Majority vote required) (The School Board recommends this appropriation and the Municipal Budget Committee does not recommend this appropriation.)

4. To engage in public discussion regarding the proposal to adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Brentwood School District on the second Tuesday of March? (By Petition)

5. To hear reports of agents, auditors, and committees or officers heretofore chosen and to pass any vote relating thereto.

6. To transact any other business that may come before this meeting.

Given under our hands this 7th day of February 2014.

State of New Hampshire
True Copy of Warrant - Attest

BRENTWOOD SCHOOL BOARD

Dianne Vosgien, Chairperson

Charles Gargaly

Melissa Litchfield

Amy Mitchell

Jessie Hollister

BRENTWOOD SCHOOL DISTRICT WARRANT

To the inhabitants of the School District of the town of Brentwood, County of Rockingham, State of New Hampshire, qualified to vote on District affairs:

You are hereby notified to meet at the Brentwood Community Center in said District on TUESDAY, THE ELEVENTH DAY OF MARCH, 2014, at 8:00 AM to 7:00 PM, to act upon the following subjects:

1. To choose two (2) School Board members for the ensuing three (3) years.
2. Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Brentwood School District on the second Tuesday of March?

Given under our hands this 7th day of February 2014.

State of New Hampshire
True Copy of Warrant - Attest

BRENTWOOD SCHOOL BOARD

Dianne Vosgien, Chairperson

Charles Gargaly

Melissa Litchfield

Amy Mitchell

Jessie Hollister

OFFICIAL BALLOT
TOWN OF BRENTWOOD, N.H.
SCHOOL DISTRICT

March 11, 2014

SCHOOL BOARD MEMBER FOR THREE YEARS
VOTE FOR TWO (2)

AMY MITCHELL ☐

ELIZABETH " LIZ " FARIA ☐

_____ ☐

QUESTION # 1

" SHALL WE ADOPT THE PROVISIONS OF RSA 40:13 (KNOWN AS SB2) TO ALLOW OFFICIAL BALLOT VOTING ON ALL ISSUES BEFORE THE TOWN OF BRENTWOOD ON THE SECOND TUESDAY OF MARCH ? "

YES ☐ NO ☐

SAMPLE BALLOT

OFFICIAL BALLOT
ANNUAL SCHOOL ELECTION
BRENTWOOD, NEW HAMPSHIRE
MARCH 12, 2013

INSTRUCTIONS TO VOTERS

A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
B. Follow directions as to the number of candidates to be marked for each office.
C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

SCHOOL BOARD MEMBER

FOR THREE YEARS — VOTE FOR NOT MORE THAN ONE

MELISSA A. LITCHFIELD 369 ○

○

(Write-in)

The Brentwood School District Annual Report, March 2014

Swasey Central School is Brentwood's public Pre K-5 elementary school. The enrollment of SCS is 355 students. The staff includes 19 classroom teachers, support staff, special education staff and administrative staff. Swasey is a part of SAU 16, which includes Exeter, Stratham, Newfields, Kensington and East Kingston.

Swasey has a well-deserved reputation for providing quality educational experiences for all students. Our yearly NECAP scores continue to be some of the highest in the state. Our students are provided instruction and activities that help them to meet the educational standards set forth by the state of NH. Our goal is to provide the foundation for our students' journey in school. Our grade 5 students move on to the Cooperative Middle School.

The school's stakeholders include our students, staff, parents, school board and community members. All of these partners work together to create a dynamic and creative place of learning for the families of Brentwood. Instructional practices in place include literacy instruction, mathematics, social studies and science, art, music, physical education, health, technology and library. Each month, specific activities and practices are communicated to the community by way of newsletters and our website. We feel it is important for all to know the creative and innovative activities that take place at our school. The SCS staff is second to none in their dedication to students and learning practices. All staff are involved in professional development and are current in best practices in teaching and child development. They are hardworking, caring and devoted to the needs of all students.

Traditionally, students have been assessed locally and at a state level with the NECAP. The state will be transitioning to a new assessment in the spring of 2015. The Smarter Balanced Assessment will be the new assessment that our students in Grades 3-5 will be taking. In preparation for this new expectation, Swasey participates in pilot testing to ensure that all involved understand the protocols and demands of this new practice. Common Core standards have been researched and instructional practices have been reviewed to ensure that all students have the exposure to the new educational standards being implemented. Teachers continue to work on SAU wide curriculum teams to review current practices. This work will help our students receive the support they need to meet the educational demands. Most important though, is that Swasey students are ready to move on to the next level of education with a high level of proficiency.

In addition to academic activities, SCS students participate in community and social education including Responsive Classroom and Open Circle, to help them interact with each other and the world around them. We are a community of learners, and our school wide dedication to our community will continue to grow as we provide more attention to our social needs with increased training in supporting our students. Our monthly "Swasey Shindigs" provide us with a forum to be together as a school and we look forward to our gatherings. Students are provided with enrichment activities after and before school, chorus and band instruction, foreign language exposure, cross-country and jump rope clubs, and a variety of experiences beyond the classroom.

Learning experiences are enhanced by our technology-infused instructional practices. Learning tools grow and develop quickly, and we are proud of the practices that are in place at SCS. Our students develop skills in using 21st century learning tools and we are confident in our ability to continue growing as the scope of technologies continue to expand.

Swasey Central School has many supporters. Our parents and PFG group provide year round support of programming by staying involved with classrooms, creating fund raising opportunities, and by volunteering in our school. We couldn't be more proud of the 32 straight years of Blue Ribbon Awards that our parent volunteers have earned for the amount of time spent assisting students in our school. The PFG continues to reach out to our staff by providing resources for our school. Our local fire and police work with us to ensure that our emergency planning practices are up to date and detailed. We feel that safety is the highest priority for all Swasey students and staff.

In closing, I invite you all to stay involved in Brentwood's Swasey Central School practices and routines by visiting our school website and by attending monthly school board meetings. Swasey Central School remains a vibrant and effective place of learning for the town of Brentwood and we are appreciative of the support the community provides, ensuring that our students are prepared for their educational journey.

Swasey Central School Staff 2013 - 2014

Name	Position	Contract
Alden, Diane	Instructional Aide	$21,820
Babcock, Rosemary	Instructional Aide	$22,789
Babine, Kathleen	Grade 5 Teacher	$65,824
Bell, Kimberly	Guidance Counselor 60%	$35,821
Benshemer, Donna	Special Education Teacher	$71,221
Blaisdell, Cathy	Instructional Aide	$22,789
Bradley, Wilhelmina	Grade 3 Teacher	$73,471
Brown, Lisa	Grade 4 Teacher	$71,221
Buswell, Crystal	Art Teacher 60%	$39,494
Cantone, Amy	Grade 5 Teacher	$59,136
Carson, Kathy	Grade 3 Teacher	$73,771
Chase, Sheila	Cafeteria Assistant	$10,375
Connolly, Wendy	Instructional Aide	$20,986
Dahl, Lori	Cafeteria Assistant	$8,125
Desmarais, Kathy	Kindergarten Teacher	$73,321
Doucet, Rebecca	Nurse	$55,731
Drew, Carrie	Technology Aide 20%	$8,990
Early, Denise	Instructional Aide	$21,820
Fowler, Scott	Grade 5 Teacher	$67,624
Frank, Abbie	Speech Pathologist 60%	$39,494
Fremont-Smith, Jean	ESOL	$27,000
Gavin, Juliette	Music Teacher 60%	$38,194
Gilbert, Marie	Instructional Aide	$22,789
Girgensons, Valda	Physical Therapist 40%	$24,038
Hayward, Cheryl	Instructional Aide	$22,789
Hewson, Dave	Facilities	$28,433
Hovan, Tracey	Administrative Assistant	$40,595
Hoyt, Lana	Psychologist	$71,221
Johnson, Carolyn	Instructional Aide	$22,789
Johnson, Mary	Grade 1 Teacher	$70,258
Kemp, Holly	Instructional Aide	$18,531
Kew, Ron	Principal	$94,350
Labrecque, Jenny	Instructional Aide	$24,102
Lane, Sheila	PE Teacher	$74,071
MacBride, Jody	Grade 3 Teacher	$72,721
Mace, Amy	Speech Pathologist 60 %	$39,949
Mace, Scott	Facilities	$24,960
Marcello, Jamie	Grade 1 Teacher	$74,521
Marshall, Julie	Grade 3 Teacher	$68,224
McColley, Sue	Instructional Aide	$14,500
Monsell, Laurie	Library Aide	$14,029
Peterson, Pat	Grade 2 Teacher	$65,824
Pipinias, Carol	Grade 1 Teacher	$74,071
Proctor, Julie	Kindergarten Teacher	$65,824
Ritter, Zoe	Instructional Aide	$21,820
Rollins, Joe	Facilities	$26,374
Rowe, Genevieve	Administrative Assistant	$40,198
Rushia, Paula	Grade 2 Teacher	$73,471
Schroeder, Robert	Grade 4 Teacher	$73,408
Shannon, Robbin	Special Education Teacher	$46,780
Siviski, Jodi	Occupational Therapist	$65,824
Smeltzer, Cherie	Media Specialist 60%	$39,494
Swasey, Lisa	Special Education Teacher	$73,171
Tarbox, Rebecca	Instructional Aide	$22,789
Thibault, Sophie	Instructional Aide	$20,164
VanderMale, Dianne	Grade 2 Teacher	$67,324
Vigars, Raven	Instructional Aide	$3,204
Walsh, Anne	Food Service Director	$31,310
Watts, Joanne	Instructional Aide	$19,299
Welch, Wendy	PE Teacher 20%	$10,615
Wilson, Amy	Grade 4 Teacher	$58,519
Woods, Kim	Grade 5 Teacher	$72,721
Woodward, Robin	Instructional Aide	$21,820
Yacek, Laura	Curriculum Coordinator	$68,340

ENROLLMENT BY GRADES

SEPTEMBER 2010		SEPTEMBER 2011		SEPTEMBER 2012		SEPTEMBER 2013	
Preschool	14	Preschool	11	Preschool	9	Preschool	8
Grade K	56	Grade K	44	Grade K	49	Grade K	6
Grade1	49	Grade 1	72	Grade 1	49	Grade 1	52
Grade 2	62	Grade 2	49	Grade 2	71	Grade 2	53
Grade 3	67	Grade 3	70	Grade 3	50	Grade 3	74
Grade 4	80	Grade 4	69	Grade 4	69	Grade 4	53
Grade 5	69	Grade 5	82	Grade 5	82	Grade 5	69
Total	397	Total	397	Total	366	Total	345

BRENTWOOD SCHOOL DISTRICT

SPECIAL EDUCATION PROGRAMS

PREVIOUS TWO FISCAL YEARS PER RSA 32:11-a

SPECIAL EDUCATION EXPENSES		**2011-2012**	**2012-2013**
1210	Special Programs	434,503	447,485
1430	Summer School	0	0
2140	Psychological Services	69,980	71,568
2139	Vision Services	420	0
2150	Speech and Audiology	99,618	78,444
2159	Speech-Summer School	0	0
2160	Physical Therapy	25,333	31,707
2160	Occupational Therapy	65,109	65,695
2219	Instructional Staff Improvement	2,503	0
2722	Special Transportation	53,989	72,988
2729	Summer School Transportation	0	0
Total Expenses		**751,455**	**767,887**

SPECIAL EDUCATION REVENUE			
1950	Services to other LEAs	0	0
3110	Special Ed. Portion Adequacy funds	118,543	118,543
3110	Foundation Aid	0	0
3111	Catastrophic Aid	0	0
3190	Medicaid	66,588	80,302
Total Revenues		**185,131**	**198,845**

ACTUAL DISTRICT COST FOR SPECIAL EDUCATION	**566,324**	**569,042**

SAU 16 CALENDAR
2014-2015

Approved
10/28/13

2014

JULY							Days
S	M	T	W	T	F	S	Student
		1	2	3	4	5	0
6	7	8	9	10	11	12	Staff
13	14	15	16	17	18	19	0
20	21	22	23	24	25	26	
27	28	29	30	31			

AUGUST							Days
S	M	T	W	T	F	S	Student
					1	2	4
3	4	5	6	7	8	9	Staff
10	11	12	13	14	15	16	6
17	18	19	20	[21]	[22]	23	
24	25	26	27	28	29	30	
31							

SEPTEMBER							Days
S	M	T	W	T	F	S	Student
	1	2	3	4	5	6	21
7	8	9	10	11	12	13	Staff
14	15	16	17	18	19	20	21
21	22	23	24	25	26	27	
28	29	30					

OCTOBER							Days
S	M	T	W	T	F	S	Student
			1	2	3	4	22
5	6	7	8	9	10	11	Staff
12	13	14	15	16	17	18	22
19	20	21	22	23	24	25	
26	27	28	29	30	31		

NOVEMBER							Days
S	M	T	W	T	F	S	Student
						1	15
2	3	4	5	6	7	8	Staff
9	[10]	11	12	13	14	15	16
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							

DECEMBER							Days
S	M	T	W	T	F	S	Student
	1	2	3	4	5	6	17
7	8	9	10	11	12	13	Staff
14	15	16	17	18	19	20	17
21	22	23	24	25	26	27	
28	29	30	31				

2015

JANUARY							Days
S	M	T	W	T	F	S	Student
				1	2	3	19
4	5	6	7	8	9	10	Staff
11	12	13	14	15	16	17	19
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

FEBRUARY							Days
S	M	T	W	T	F	S	Student
							15
1	2	3	4	5	6	7	Staff
8	9	10	11	12	13	14	15
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	

MARCH							Days
S	M	T	W	T	F	S	Student
1	2	3	4	5	6	7	21
8	9	10	11	12	[13]	14	Staff
15	16	17	18	19	20	21	22
22	23	24	25	26	27	28	
29	30	31					

APRIL							Days
S	M	T	W	T	F	S	Student
			1	2	3	4	18
5	6	7	8	9	10	11	Staff
12	13	14	15	16	17	18	18
19	20	21	22	23	24	25	
26	27	28	29	30			

MAY							Days
S	M	T	W	T	F	S	Student
					1	2	19
3	4	5	6	7	8	9	Staff
10	11	12	13	14	15	16	19
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							

JUNE							Days
S	M	T	W	T	F	S	Student
	1	2	3	4	5	6	9
7	8	9	10	11**	[12]	13	Staff
14	15	16	17	18	19	20	9 or 10
21	22	23	24	25	26	27	
28	29	30					Totals
							Student
							180
							Staff
							185

Symbol Key

◯ = No School / Holiday / Vacation
[ ] = Teacher In-Service (No School)
< > = SAU Early Release

****June 12, 15, 16 & 17 are snow make-up days if needed**

Important Dates

2014	NS = No School	
August		
Teacher In-Service	NS	Aug 21-22
School Opens - All Students		Aug 25
Friday before Labor Day	NS	Aug 29
School Days		4
September		
Labor Day	NS	Sept 1
School Days		21
October		
Columbus Day	NS	13
School Days		22
November		
Teacher In-Service	NS	Nov 10
Veterans' Day	NS	Nov 11
Thanksgiving Recess	NS	Nov 26-28
School Days		15
December		
Holiday Break	NS	Dec 24-31
School Days		17
2015		
January		
Holiday Break	NS	Jan 1-2
MLK, Jr. Day	NS	Jan 19
School Days		19
February		
Winter Vacation	NS	Feb 23-27
School Days		15
March		
Teacher In-Service	NS	March 13
School Days	NS	21
April		
Spring Vacation	NS	Apr 27-30
School Days		18
May		
Spring Vacation	NS	May 1
Memorial Day	NS	May 25
School Days		19
June		
Last day for students		June 11**
Teacher In-service	NS	June 12
School days		9

Graduation - to be announced after February vacation

New Hampshire
Department of
Revenue Administration

2014
MS-27

SCHOOL BUDGET FORM

BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Fiscal Year from **July 1, 2014 to June 30, 2015**

Form Due Date: **20 days after the meeting**

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

This form was posted with the warrant on: 2-7-14

Instructions

1. Complete this cover page.
2. Attach the completed District's Budget Report after cover page.
3. Send to NHDRA at address below by the due date above.

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
http://www.revenue.nh.gov/munc_prop/municipalservices.htm

SCHOOL DISTRICT INFORMATION

School District:	Brentwood	0555
Municipalities Serviced:	Brentwood	

SCHOOL BUDGET COMMITTEE MEMBERS

First Name	Last Name
Elyse	Seeley
William	Faria
John	Lyon
Robert	Mantegari
Dianne	Vosgien
Jeff	Bryan
Malcolm	Allison
Krista	Steger

Add Member

New Hampshire
Department of
Revenue Administration

2014
MS-27

SUPPORT SERVICES

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
2000 - 2199	Student Support Services	Add Warrant Article	$340,250	$361,217	$363,854		$363,854	
		- 1			$363,854		$363,854	
2200 - 2299	Instructional Staff Services	Add Warrant Article	$192,026	$199,740	$192,350		$192,350	
		- 1			$192,350		$192,350	
Support Services Section Subtotal			$532,276	$560,957	$556,204		$556,204	

GENERAL ADMINISTRATION

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
2310 (840)	School Board Contingency	Add Warrant Article						
		-						
2310 - 2319	Other School Board	Add Warrant Article	$12,475	$11,880	$11,880		$11,880	
		- 1			$11,880		$11,880	
General Administration Section Subtotal			$12,475	$11,880	$11,880		$11,880	

EXECUTIVE ADMINISTRATION

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
2320 (310)	SAU Management Services	Add Warrant Article	$104,439	$110,000	$110,427		$110,427	
		- 1			$110,427		$110,427	

New Hampshire
Department of
Revenue Administration

2014
MS-27

APPROPRIATIONS

INSTRUCTION

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
1100 - 1199	Regular Programs	Add Warrant Article	$1,760,985	$1,708,899	$1,710,316		$1,710,316	
		- 1			$1,710,316		$1,710,316	
1200 - 1299	Special Programs	Add Warrant Article	$447,486	$516,083	$743,736		$743,736	
		- 1			$743,736		$743,736	
1300 - 1399	Vocational Programs	Add Warrant Article						
		-						
1400 - 1499	Other Programs	Add Warrant Article	$4,375	$6,747	$6,747		$6,747	
		- 1			$6,747		$6,747	
1500 - 1599	Non-Public Programs	Add Warrant Article						
		-						
1600 - 1699	Adult/Continuing Ed. Programs	Add Warrant Article						
		-						
1700 - 1799	Comm./Jr. College Ed. Programs	Add Warrant Article						
		-						
1800 - 1899	Community Service Programs	Add Warrant Article						
		-						
Instruction Section Subtotal			$2,212,846	$2,231,729	$2,460,799		$2,460,799	

New Hampshire
Department of Revenue Administration

2014
MS-27

FACILITIES ACQUISITION AND CONSTRUCTION

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4100	Site Acquisition	Add Warrant Article						
		-						
4200	Site Improvement	Add Warrant Article						
		-						
4300	Architectural/Engineering	Add Warrant Article						
		-						
4400	Educ. Specification Development	Add Warrant Article						
		-						
4500	Bldg Acquisition/Construction	Add Warrant Article						
		-						
4600	Building Improvement Services	Add Warrant Article						
		-						
4900	Other Fac. Acqui. & Const. Svcs	Add Warrant Article						
		-						
Facilities Acquisition Section Subtotal								

New Hampshire
Department of Revenue Administration

2014
MS-27

2320 - 2399	All Other Administration	Add Warrant Article						
		-						
2400 - 2499	School Administration Service	Add Warrant Article	$185,903	$199,263	$206,162		$206,162	
		- 1			$206,162		$206,162	
2500 - 2599	Business	Add Warrant Article						
		-						
2600 - 2699	Operation & Maint. of Plant	Add Warrant Article	$353,042	$371,764	$367,801		$367,801	
		- 1			$367,801		$367,801	
2700 - 2799	Student Transportation	Add Warrant Article	$222,874	$192,518	$220,574		$220,574	
		- 1			$220,574		$220,574	
2800 - 2999	Support Service Central & Other	Add Warrant Article	$936,239	$1,070,999	$1,085,333		$1,085,333	
		- 1			$1,085,333		$1,085,333	
Executive Administration Section Subtotal			$1,802,497	$1,944,544	$1,990,297		$1,990,297	

NON-INSTRUCTIONAL SERVICES

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
3100	Food Service Operations	Add Warrant Article		$96,862	$106,000		$106,000	
		- 1			$106,000		$106,000	
3200	Enterprise Operations	Add Warrant Article						
		-						
Non-Instructional Services Section Subtotal				$96,862	$106,000		$106,000	

New Hampshire
Department of
Revenue Administration

2014
MS-27

OTHER OUTLAYS

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5110	Debt Service - Principle	Add Warrant Article	$201,723	$192,533	$183,442		$183,442	
		- 1			$183,442		$183,442	
5120	Debt Service - Interest	Add Warrant Article	$128,821	$137,999	$146,480		$146,480	
		- 1			$146,480		$146,480	
Other Outlays Section Subtotal			$330,544	$330,532	$329,922		$329,922	

FUND TRANSFERS

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5220 - 5221	To Food Service	Add Warrant Article						
		-						
5222 - 5229	To Other Special Revenue	Add Warrant Article						
		-						
5230 - 5239	To Capital Projects	Add Warrant Article						
		-						
5254	To Agency Funds	Add Warrant Article						
		-						
5300 - 5399	Intergov. Agency Allocation	Add Warrant Article						
		-						

New Hampshire
Department of
Revenue Administration

2014
MS-27

Supplemental	Add Warrant Article						
	-						
Deficit	Add Warrant Article						
	-						
Fund Transfers Section Subtotal							
Operating Budget Total		$4,890,638	$5,176,504	$5,455,102		$5,455,102	

New Hampshire
Department of Revenue Administration

2014
MS-27

****SPECIAL WARRANT ARTICLES****

Special Warrant articles are defined in RSA 32:3,VI, as appropriations 1) In petitioned warrant articles; 2) Appropriations raised by bonds or notes; 3) Appropriation to or from a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) An appropriation designated on the warrant as a special article or as a non-lapsing or nontransferable article.

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserve	Add Warrant Article						
		-						
5252	To Expendable Trust	Add Warrant Article						
		-						
5253	To Non-Expendable Trusts	Add Warrant Article						
		-						
	Other Special Articles	Add Warrant Article						
		-						
	Special Articles Recommended							

New Hampshire
Department of Revenue Administration

2014
MS-27

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "Special Warrant Articles". An example of an individual warrant articles might be: 1) Negotiated cost items for labor agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
	Other Individual Articles	Add Warrant Article						
	Collective Bargaining Agreement	- 2			$43,877		$43,877	
	Full Day Kindergarten	- 3			$120,000			$120,000
	Individual Articles Recommended				$163,877		$43,877	$120,000

You have reached the end of the Appropriations Section. Please review the this section for accuracy, then move on to the Revenues Section.

New Hampshire
Department of
Revenue Administration

2014
MS-27

FROM STATE SOURCES

Account #	Source of Revenue	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
3210	School Building Aid	Add Warrant Article	$81,459	$78,672	$78,672
		-		$78,672	$78,672
3220	Kindergarten Aid	Add Warrant Article			
		-			
3215	Kindergarten Building Aid	Add Warrant Article			
		-			
3230	Catastrophic Aid	Add Warrant Article			
		-			
3240 - 3249	Vocational Aid	Add Warrant Article			
		-			
3250	Adult Education	Add Warrant Article			
		-			
3260	Child Nutrition	Add Warrant Article	$1,200	$1,300	$1,300
		-		$1,300	$1,300
3270	Driver Education	Add Warrant Article			
		-			
3290 - 3299	Other State Sources	Add Warrant Article			
		-			
From State Sources Section Subtotal			$82,659	$79,972	$79,972

New Hampshire
Department of
Revenue Administration

2014
MS-27

REVENUES

FROM LOCAL SOURCES

Account #	Source of Revenue	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
1300 - 1349	Tuition	Add Warrant Article	$12,000	$10,000	$10,000
		-		$10,000	$10,000
1400 - 1449	Transportation Fees	Add Warrant Article			
		-			
1500 - 1599	Earnings on Investments	Add Warrant Article	$150	$150	$150
		-		$150	$150
1600 - 1699	Food Service Sales	Add Warrant Article	$80,000	$85,700	$85,700
		-		$85,700	$85,700
1700 - 1799	Student Activities	Add Warrant Article			
		-			
1800 - 1899	Community Service Activities	Add Warrant Article			
		-			
1900 - 1999	Other Local Sources	Add Warrant Article	$24,366	$25,000	$25,000
		-		$25,000	$25,000
From Local Sources Section Subtotal			$116,516	$120,850	$120,850

New Hampshire
Department of Revenue Administration

2014
MS-27

OTHER FINANCING SOURCES

Account #	Source of Revenue	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
5110 - 5139	Sale of Bonds & Notes	Add Warrant Article			
		-			
5221	Transfer from Food Svc - Spec. Rev. Fund	Add Warrant Article			
		-			
5222	Transfer from Other Special Rev. Funds	Add Warrant Article			
		-			
5230	Transfer from Capital Project Funds	Add Warrant Article			
		-			
5251	Transfer from Capital Reserve Funds	Add Warrant Article			
		-			
5252	Transfer from Expendable Trust Funds	Add Warrant Article			
		-			
5253	Transfer from Non-Expendable Trust Funds	Add Warrant Article			
		-			
5300 - 5699	Other Financing Sources	Add Warrant Article			
		-			
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN Revenue Last FY _____ = Net RAN	Add Warrant Article			
		-			

New Hampshire
Department of Revenue Administration

2014
MS-27

FROM FEDERAL SOURCES

Account #	Source of Revenue	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
4100 - 4539	Federal Program Grants	Add Warrant Article			
		-			
4540	Vocational Education	Add Warrant Article			
		-			
4550	Adult Education	Add Warrant Article			
		-			
4560	Child Nutrition	Add Warrant Article	$15,662	$19,000	$19,000
		-		$19,000	$19,000
4570	Disabilities Programs	Add Warrant Article			
		-			
4580	Medicaid Distribution	Add Warrant Article	$45,000	$40,000	$40,000
		-		$40,000	$40,000
4590 - 4999	Other Federal Sources (except 4810)	Add Warrant Article			
		-			
4810	Federal Forest Reserve	Add Warrant Article			
		-			
From Federal Sources Section Subtotal			$60,662	$59,000	$59,000

New Hampshire
Department of
Revenue Administration

2014
MS-27

Supplemental Appropriation (Contra)	Add Warrant Article			
	-			
Voted From Fund Balance	Add Warrant Article			
	-			
Fund Balance to Reduce Taxes	Add Warrant Article	$249,467	$50,000	$50,000
	-		$50,000	$50,000
Other Financing Sources Section Subtotal		$249,467	$50,000	$50,000
Total Estimated Revenue & Credits		$509,304	$309,822	$309,822

New Hampshire
Department of
Revenue Administration

2014
MS-27

****BUDGET SUMMARY****

Item	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	$5,176,504	$5,455,102	$5,455,102
Special Warrant Articles Recommended			
Individual Warrant Articles Recommended		$163,877	$43,877
TOTAL Appropriations Recommended	$5,176,504	$5,618,979	$5,498,979
Less: Amount of Estimated Revenues & Credits	$509,304	$309,822	$309,822
Estimated Amount of State Education Tax/Grant		$799,338	$799,338
Estimated Amount of Local Taxes to be Raised for Education		$4,509,819	$4,389,819

New Hampshire
Department of Revenue Administration

2014
MS-27

Does the budget include **Collective Bargaining Cost Items?**	○ Yes	● No
Does the budget include **RSA 32:18-a Bond Overrides?**	● Yes	○ No
Does the budget include **RSA 32:21 Water Costs?**	● Yes	○ No

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE	
Total recommended by Budget Committee:	$5,498,979
Less Exclusions:	
Principal: Long-Term Bonds & Notes:	$183,442
Interest: Long-Term Bonds & Notes:	$146,480
Capital outlays funded from Long-Term Bonds & Notes	
Mandatory Assessments	
Total Exclusions	$329,922
Collective Bargaining Cost Items	
Recommended Cost Items (Prior to Meeting)	$43,877
Voted Cost Items (Voted at Meeting)	$43,877
Amount voted over recommended amount	$0
Maximum Allowable Appropriations Voted At Meeting	$6,015,885

New Hampshire
Department of Revenue Administration

2014
MS-27

Brentwood (055S)

PREPARER'S CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name
Amy	Ransom

Amy Ransom — Jan 25, 2014
Preparer's Signature and Title: Business Administrator — Date

☐ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

SCHOOL BUDGET COMMITTEE CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Member's Signature	Budget Committee Member's Signature
Budget Committee Member's Signature	Budget Committee Member's Signature
Budget Committee Member's Signature	Budget Committee Member's Signature
Budget Committee Member's Signature	Budget Committee Member's Signature
Budget Committee Member's Signature	Budget Committee Member's Signature
Budget Committee Member's Signature	Budget Committee Member's Signature
Budget Committee Member's Signature	Budget Committee Member's Signature

Submit
Print

Please save and e-mail the completed PDF form to your Municipal Account Advisor:

- *Michelle Clark: michelle.clark@dra.nh.gov*
- *Jamie Dow: jamie.dow@dra.nh.gov*
- *Shelley Gerlarneau: shelley.gerlarneau@dra.nh.gov*
- *Jean Samms: jean.samms@dra.nh.gov*

An electronic or hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

THE EXETER REGION

COOPERATIVE

SCHOOL DISTRICT

ANNUAL REPORT

For the Year Ending June 30, 2013
For the Proposed 2014-2015 Budget

BOARD MEMBERS AND DISTRICT OFFICERS

Chair of the School Board: Kate Segal

NAME	TERM EXPIRES	TOWN
Maggie Bishop	2015	Exeter
Darrell Chichester	2016	Exeter
Kathryn Clark	2014	Kensington
Linda Garey	2016	Brentwood
Alicia Heslop	2015	Newfields
Helen Joyce	2015	Stratham
Dave Miller	2014	East Kingston
Mark Portu	2014	Stratham
Kate Segal	2014	Exeter

School District Website: www.sau16.org

Moderator: Kate Miller

School District Clerk: Susan EH Bendroth

School District Treasurer: Luke Breton

BUDGET ADVISORY COMMITTEE MEMBERS

Chair of the Budget Advisory Committee: David Pendell

NAME	TERM EXPIRES	TOWN
John Bridle	2016	Exeter
Susan Canada	2015	Stratham
Lucy Cushman	2016	Stratham
Simon Heslop	2016	Newfields
Cheryl McDonough	2014	Kensington
Roy Morrisette	2014	Exeter
David Pendell	2015	East Kingston
Carl Robertson	2015	Exeter
Elyse Gallo Seeley	2014	Brentwood
Mark Portu		ERCSD Board Rep

EXETER REGION COOPERATIVE SCHOOL DISTRICT

SUPERINTENDENT'S OFFICE

Michael A. Morgan
Superintendent of Schools
(603) 775-8653
mmorgan@sau16.org

Saundra L. MacDonald
Assistant Superintendent of Schools
(603) 775-8679
samacdonald@sau16.org

Paul A. Flynn
Associate Superintendent of Schools
Director of Human Resources
(603) 775-8652
pflynn@sau16.org

Amy R. Ransom
Business Administrator
(603) 775-8669
aransom@sau16.org

Esther T. Asbell
Assistant Superintendent of Schools
(603) 775-8655
easbell@sau16.org

Carol Y. Andre
Special Education Administrator
(603) 775-8646
candre@sau16.org

2013-2014 REPORT OF THE SUPERINTENDENT OF SCHOOLS

SAU 16 VISION STATEMENT

To provide a rigorous and comprehensive education that will prepare our students for diverse post-secondary educational opportunities, a competitive workplace, and active civic participation.

SAU 16 MISSION STATEMENT

To help students gain knowledge and skills that build intellect, character, and a lifelong thirst for learning.

HIGHLIGHTS

Curriculum, Communication, Community Service, and Transitions continue to be the focus of student-centered initiatives and work within School Administrative Unit (SAU) 16. The successful implementation of the 2010-2015 Strategic Plan has been a cooperative effort of students, staff, administrators, and School Board Members. Monthly reports to the community are published and available at the SAU website (www.sau16.org). Members of the public who are interested in more detailed information about the various schools in our six-town region are encouraged to access that site.

Highlights of the past year include:

1. Continuing implementation of the Common Core State Standards (CCSS) in Language Arts and Math in preparation for the new, required statewide standardized assessment, Smarter Balanced
2. Continuing increased access to various technology resources with the goal of a one-to-one device for each student and staff member
3. Developing and supporting more collaboration with local police and emergency management personnel to strengthen safety and security initiatives in each of our local schools
4. Dealing with and planning for decreasing K-5 enrollments in Brentwood, East Kingston, Kensington, and Newfields while the other districts have stabilized or slightly increasing enrollments
5. Researching and implementing more creative and resourceful personalized means for students to learn and complete the requirements of their formal education process
6. Using a wide variety of media, including websites, newspapers, cable access television, and blogs, to communicate the schools' mission and service to the community
7. Enhancing the outreach of community service projects that assist in meeting the needs of individuals and organizations
8. Continuing to recognize local residents as Champions for Children
9. Completing collective bargaining negotiations for six of the eleven associations within the SAU

10. Stressing the need for more active participation in the business and political affairs of the seven independent districts within the SAU by strongly encouraging citizens to vote and serve on various Boards and Committees
11. Recognizing East Kingston Elementary School as the 2013 Elementary EDies School of Excellence
12. Recognizing Newfields Elementary School as a 2013 National Blue Ribbon School as part of the "Commissioner's Circle of Excellence"
13. Continuing the strong tradition of volunteerism in our schools by having all of our elementary schools and the Seacoast School of Technology (SST) recognized by NH Partners in Education
14. Reinforcing the need for student and staff awareness to deal with the prevention of student suicides
15. Supporting the work of the Exeter Adult Education Program, the Exeter High School Alternative Education Program, the Great Bay eLearning Charter School (GBeCS) and the Virtual Learning Academy Charter School (VLACS) that each embraces non-traditional ways of student learning
16. Consistently and regularly reinforcing the need for more professional development of staff and utilizing the resources available through the Seacoast Professional Development Center (SPDC) that assists adults to find more and better ways to help students learn
17. Serving the students, families, and staff entrusted to us

This is my sixth year working with you in this important educational process. Please know that I am very grateful to the outstanding teachers, support staff members, administrators, and school board members who share our common goal of providing the best possible education for our students and their families at a reasonable cost to taxpayers. Public education faces many challenges each day because of the changing needs of students and the expectations placed upon it. Nevertheless, SAU 16 remains committed to preparing all students to be good citizens who will emerge as responsible stewards, powerful leaders, and dedicated workers in our society.

Respectfully submitted,

MICHAEL A. MORGAN
Superintendent of Schools

Stephen D. Plodzik, PA
Edward T. Perry, CPA
James A. Sojka, CPA
Sheryl A. Pratt, CPA
Melodie A. Fraser, CPA
Michael J. Campo, CPA
Kathryn C. Sanders, CPA
Donna M. LaClair, CPA*
Ashley J. Miller, CPA
Tyler A. Paine, CPA
Kyle G. Glugras, CPA
* Also licensed in Massachusetts

January 23, 2014

To the Members of the School Board
Exeter Region Cooperative School District
30 Linden Street
Exeter, NH 03833

Dear Members of the Board:

We have audited the financial statements of the governmental activities, major fund, and the aggregate remaining fund information of the Exeter Region Cooperative School District for the year ended June 30, 2013. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 26, 2013. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Exeter School District are described in Note 1 to the financial statements. As described in Note 16 to the financial statements, the District changed accounting policies related to the classification of certain assets, liabilities, and net assets by adopting Governmental Accounting Standards Board (GASB) Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position* and applying early implementation of GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*.

We noted no transactions entered into by the School District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the School District's financial statements were:

> Management's estimate of the useful lives of capital assets is based on historical information and guidance provided by the industry. We evaluated the key factors and assumptions used to develop the useful lives of capital assets in determining that it is reasonable in relation to the financial statements taken as a whole.
>
> Management's estimate of the liability for other postemployment benefits is based on an actuarial valuation. We evaluated the key factors and assumptions used to develop the liability for other postemployment benefits in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

PLODZIK & SANDERSON
Professional Association / Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

The government-wide financial statements were not prepared by management. We prepared these financial statements which management reviews and approves.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We will be requesting certain representations from management that will be included in the management representation letter which will be forthcoming upon completion of the audit.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

During the course of our audit we noted the following matters which have been discussed with the Business Administrator:

- While performing an examination of the internal controls over purchasing and cash disbursements we found three instances where the purchase order was dated after the invoice date, and two instances in which the invoice was not paid in a timely manner. We recommend that the School District adhere to their purchasing policy to ensure that purchases are approved prior to the actual payment being made and that all invoices be made in a timely manner so that late fees can be avoided.

- In the food service fund it was noted that the program's fund balance exceeds three months' average expenditures by $56,921. According to the *Code of Federal Regulations*, title 7, sec. 210.14, "The school fund authority shall limit its net cash resources to an amount that does not exceed 3 months average expenditures for its nonprofit school food service..." We recommend that the School District make sure that it does not retain more fund balance in the food service fund than is allowable.

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

January 9, 2014 Public Hearing
WARRANT
EXETER REGION COOPERATIVE SCHOOL DISTRICT

To the inhabitants of the Exeter Region Cooperative School District, County of Rockingham, State of New Hampshire qualified to vote upon District affairs:

You are hereby notified to meet as follows:

FIRST SESSION OF THE ANNUAL MEETING (Deliberative Session): In the Arthur L. Hanson III Center for the Performing Arts at Exeter High School, 1 Blue Hawk Drive in Exeter, New Hampshire on Thursday, February 6, 2014, at 7:00 PM for explanation, discussion, debate, and possible amendment of the following warrant articles:

1. Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling $54,385,508? Should this article be defeated, the operating budget shall be $53,941,272, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend $54,385,508 as set forth on said budget.)

2. Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Area Administrators' Association covering the three-year period from September 1, 2014 to August 31, 2017 which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increase
2014-15	$ 49,613
2015-16	$ 34,856
2016-17	$ 35,553

and further raise and appropriate the sum of $49,613 for the 2014-15 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed. (The School Board and the Budget Advisory Committee both recommend this appropriation.)

3. Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Education Association covering the three-year period from September 1, 2014 to August 31, 2017 which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increase
2014-15	$ 412,058
2015-16	$ 631,578
2016-17	$ 570,343

and further raise and appropriate the sum of $412,058 for the 2014-15 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed. (The School Board and the Budget Advisory Committee both recommend this appropriation.)

4. Shall the district vote for the removal of the limitation placed on the Maintenance Fund (established by the 2001 District meeting under RSA 198:20-c for the purpose of funding long term and/or unexpected maintenance/repair projects of school buildings and grounds); such change would allow the fund to exceed the $500,000 (including interest) limitation placed on it. (School Board recommends) (Majority vote required)

5. Shall the district vote for the removal of the limitation placed on the Special Education Fund (established by the 2002 District meeting under RSA 198:20-c for the purpose of funding unanticipated special education cost); such change would allow the fund to exceed the $500,000 (including interest) limitation placed on it. (School Board recommends) (Majority vote required)

6. Shall the district vote to authorize the school board to release all claims to a twelve foot wide easement running from the fence by the school track through the Carlisle property to Old Town Farm Road on such terms and conditions as the school board shall determine are in the best interest of the School District? (School Board recommends) (Majority vote required)

7. To hear reports of agents, auditors, and committees or officers heretofore chosen.

8. To transact any other business which may legally come before the meeting.

SECOND SESSION: At the polling places designated below on **Tuesday, March 11, 2014,** to choose the following School District Officers:

School District Board Member (Exeter)	3-year Term Expiring 2017,
School District Board Member (E. Kingston)	3-year Term Expiring 2017,
School District Board Member (Kensington)	2-year Term Expiring 2016,
School District Board Member (Stratham)	3-year Term Expiring 2017,
School District Moderator	1-year Term Expiring 2015,
Budget Committee Member (Brentwood)	3-year Term Expiring 2017,
Budget Committee Member (Exeter)	3-year Term Expiring 2017,
Budget Committee Member (Kensington)	3-year Term Expiring 2017;

and vote on the articles listed as **1, 2, and 3,** as those articles may be amended at the First Session; by ballot, the polls to be open at the polling places at the hours designated below:

VOTERS IN TOWN OF	POLLING PLACE	POLLING HOURS
Brentwood	Recreation Center	8:00 AM to 7:00 PM
East Kingston	East Kingston Elementary School Multi-purpose Room	8:00 AM to 7:00 PM
Exeter	Talbot Gym Tuck Learning Campus	7:00 AM to 8:00 PM
Kensington	Kensington Elementary School	8:00 AM to 7:30 PM
Newfields	Newfields Town Hall	8:00 AM to 7:00 PM
Stratham	Stratham Municipal Center	8:00 AM to 8:00 PM

Given under our hands at Exeter, NH on this 9th day of January, 2014.

EXETER REGION COOPERATIVE SCHOOL DISTRICT SCHOOL BOARD

Margaret Bishop

Linda Garey

Darrell Chichester

Alicia Heslop

Mark Portu

David Miller

Helen Joyce

Kathryn Clark

Kate Segal

New Hampshire
Department of
Revenue Administration

2014
MS-26

SCHOOL BUDGET FORM

(RSA 21-J:34)

Appropriations and Estimates of Revenue for the Fiscal Year from **July 1, 2014 to June 30, 2015**

Form Due Date: **20 days after meeting**

Instructions

This form was posted with the warrant on: Jan 21, 2014

1. Use this form to list **ALL APPROPRIATIONS** in the appropriate "Recommended" and "Not Recommended" fields. This means the operating budget and all special and individual warrant articles must be posted.

2. Hold at least one public hearing on this budget.

3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
http://www.revenue.nh.gov/munc_prop/municipalservices.htm

ENTITY'S INFORMATION

School District:	Exeter Coop (Regional)	04R
Municipalities Serviced:	Brentwood, East Kingston, Exeter, Kensington, Newfields, Stratham	

New Hampshire
Department of
Revenue Administration

2014
MS-26

SCHOOL BOARD MEMBERS

First Name	Last Name
Kate	Segal
David	Miller
Maggie	Bishop
Alicia	Heslop
Linda	Garry
Kathryn	Clark
Mark	Portu
Helen	Joyce
Darrell	Chichester

Add Board Member

New Hampshire
Department of
Revenue Administration

2014
MS-26

APPROPRIATIONS

INSTRUCTION

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
1100-1199	Regular Programs	Add Warrant Article	$14,321,559	$15,286,914	$13,552,661	
		1			$13,552,661	
1200-1299	Special Programs	Add Warrant Article	$4,193,449	$4,798,516	$6,593,749	
		1			$6,593,749	
1300-1399	Vocational Programs	Add Warrant Article	$1,407,759	$1,513,500	$1,342,891	
		1			$1,342,891	
1400-1499	Other Programs	Add Warrant Article	$738,401	$815,784	$815,784	
		1			$815,784	
1500-1599	Non-Public Programs	Add Warrant Article				
1600-1699	Adult/Continuing Ed. Programs	Add Warrant Article	$120,124	$145,941	$146,141	
		1			$146,141	
1700-1799	Comm./Jr. College Ed. Programs	Add Warrant Article				
1800-1899	Community Service Programs	Add Warrant Article				
Instruction Subtotal			$20,781,292	$22,560,655	$22,451,226	

New Hampshire
Department of Revenue Administration

2014
MS-26

SUPPORT SERVICES

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
2000-2199	Student Support Services	Add Warrant Article	$1,936,302	$2,338,253	$2,499,955	
		- 1			$2,499,955	
2200-2299	Instructional Staff Services	Add Warrant Article	$380,400	$440,009	$1,329,578	
		- 1			$1,329,578	
Support Services Subtotal			$2,316,702	$2,778,262	$3,829,533	

GENERAL ADMINISTRATION

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
2310 (840)	School Board Contingency	Add Warrant Article				
		-				
2310-2319	Other School Board	Add Warrant Article	$61,045	$99,500	$99,500	
		- 1			$99,500	
General Administration Subtotal			$61,045	$99,500	$99,500	

EXECUTIVE ADMINISTRATION

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
2320 (310)	SAU Management Services	Add Warrant Article	$964,436	$980,032	$1,062,231	
		- 1			$1,062,231	
2320-2399	All Other Administration	Add Warrant Article	$245,631	$247,124	$241,020	
		- 1			$241,020	

New Hampshire
Department of Revenue Administration

2014
MS-26

2400-2499	School Administration Service	Add Warrant Article	$1,762,910	$1,815,986	$1,802,945	
		- 1			$1,802,945	
2500-2599	Business	Add Warrant Article				
		-				
2600-2699	Plant Operation & Maintenance	Add Warrant Article	$3,801,942	$4,290,366	$4,602,906	
		- 1			$4,602,906	
2700-2799	Student Transportation	Add Warrant Article	$1,741,848	$1,803,965	$1,874,098	
		-			$1,874,098	
2800-2999	Support Service, Central & Other	Add Warrant Article	$9,721,135	$11,406,722	$11,729,886	
		- 1			$11,729,886	
Executive Administration Subtotal			$18,237,902	$20,544,195	$21,313,086	

NON-INSTRUCTIONAL SERVICES

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
3100	Food Service Operations	Add Warrant Article	$904,617	$1,100,000	$1,100,000	
		- 1			$1,100,000	
3200	Enterprise Operations	Add Warrant Article		$818,510	$818,510	
		- 1			$818,510	
Non-Instructional Services Subtotal			$904,617	$1,918,510	$1,918,510	

New Hampshire
Department of
Revenue Administration

2014
MS-26

FACILITIES ACQUISITION AND CONSTRUCTION

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4100	Site Acquisition	Add Warrant Article				
		-				
4200	Site Improvement	Add Warrant Article				
		-				
4300	Architectural/Engineering	Add Warrant Article				
		-				
4400	Educational Specification Development	Add Warrant Article				
		-				
4500	Building Acquisition/Construction	Add Warrant Article				
		-				
4600	Building Improvement Services	Add Warrant Article				
		-				
4900	Other Facilities Acq. & Construction	Add Warrant Article				
		-				
Facilites Acquisition and Construction Subtotal						

New Hampshire
Department of
Revenue Administration

2014
MS-26

OTHER OUTLAYS (5000-5999)

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5110	Debt Service - Principal	Add Warrant Article	**$2,664,791**	**$2,541,720**	**$2,421,409**	
		- 1			$2,421,409	
5120	Debt Service - Interest	Add Warrant Article	**$1,832,837**	**$1,957,158**	**$2,072,244**	
		- 1			$2,072,244	
Other Outlays Subtotal			$4,497,628	$4,498,878	$4,493,653	

FUND TRANSFERS

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5220-5221	To Food Service	Add Warrant Article				
		-				
5222-5229	To Other Special Revenue	Add Warrant Article				
		-				
5230-5239	To Capital Projects	Add Warrant Article				
		-				
5254	To Agency Funds	Add Warrant Article				
		-				
5300-5399	Intergovernmental Agency Alloc.	Add Warrant Article	**$300,000**	**$300,000**	**$280,000**	
		- 1			$280,000	

New Hampshire
Department of Revenue Administration

2014
MS-26

Supplemental Appropriation	Add Warrant Article				
	-				
Deficit Appropriation	Add Warrant Article				
	-				
Fund Transfers Subtotal		$300,000	$300,000	$280,000	
	Operating Budget Total	**$47,099,186**	**$52,700,000**	**$54,385,508**	

New Hampshire
Department of Revenue Administration

2014
MS-26

SPECIAL WARRANT ARTICLES

Special warrant articles are defined in RSA 32:3,VI, as: 1) appropriations in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds ; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserves	Add Warrant Article				
		-				
5252	To Expendable Trust	Add Warrant Article				
		-				
5253	To Non-Expendable Trust	Add Warrant Article				
		-				
	Additional Special Articles	Add Warrant Article				
		-				
	Special Articles Recommended					

New Hampshire
Department of Revenue Administration

2014
MS-26

INDIVIDUAL WARRANT ARTICLES

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be: 1) Negotiated cost items for labor agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Expenditures for Prior Year	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
	Individual Articles (describe below)	Add Warrant Article				
	Collective Bargaining Agreement	- 2			$49,613	
	Collective Bargaining Agreement	- 3			$412,058	
	Individual Articles Recommended				**$461,671**	

You have reached the end of the Appropriations Section. Please review the this section for accuracy, then move on to the Revenues Section.

New Hampshire
Department of
Revenue Administration

2014
MS-26

REVENUES

FROM LOCAL SOURCES

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
1300-1349	Tuition	Add Warrant Article	$899,740	$900,000	$900,000
		-			$900,000
1400-1449	Transportation Fees	Add Warrant Article			
		-			
1500-1599	Earnings on Investments	Add Warrant Article	$1,145	$1,000	$1,000
		-			$1,000
1600-1699	Food Service Sales	Add Warrant Article	$734,043	$910,000	$910,000
		-			$910,000
1700-1799	Student Activities	Add Warrant Article		$300,000	
		-			
1800-1899	Community Services Activities	Add Warrant Article			
		-			
1900-1999	Other Local Sources	Add Warrant Article	$458,868	$470,500	$474,000
		-			$474,000
Local Sources Subtotal			$2,093,796	$2,581,500	$2,285,000

New Hampshire
Department of
Revenue Administration

2014
MS-26

FROM STATE SOURCES

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
3210	School Building Aid	Add Warrant Article	$1,673,574	$1,621,917	$1,551,848
		-			$1,551,848
3215	Kindergarten Building Aid	Add Warrant Article			
		-			
3220	Kindergarten Aid	Add Warrant Article			
		-			
3230	Catastrophic Aid	Add Warrant Article	$333,620	$434,868	$450,000
		-			$450,000
3240-3249	Vocational Aid	Add Warrant Article	$1,057,362	$1,000,000	$1,000,000
		-			$1,000,000
3250	Adult Education	Add Warrant Article			
		-			
3260	Child Nutrition	Add Warrant Article	$8,314	$10,000	$10,000
		-			$10,000
3270	Driver Education	Add Warrant Article			
		-			
3290-3299	Other State Sources	Add Warrant Article			
		-			
State Sources Subtotal			$3,072,870	$3,066,785	$3,011,848

New Hampshire
Department of Revenue Administration

2014
MS-26

OTHER FINANCING SOURCES

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
5110-5139	Sale of Bonds or Notes	Add Warrant Article			
		-			
5221	Trans from Food Service-Spec.Rev.Fund	Add Warrant Article			
		-			
5222	Transfer from Other Spc Rev Funds	Add Warrant Article			
		-			
5230	Transfer from Capital Project Funds	Add Warrant Article			
		-			
5251	Transfer from Capital Reserve Funds	Add Warrant Article			
		-			
5252	Transfer from Expendable Trust Funds	Add Warrant Article			
		-			
5253	Trans. from Non-Expend. Trust Funds	Add Warrant Article			
		-			
5300-5699	Other Financing Sources	Add Warrant Article			
		-			
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY_____less RAN, Revenue Last FY_____=NET RAN				
		Add Warrant Article			
		-			

New Hampshire
Department of Revenue Administration

2014
MS-26

FROM FEDERAL SOURCES

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
4100-4539	Federal Program Grants	Add Warrant Article	$541,902	$478,510	$478,510
		-			$478,510
4540	Vocational Education	Add Warrant Article			
		-			
4550	Adult Education	Add Warrant Article	$291,287	$340,000	$340,000
		-			$340,000
4560	Child Nutrition	Add Warrant Article	$177,009	$180,000	$180,000
		-			$180,000
4570	Disabilities Programs	Add Warrant Article			
		-			
4580	Medicaid Distribution	Add Warrant Article	$168,531	$214,881	$200,000
		-			$200,000
4590-4999	Other Federal (except 4810)	Add Warrant Article	$22,415		
		-			
4810	Federal Forest Reserve	Add Warrant Article			
		-			
Federal Sources Subtotal			$1,201,144	$1,213,391	$1,198,510

New Hampshire
Department of Revenue Administration

2014
MS-26

Supplemental Appropriation (Contra)	Add Warrant Article			
	-			
Voted From Fund Balance	Add Warrant Article			
	-			
Fund Balance to Reduce Taxes	Add Warrant Article	$1,080,880	$1,326,904	$1,000,000
	-			$1,000,000
Other Financing Sources Subtotal		$1,080,880	$1,326,904	$1,000,000
Total Estimated Revenue & Credits		$7,448,690	$8,188,580	$7,495,358

New Hampshire
Department of Revenue Administration

2014
MS-26

BUDGET SUMMARY		
	Current Year	Ensuing Year
Operating Budget Appropriations Recommended	$52,700,000	$54,385,508
Special Warrant Articles Recommended		
Individual Warrant Articles Recommended		$461,671
TOTAL Appropriations Recommended	$52,700,000	$54,847,179
Less: Amount of Estimated Revenues & Credits	$8,188,580	$7,495,358
Less: Amount of State Education Tax/Grant	$5,463,225	$5,887,442
Estimated Amount of Local Taxes to be Raised For Education	$39,048,195	$41,464,379

New Hampshire
Department of Revenue Administration

2014
MS-26

Exeter Coop (Regional) (04R)

PREPARER'S CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name
Amy	Ransom

Amy Ransom — 1-13-14
Preparer's Signature and Title: Business Administrator — Date

☐ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

SCHOOL BOARD CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Board Member's Signature and Title	Kate Segal Chair School Board Member's Signature and Title
Will Joyce School Board Member's Signature and Title	School Board Member's Signature and Title
Maggie Brady School Board Member's Signature and Title	Linda Harvey School Board Member's Signature and Title
School Board Member's Signature and Title	School Board Member's Signature and Title
School Board Member's Signature and Title	School Board Member's Signature and Title
School Board Member's Signature and Title	School Board Member's Signature and Title

Submit
Print

Please save and e-mail the completed PDF form to your Municipal Account Advisor:

- *Michelle Clark: michelle.clark@dra.nh.gov*
- *Jamie Dow: jamie.dow@dra.nh.gov*
- *Shelley Gerlarneau: shelley.gerlarneau@dra.nh.gov*
- *Jean Samms: jean.samms@dra.nh.gov*

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

MS-DS

DEFAULT BUDGET OF THE SCHOOL

OF: Exeter Region Cooperative School District, NH

Fiscal Year From July 1, 2014 to June 30, 2015

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

SCHOOL BOARD

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Kate Segal

Maggie Bishop

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

MS-DS
Rev. 12/11

Default Budget - School District of Exeter Region Cooperative_ FY 14-15

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
	INSTRUCTION				
1100-1199	Regular Programs	15,006,914	(1,180,137)		13,826,777
1200-1299	Special Programs	4,798,516	1,795,233		6,593,749
1300-1399	Vocational Programs	1,513,500	(170,609)		1,342,891
1400-1499	Other Programs	815,784	-		815,784
1500-1599	Non-Public Programs				
1600-1699	Adult/Continuing Ed. Programs	145,941	-		145,941
1700-1799	Community/Jr.College Ed. Programs				
1800-1899	Community Service Programs				
	SUPPORT SERVICES (2000-2999)				
2000-2199	Student Support Services	2,338,253	161,702		2,499,955
2200-2299	Instructional Staff Services	440,009	889,569		1,329,578
	GENERAL ADMINISTRATION				
2310 840	School Board Contingency		-		
2310-2319	Other School Board	99,500	-		99,500
	EXECUTIVE ADMINISTRATION				
2320-310	SAU Management Services	980,032	82,199		1,062,231
2320-2399	All Other Administration	247,124	(6,104)		241,020
2400-2499	School Administration Service	1,815,986	(13,041)		1,802,945
2500-2599	Business		-		
2600-2699	Operation & Maintenance of Plant	4,290,366	(5,385)		4,284,981
2700-2799	Student Transportation	1,803,965	70,134		1,874,099
2800-2999	Support Service Central & Other	11,406,722	(77,064)		11,329,658
	NON-INSTRUCTIONAL SERVICES				
3100	Food Service Operations	1,100,000	-		1,100,000
3200	Enterprise Operations	1,118,510	(300,000)		818,510
	FACILITIES ACQUISITION AND CONSTRUCTION				
4100	Site Acquisition				
4200	Site Improvement				
4300	Architectural/Engineering				
4400	Educational Specification Develop.				
4500	Building Acquisition/Construction				
4600	Building Improvement Services				
4900	Other Facilities Acquisition and Construction Services				

MS-DS
Rev. 10/10

Default Budget - School District of Exeter Region Cooperative FY14-15

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
	OTHER OUTLAYS (5000-5999)				
5110	Debt Service - Principal	2,541,720	(120,311)		2,421,409
5120	Debt Service - Interest	1,957,158	115,086		2,072,244
	FUND TRANSFERS				
5220-5221	To Food Service				
5222-5229	To Other Special Revenue				
5230-5239	To Capital Projects				
5254	To Agency Funds				
5300-5399	Intergovernmental Agency Alloc.	280,000			280,000
	SUPPLEMENTAL				
	DEFICIT				
	TOTAL	52,700,000	1,241,273		53,941,272

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
1200-1299	increase in required services	1100-1199	reallocation to proper accounting function
2000-2199	increase in services	1300-1399	change in staff/program
2200-2299	reallocation to proper accounting function/change in services	2320-2399	reduction in budget
2320-310	change in apportionment	2400-2499	change in staff/reduction in budget
2700-2799	increase in contract	2600-2699	reduction in utilities
		2800-2899	change in benefit elections
		3200	reduction in budget

MS-DS
Rev. 10/10

EXETER REGION COOPERATIVE SCHOOL DISTRICT
SPECIAL EDUCATION EXPENSES/REVENUES

SPECIAL EDUCATION EXPENSES		2011-2012	2012-2013
1200/1230	Special Programs	3,995,126	4,159,897
1430	Summer School**	3,670	33,553
2140	Psychological Services	146,398	149,546
2150	Speech and Audiology	266,473	215,464
2159	Speech Summer School	0	0
2162	Physical Therapy	23,150	17,675
2163	Occupational Therapy	4,473	8,393
2332	Administration Costs	141,592	155,438
2722	Special Transportation	348,153	439,187
	TOTAL EXPENSES	4,929,035	5,179,153
SPECIAL EDUCATION REVENUES			
1950	Service to other LEAs	0	0
3110	Special Ed Portion Adequacy Funds	863,688	863,688
3240	Catastrophic Aid	183,481	333,620
4580	Medicaid	187,336	168,531
	TOTAL REVENUES	1,234,505	1,365,839
ACTUAL DISTRICT COST FOR SPECIAL EDUCATION		**3,694,530**	**3,813,314**

** Summer School received ARRA Grant Funds in 2011-2012
These funds reduced Summer School Expense by $28,374.95

MINUTES OF THE EXETER REGION COOPERATIVE SCHOOL DISTRICT
FIRST SESSION OF THE 2013 ANNUAL MEETING
DELIBERATIVE SESSION – THURSDAY, FEBRUARY 7, 2013 – 7:00 PM
EXETER HIGH SCHOOL ARTHUR HANSON III CENTER

ERCSD BOARD MEMBERS PRESENT:

David Miller - Chair – East Kingston
Mark Portu – Stratham
Helen Joyce – Stratham
Joni Reynolds – Kensington
Kate Segal – Vice Chair – Exeter
Elizabeth Faria – Brentwood
Kate Miller – Exeter
Maggie Bishop – Exeter

ERCSD BOARD MEMBERS ABSENT:
Alicia Heslop – Newfields

ADMINISTRATION: Michael Morgan - Superintendent
Amy Ransom – Business Administrator
CHAIR BUDGET ADVISORY COMMITTEE: David Pendell
ERCSD Clerk: Susan Bendroth

Moderator Charles Tucker called the meeting to order at 7:00 PM followed by the Pledge of Allegiance, introduction of the board members, administration and other parties. He explained the purpose of the meeting is to read, debate and amend the following warrant articles, which would then be voted on by paper ballot on Tuesday, March 12, 2013 at the respective voting locations in each SAU 16 town. Moderator Tucker reviewed the procedures for a deliberative session that would be followed for the evening. Moderator Tucker asked permission for Amy Ransom to speak to article #1 as she is not a resident of SAU 16. The voters present granted permission.

Moderator Tucker read Warrant Article #1:
Warrant Article #1. ***Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling $52,700,00? Should this article be defeated, the operating budget shall be $53,048,087, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend $52,700,000 as set forth on said budget.)***
David Pendell, East Kingston, moved the first article.
Kate Miller, Exeter, seconded.
Amy Ransom, Business Administrator, reviewed her Power Point presentation highlighting the proposed default changes of 2,671,481 inclusive of benefits, salaries, transportation, utilities, liability insurance, SAU assessment, non-salary items, special education non-salary and debt service. She also covered the proposed changes of a reduction of undetermined services for $348,046.
Janet Prior, Stratham, also a teacher, asked where the reduction in the budget would be.
Amy Ransom responded by saying that it has not yet been determined but the school board will work with the superintendent and administration to identify the reductions.
Arthur Baillargeon, Exeter, asked a question about the increase in the benefit line of the budget and asked what it costs to educate a student in the cooperative.
Amy Ransom clarified the benefit line item and Michael Morgan, Superintendent, responded that on the average it is about $12,500/student as of June 20, 2012. It is expected to be the same or a little less

taking out the debt services, food services and out of district special education.
Moderator Tucker noted that with no further questions, the article would be placed on the ballot as presented.

Chairman David Miller expressed his sincere thanks to Charlie Tucker for his fifteen (15) years of service as the ERCSD moderator wishing him the best of luck in the future. This was followed by a standing ovation.

Moderator Tucker adjourned the meeting at 7:17 PM with 49 voters from the six towns present at the meeting.

Respectfully submitted,

Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk
February 7, 2013

3/21/13

SUSAN J. STERNBERG
Notary Public - New Hampshire
My Commission Expires July 16, 2013

MINUTES OF THE EXETER REGION COOPERATIVE SCHOOL DISTRICT
SECOND SESSION OF THE 2013 ANNUAL MEETING
VOTING SESSION – MARCH 12, 2013

The polls were open at the polling place at the hours designated below to choose the following District Officers: School District Board Member (Exeter), School District Board Member (Brentwood), School District Board member (Kensington), School District Moderator, School District Budget Committee Member (Newfields), School District Budget Committee Member (Exeter), School District Budget Committee Member (Stratham), School District Budget Committee Member (Kensington) and vote by ballot on article listed as 1.

VOTERS IN TOWN OF	POLLING PLACE	POLLING HOURS
Brentwood	Recreation Creation	8:00 AM TO 7:00 PM
East Kingston	East Kingston Elementary School Multi-purpose Room	8:00 AM TO 7:00 PM
Exeter	Talbot Gym Tuck Learning Campus	7:00 AM to 8:00 PM
Kensington	Kensington Town Hall	8:00 AM to 7:30 PM
Newfields	Newfields Town Hall	8:00AM to 7:00 PM
Stratham	Stratham Municipal Center	8:00 AM to 8:00 PM

Results of the election of Exeter Region Cooperative School District Officers:

Brentwood Board Member, term ending 2016 election:

Linda R. Garey 1238 Elizabeth M. Faria 1118

Exeter Board Member, term ending 2016 election:

Darrell J. Chichester 2516

Kensington Board Member, term ending 2016 election:

Joni Reynolds (write-in) 17
Noreen Hall (write-ins) 4

School District Moderator:

Katherine B. Miller 2600

Exeter Budget Committee Member, term ending 2016 election:

John R. Bridle 2419

Kensington Budget Committee Member, term ending 2014 election:

Joni Reynolds (write-ins) 4
Cheryl McDonough (write-ins) 3

Newfields Budget Committee Member, term ending 2016 election:

Simon Heslop 2338

Stratham Budget Committee Member, term ending 2016 election:

Lucy H. Cushman 2378

Article 1. Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling $52,700,000? Should this article be defeated, the operating budget shall be $53,048,087, which is the same as last year, with certain adjustments required by previous action of the

District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend $52,700,000 as set forth on said budget.)

Yes **2684** No 577

Respectfully submitted,

Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk
March 2013

4/8/13

SUSAN J. STERNBERG
Notary Public - New Hampshire
My Commission Expires July 16, 2013

SAU 16

Superintendent Salaries

SUPERINTENDENT'S PRORATED SALARY
2013-2014

BRENTWOOD	$8,582.09
EAST KINGSTON	$5,009.85
EXETER	$25,383.23
EXETER REGION COOP	$80,477.04
KENSINGTON	$4,661.34
NEWFIELDS	$3,731.97
STRATHAM	$17,367.47
	$145,213.00

ASSOCIATE AND ASSISTANT SUPERINTENDENT'S SALARIES
(Total reflects 3.0 positions, $122,254, $107,550, $98,000)
2013-2014

BRENTWOOD	$19,373.22
EAST KINGSTON	$11,309.24
EXETER	$57,300.14
EXETER REGION COOP	$181,668.98
KENSINGTON	$10,522.51
NEWFIELDS	$8,424.56
STRATHAM	$39,205.36
	$327,804.00

SAU# 16 PROPOSED BUDGET

FISCAL YEAR 2014-15

ACCT#	ITEM DESCRIPTION	ACTUAL FY 2010-11	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	PROPSOSED FY 2014-15	CHANGE IN $$	NOTES
CENTRAL OFFICE ADMINISTATION								
11-2320-110	ADMINISTRATIVE SALARIES	374,129.25	398,676.13	403,888.41	406,890.00	419,100.00	12,210.00	3% incr
11-2320-112	ADJUSTMENTS	10,600.00	0.00	0.00	2,115.00	10,000.00	7,885.00	
11-2320-111	TREASURER & BRD MINUTES	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	
11-2320-113	SPECIAL ED ADMIN SALARIES	99,481.00	92,000.00	94,300.00	96,200.00	99,090.00	2,890.00	3% incr
11-2320-114	ANNUITY	6,624.50	5,000.00	5,000.00	6,000.00	7,000.00	1,000.00	
11-2320-115	ADMIN ASSISTANT SALARIES	142,419.00	143,761.44	147,730.45	150,500.00	155,020.00	4,520.00	3% incr
11-2320-117	HUMAN RESOURCES	57,546.05	58,467.02	59,928.55	61,130.00	62,970.00	1,840.00	3% incr
11-2320-211	HEALTH INSURANCE	107,224.63	110,469.59	87,070.55	114,250.00	133,490.00	19,240.00	4.4% average incre
11-2320-212	DENTAL INSURANCE	833.71	7,046.03	7,390.05	7,780.00	7,780.00	0.00	0% increase
11-2320-213	LIFE INSURANCE	4,861.19	1,844.20	1,845.08	1,530.00	1,530.00	0.00	per agreement
11-2320-214	DISABILITY INSURANCE	4,102.78	2,095.12	1,929.50	2,550.00	2,650.00	100.00	per agreement
11-2320-231	LONGEVITY	2,000.00	3,855.01	3,620.00	3,540.00	3,590.00	50.00	per salaries
11-2320-232	RETIREMENT (10.77%)	57,551.36	59,751.40	61,247.12	79,390.00	81,620.00	2,230.00	per salaries
11-2320-220	FICA (7.65%)	50,728.20	51,827.81	53,267.58	55,630.00	57,970.00	2,340.00	per salaries
11-2320-250	WORKERS COMPENSATION	3,230.00	1,638.44	3,832.59	3,500.00	3,640.00	140.00	per salaries
11-2320-260	UNEMPLOYMENT COMP.	360.03	1,523.40	3,748.58	960.00	1,230.00	270.00	per staffing
11-2320-290	CONFERENCES	4,612.81	4,916.72	5,541.82	6,000.00	6,000.00	0.00	
11-2320-270	COURSE REIMBURSEMENTS	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	
11-2320-320	STAFF TRAINING	7,602.49	16,256.20	15,015.60	12,500.00	12,500.00	0.00	
11-2320-371	AUDIT EXPENSE	12,350.00	14,000.00	10,249.50	13,781.00	13,904.00	123.00	per agreement
11-2320-372	LEGAL EXPENSE	4,412.00	4,618.00	5,399.23	5,000.00	5,000.00	0.00	
11-2320-373	MENTOR TRAINING	6,400.00	5,255.55	2,584.58	6,500.00	6,500.00	0.00	
11-2320-440	REPAIR & MAINTENANCE	7,999.11	4,899.95	2,555.43	6,355.00	4,795.00	(1,560.00)	
11-2320-521	PROPERTY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
11-2320-531	TELEPHONE/COMMUNICATION	15,223.60	12,526.56	20,684.93	15,225.00	19,225.00	4,000.00	
11-2320-532	POSTAGE	(218.41)	4,873.09	2,129.41	4,500.00	4,500.00	0.00	
11-2320-580	TRAVEL	17,838.03	22,207.50	21,823.47	24,480.00	23,880.00	(600.00)	per contract
11-2320-610	SUPPLIES	16,476.90	19,364.72	17,837.98	16,250.00	16,250.00	0.00	
11-2320-611	MAINTENANCE CONTRACTED	4,500.00	4,344.26	5,473.68	4,500.00	4,500.00	0.00	
11-2320-733	LEASED EQUIPMENT	16,933.77	11,577.66	14,916.12	15,500.00	15,500.00	0.00	
11-2320-810	DUES & SUBSCRIPTIONS	10,414.27	3,478.52	17,385.39	12,755.00	13,050.00	295.00	
11-2320-870	CONTINGENCY	16,509.00	5,513.70	2,500.00	5,000.00	5,000.00	0.00	
		1,064,745.27	**1,073,788.02**	**1,080,895.60**	**1,142,311.00**	**1,199,284.00**	**56,973.00**	
						4.99%		
						% Change 14-15		

SAU# 16 PROPOSED BUDGET								
FISCAL YEAR 2014-15								
ACCT#	ITEM DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPSOSED	CHANGE	
		FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	IN $$	NOTES
FISCAL SERVICES ADMINISTRATION								
11-2321-110	BUSINESS ADMINISTRATION	107,804.13	101,000.00	92,250.04	97,000.00	99,910.00	2,910.00	3% incr
11-2321-116	FISCAL SRV MGR/ACCOUNTANT	98,720.00	101,517.00	106,879.80	109,050.00	112,320.00	3,270.00	3% incr
11-2321-130	PAYROLL/A/P SALARIES	169,325.00	161,812.48	166,795.96	174,965.00	180,220.00	5,255.00	3% incr
11-2321-211	HEALTH INSURANCE	116,613.79	99,171.54	106,857.69	144,150.00	132,740.00	(11,410.00)	4.4% average increa
11-2321-212	DENTAL INSURANCE	4,214.04	4,445.76	4,439.76	3,660.00	4,710.00	1,050.00	0% increase
11-2321-213	LIFE INSURANCE	927.40	403.08	354.12	330.00	330.00	0.00	per agreement
11-2321-214	DISABILITY INSURANCE	2,647.86	1,137.93	1,157.63	1,250.00	1,280.00	30.00	per salaries
11-2321-220	FICA (7.65%)	28,690.37	27,923.40	27,945.63	28,860.00	30,500.00	1,640.00	per salaries
11-2321-231	LONGEVITY	6,930.00	5,979.30	6,457.05	5,980.00	6,150.00	170.00	per salaries
11-2321-232	RETIREMENT (10.77%)	29,939.16	27,002.44	27,223.20	40,630.00	42,930.00	2,300.00	per salaries
11-2321-250	WORKERS COMPENSATION	2,012.00	1,850.00	1,760.00	1,820.00	1,920.00	100.00	per salaries
11-2321-260	UNEMPLOYMENT COMPENSATION	410.00	720.00	0.00	840.00	1,080.00	240.00	per staffing
11-2321-290	CONFERENCES	1,021.50	2,806.65	3,037.17	3,000.00	3,000.00	0.00	
11-2321-330	COMPUTER SUPPORT SERVICES	16,279.50	17,386.91	16,261.15	17,500.00	17,500.00	0.00	per contract
11-2321-440	REPAIR AND MAINTENANCE	442.26	2,007.16	638.88	2,000.00	1,500.00	(500.00)	
11-2321-531	TELEPHONE/COMMUNICATION	600.00	600.00	2,600.00	600.00	600.00	0.00	
11-2321-580	MILEAGE	3,875.11	1,217.88	979.60	2,750.00	1,750.00	(1,000.00)	
11-2321-610	SUPPLIES EXPENSE	1,668.28	2,484.49	2,659.53	3,000.00	3,000.00	0.00	
11-2321-741	EQUIPMENT	0.00	449.00	4,484.35	600.00	600.00	0.00	
	FISCAL SVS TOTALS	592,120.40	559,915.02	572,781.56	637,985.00	642,040.00	4,055.00	
						0.64%		
						% Change 14-15		

SAU# 16 PROPOSED BUDGET

FISCAL YEAR 2014-15

ACCT#	ITEM DESCRIPTION	ACTUAL FY 2010-11	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	PROPSOSED FY 2014-15	CHANGE IN $$	NOTES
TECHNOLOGY								
2820-110	TECHNICAL ASSISTANCE SALARIES	64,376.59	47,798.91	40,207.97	47,390.00	47,850.00	460.00	3% incr
2820-321	TECHNICAL CONSULTANT	17,553.58	15,290.74	11,498.54	19,500.00	19,500.00	0.00	
2820-329	TECHNICAL TRAINING	26,437.12	16,255.93	19,771.84	21,850.00	3,850.00	(18,000.00)	
2320-531	TELEPHONE/COMMUNICATION	1,211.61	69.43	796.22	1,380.00	1,380.00	0.00	
2320-580	MILEAGE	3,807.61	5,211.16	5,168.78	4,300.00	4,300.00	0.00	
2820-610	SUPPLIES	4,858.23	2,453.61	7,068.20	4,000.00	4,000.00	0.00	
2820-611	SHIPPING	39.65	0.00	0.00	0.00	0.00	0.00	
2820-641	BOOKS AND PERIODICALS	0.00	426.00	0.00	100.00	0.00	(100.00)	
2820-650	SOFTWARE	20,348.01	15,324.78	8,589.47	18,900.00	18,900.00	0.00	
2820-738	REPLACEMENT OF EQUIPMENT	1,992.80	1,831.82	3,848.98	4,500.00	3,500.00	(1,000.00)	
2820-739	EQUIPMENT	13,618.40	5,184.95	11,171.91	5,500.00	5,500.00	0.00	
2900-211	HEALTH INSURANCE	18,642.70	16,755.04	19,467.61	24,380.00	23,720.00	(660.00)	4.4% average incre
2900-212	DENTAL INSURANCE	475.09	541.68	1,060.27	500.00	510.00	10.00	0% increase
2900-213	LIFE INSURANCE	57.68	28.56	21.42	30.00	30.00	0.00	per agreement
2900-214	DISABILITY INSURANCE	259.13	149.52	106.24	160.00	160.00	0.00	per salaries
2900-220	FICA (7.65%)	6,576.95	4,722.49	3,032.70	4,010.00	3,670.00	(340.00)	per salaries
2900-221	RETIREMENT (10.77%)	4,442.64	4,067.98	3,538.35	6,190.00	5,160.00	(1,030.00)	per salaries
2900-250	WORKERS COMPENSATION	400.00	400.00	330.00	280.00	280.00	0.00	per salaries
2900-260	UNEMPLOYMENT COMP.	250.00	200.00	0.00	120.00	160.00	40.00	per salaries
	TECHNOLOGY TOTAL	**185,347.80**	**136,692.60**	**135,678.50**	**163,090.00**	**142,470.00**	(20,620.00)	
						-12.64%		
						% Change 14-15		
TOTAL - Central Office, Fiscal		**1,842,213.47**	**1,770,395.64**	**1,789,355.66**	**1,943,386.00**	**1,983,794.00**	40,408.00	
	Services and Technology							
						2.08%		
						% Change 14-15		
Savings Returned from Prior Years Budget		(64,010.00)	(87,610.00)	(100,000.00)	(175,000.00)	(75,000.00)		
	Revised SAU Total to be raised from Tov	**1,778,203.47**	**1,682,785.64**	**1,689,355.66**	**1,768,386.00**	**1,908,794.00**	**140,408.00**	
					4.68%	7.94%		
					% Change in 14-15 Assessment			

SAU# 16 PROPOSED BUDGET								
FISCAL YEAR 2014-15								
ACCT#	ITEM DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPSOSED	CHANGE	
		FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	IN $$	NOTES
OTHERWISE FUNDED								
INDIRECT COSTS		14,791.86	29,890.70	60,000.00	60,000.00	60,000.00		
NON-ASSESSMENT IMPACT		29,465.09	0.00	0.00	20,445.00	66,584.08		
TITLE I ADMINISTRATOR		48,368.42	50,567.16	51,788.75	48,000.00	48,000.00		
SUBSTITUTE COORDINATOR		13,023.10	13,714.87	13,587.80	15,000.00	15,000.00		
	GRAND TOTALS	1,947,861.94	1,864,568.37	1,914,732.21	2,086,831.00	2,173,478.08		
FEDERAL FUNDS								
	IDEA/PRESCHOOL ENTITLEMENTS	3,000,000.00	3,000,000.00	3,000,000.00	3,000,000.00	3,000,000.00		
	CLASS SIZE REDUCTION							
	TITLE FUNDS							
GRAND TOTAL APPROPRIATION - ALL FUNDS		4,947,862.00	4,864,569.00	4,914,733.00	5,086,831.00	5,173,479.00		

SAU #16 Budget - FY 2014-15

Town	2012-2013 Equalized val.	Valuation Percentage	# Pupils ADM 12-13	Pupil %	Combined Percentage	FY 2014-15 Assessment	Change from 13-14 %	Change from 13-14 $$
Brentwood	$ 212,693,845	5.10%	359.97	6.468%	5.79%	$ 110,427	5.63%	$ 5,881
East Kingston	133,099,297	3.19%	175.61	3.155%	3.17%	$ 60,588	-0.62%	$ (380)
Exeter	708,538,374	17.00%	1,025.25	18.422%	17.71%	$ 338,038	9.35%	$ 28,892
Kensington	127,131,209	3.05%	166.03	2.983%	3.02%	$ 57,579	1.48%	$ 841
Newfields	102,980,814	2.47%	125.18	2.249%	2.36%	$ 45,044	-0.88%	$ (398)
Stratham	557,958,601	13.39%	624.77	11.226%	12.31%	$ 234,886	11.05%	$ 23,374
Co Op	2,326,087,921	55.80%	3,088.68	55.497%	55.65%	$ 1,062,231	8.39%	$ 82,199
TOTAL	**$ 4,168,490,061**	**100.00%**	**5,565.49**	**100.00%**	**100.00%**	**$ 1,908,794**	7.94%	$ 140,408

RESIDENT BIRTH REPORT
01/01/2013 - 12/31/2013
BRENTWOOD

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
GOLDMAN, OLIVE EMILY	3/7/2013	EXETER, NH	GOLDMAN, ELLIOTT	GOLDMAN, RACHEL
NICKERSON, CARTER SCOTT	3/19/2013	PORTSMOUTH, NH	NICKERSON, RYAN	NICKERSON, ERIN
SUKDUANG, AYVA MALI	5/1/2013	PORTSMOUTH, NH	SUKDUANG, SONTAYA	SUKDUANG, TRACEY
GOODWIN, GAGE RAMSEY	6/20/2013	EXETER, NH	GOODWIN, JOHN	GOODWIN, ROSALIE
AUSTIN, EMMETT SAMUEL DWYER	6/27/2013	EXETER, NH	AUSTIN, DONALD	DWYER, MOLLY
TILLINGHAST, LILY ANN	7/19/2013	MANCHESTER, NH	TILLINGHAST, BENJAMIN	MELENDY, ELIZABETH
MEEH, ELKIN JUDE	10/14/2013	STRATHAM, NH	MEEH, DAIMON	MEEH, ERIN
HAGGETT JR., CHRISTOPHER ANDRE	12/3/2013	ROCHESTER, NH	HAGGETT SR., CHRISTOPHER	HAGGETT, HEATHER

RESIDENT MARRIAGE REPORT
01/01/2013 - 12/31/2013
BRENTWOOD

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
THOMAS, ASHLEY L BRENTWOOD, NH	ANTLITZ, CHRISTOPHER M HAMPTON, NH	BRENTWOOD	GREENLAND	1/5/2013
CHRESTENSEN, KERRI A BRENTWOOD, NH	WINES, ANDREW J FREMONT, NH	BRENTWOOD	BRENTWOOD	2/14/2013
DELISLE, KELLY S NOTTINGHAM, NH	NDAW, MAMADOU M BRENTWOOD, NH	NOTTINGHAM	BRENTWOOD	2/16/2013
BOWMAN, NICOLE L BRENTWOOD, NH	PARLIN, STEVEN J BRENTWOOD, NH	BRENTWOOD	LEE	2/23/2013
LACHANCE, MICHAEL D BRENTWOOD, NH	CAMARA, LISA M BRENTWOOD, NH	BRENTWOOD	NEW CASTLE	5/18/2013
COX, CHRISTOPHER J EXETER, NH	WILSON, GWENDOLYN C BRENTWOOD, NH	BRENTWOOD	KINGSTON	6/8/2013
DOUCETTE, ALISHA A BRENTWOOD, NH	NEUBERT, MICHAEL R BRENTWOOD, NH	BRENTWOOD	RINDGE	6/15/2013
VEINOTTE, ADAM C BRENTWOOD, NH	STOICO, KRISTINA M BRENTWOOD, NH	EXETER	WINDHAM	7/13/2013
MEEHAN, DAVID E BRENTWOOD, NH	CARSON, ERIN P BRENTWOOD, NH	BRENTWOOD	BRENTWOOD	7/19/2013
POLSON, TIMOTHY W LOWELL, MA	PORTER, ASHLEY D BRENTWOOD, NH	BRENTWOOD	BRENTWOOD	7/27/2013
MARAIS, CRISTINA J BRENTWOOD, NH	JOHNSON III, JAMES M BRENTWOOD, NH	BRENTWOOD	LACONIA	8/17/2013
BRACKETT, CHASE H BRENTWOOD, NH	JULIAN, CHRISTINA F BRENTWOOD, NH	BRENTWOOD	PORTSMOUTH	9/28/2013
BROOKS, REBECCA M BRENTWOOD, NH	BECHT, SEAN R BRENTWOOD, NH	BRENTWOOD	JACKSON	10/12/2013
HEMENWAY, THERESA A BRENTWOOD, NH	ARNOLD, JESSE B BRENTWOOD, NH	BRENTWOOD	BRENTWOOD	11/12/2013

BRENTWOOD

RESIDENT DEATH REPORT

01/01/2013 -12/31/2013

DECEDENT'S NAME	DEATH DATE	DEATH PLACE	FATHERS NAME	MOTHER'S MAIDEN NAME
HANDLEY TRACY	1/21/2013	BRENTWOOD	OLIVEIRA, ALPHEUS	GONDIM, RAMUNDA
POGGI, KATHLEEN	1/22/2013	DOVER	CARROLL, ROBERT M	HUGHES, FLORENCE
ROGERSON, CHRISTOPHER	1/29/2013	BRENTWOOD	ROGERSON,ARTHUR	LUMBRA, GLADYS
PAGE, PATRICIA	1/31/2013	BRENTWOOD	TOMPKINS, JAMES	BURKE, URSULA
BRADLEY, CATHERINE	2/11/2013	BRENTWOOD	LIPSKY, JOHN	MINCEVICH, ANNIE
DAVIS, LORA	2/12/2013	DOVER	DAVIS, RUSSELL	HIDDEN, MILDRED
MENDUM, ELIZABETH	2/16/2013	BRENTWOOD	KAISER, ELLSWORTH	KENISTON, LEOLA
ROUX, N	2/19/2013	BRENTWOOD	WALLACE, HARRY	NORTON, MILDRED
LYFORD,ETHEL DOLLY	2/24/2013	EXETER	BEAUCHAMP,RONALD	SURETTE, NELLIE MARY
MCGRATH, ELLEN	3/2/2013	DOVER	MCGRATH, ROBERT N	MILLIGAN, GERTRUDE
WINCHESTER, RUTH	3/21/2013	BRENTWOOD	OLSON, EMIL	WILLIAMSON, STINA
SHEEHAN, PAUL	3/26/2013	EXETER	SHEEHAN, ARTHUR	SEAVEY, EDNA
WYMAN, PEARL	4/2/2013	BRENTWOOD	WARREN, GEORGE	BILLINGS, MAUDE
BATEMAN, ARTHUR	4/15/2013	BRENTWOOD	BATEMAN, ARTHUR	WOODS, LAURA
OLIVER, RICHARD	4/23/2013	BRENTWOOD	OLIVER, THADDEUS	COPP, SARA
BESSOM, RAYMOND	5/3/2013	EXETER	BESSOM, FRANK	FRENCH, IDA
SMITH, KENNETH E	5/5/2013	BRENTWOOD	SMITH, NORMAN B	ROBINSON, RUTH
WENDELL, VIRGINIA	5/13/2013	MANCHESTER	FULLER, ROSCOE	RICHARDSON, MILDRED
GRANDY, MARGARET	5/18/2013	BRENTWOOD	BEARSE, GEORGE	HALL, BESSIE
PALEN, PAULY R	5/21/2013	BRENTWOOD	TOWNSEND, ANDREW	ROCK, ELIZABETH
BROWN, MABEL	5/26/2013	BRENTWOOD	SANBORN, ARTHUR	DOW, ANNIE
WELCH, JOSEPHINE	5/27/2013	BRENTWOOD	WELCH, AL	FERNALD, JOSEPHINE
CARLISLE, DORIS	6/14/2013	BRENTWOOD	WENTWORTH,ARTHUR	STAAF, HEDVIG
PALEN, DAVID P	6/16/2013	EXETER	UNKNOWN	UNKNOWN
GUILMET, EUGENE	6/18/2013	BRENTWOOD	GUILMET, LUCIEN	LAROCHE, ALTHEA
GIBSON, DAVID	6/21/2013	LEBANON	GIBSON, WILLIS	WIRT, JANE T
JOHNSON, TAMARA	6/24/2013	EXETER	JOHNSON, GUNNAR	WILLIAMS, LINDA
SEACHRIST, MARGARET	6/26/2013	BRENTWOOD	SILVIUS, RICHARD	BOWMAN, GLADYS
TAMM, HILDEGARD	7/6/2013	BRENTWOOD	TAMM, JOHN	BRACKMAN, JULIA
RICHARDSON, GORDON	7/11/2013	BRENTWOOD	RICHARDSON, REGINALD	GORDON, MILDRED
MORELAND, ALICE	7/13/2013	BRENTWOOD	LOWELL, RAYMOND	TASH, HILDA
SIEGAL, EVA	7/31/2013	BRENTWOOD	WALDMAN,MEYER	KASHUCK, ANNIE
JONES, RITA	8/29/2013	BRENTWOOD	SWETT, CLARENCE	BENNETT, FLORENCE
MCDONOUGH, THOMAS	9/8/2013	EXETER	MCDONOUGH, THOMAS	BUTLER, ELIZABETH
PERKUHN, FRED	9/8/2013	BRENTWOOD	PERKUHN, HENRY	BANZIGER, ALICE
LEBLANC, LOUISE	9/14/2013	BRENTWOOD	MCAULIFFE, JOHN	RUEBE, LOUISEA
ROSE, REGINALD	9/19/2013	BRENTWOOD	UNKNOWN	ROSE, CHRISTINE
HATZOS, NICHOLAS	10/2/2013	BRENTWOOD	HATZOS, GEORGE	PSONADAKIS, KATINA
STARD,MARGARET	10/4/2013	BRENTWOOD	ANDREWS, EARL	MULLEN, EMMA
REID, ROBERT J	10/7/2013	BRENTWOOD	REID, ALAN	WEIR, ALDA
ANDREOZZI, ROBERT A JR	11/1/2013	MANCHESTER	ANDREOZZI, ROBERT A	MARIANO, JOAN
HOLMES, SHIRLEY	11/12/2013	BRENTWOOD	CRITCHETT, ROBERT	HILL, EDITH
THOMAS, CLARA	11/14/2013	BRENTWOOD	THOMAS, CLARENCE	HENECY, MILDRED
BLAKE, AGNES	11/20/1013	BRENTWOOD	HURLEY, JOHN	DUSSAULT, MARIE
MANGOLD, MARGARET	11/26/2013	BRENTWOOD	ANDERSEN, THOMAS	BOESEN, KIRSTEN
TOWNSEND, ELIZABETH	11/30/2013	BRENTWOOD	ROCK, LEONARD	PERO, EVA
GAUTHIER, DONNA C	12/14/2013	BRENTWOOD	NIEVIERA, JOSEPH	WOLOWICZ, CECYLIA
MARCOTTE, ELIZA	12/15/2013	BRENTWOOD	PIKE, FRANK	FOLSOM, ALNA
ARNEIL, KEVIN M	12/21/2013	RUTLAND VT	ARNEIL, THOMAS E	GIGLIO, JOSEPHINE E
BRUCE, GRACE	12/27/2013	BRENTWOOD	VANDEWALLE, EDWARD	EATON, HILDA
				TOTAL NUMBER OF RECORDS 50

The Reports of Births , Marriages, and Deaths are a True and Accurate Record to the Best of my Knowlwdge.

ATTEST: Phyllis Thompson

Phyllis Thompson, Town Clerk/Tax Collector

Town Clerk & Tax Collector

Phyllis Thompson
Office Hours: M,W,TH 9:00am-4:30pm
T 9:00am-8:00pm
F 8:30am-4:00pm
Sat 9:00am-12:00pm (Sept-Jun)
Phone: (603)642-6400 x14
Email: townclerk@brentwoodnh.gov
Sharon Copeland, Deputy
Phone: (603)642-6400 x13

Selectmen & Assessing

Karen Clement, Town Administrator
Office Hours: M-TH 8:00am-4:00pm
F 9:00am-12:00pm
Phone: (603)642-6400 x10
Email: townadmin@brentwoodnh.gov

Planning Board

Kathy St. Hilaire, Administrative Asst.
Office Hours: M-TH 8:00am-4:30pm
Phone: (603)642-6400 x16
Email: planningboard@brentwoodnh.gov
Bruce Stevens, Chair

Town Treasurer

Jonathan Ellis
Phone: (603)642-6400 x19
Email: treasurer@brentwoodnh.gov

Welfare

Sue Benoit, Welfare Director
Hours by appointment only
Phone: (603)642-6400 x10

Building Inspector

Gilbert Tuck
Phone: (603)642-6400 x18

Recreation Department

Margaret Dullea, Director
Phone: (603)642-6400 x20
Email: recreation@brentwoodnh.gov

Road Agent

Wayne Robinson
Phone: (603)775-7654

Brentwood Police Department

Wayne Robinson, Chief
Christine Belanger, Admin. Asst.
Phone: (603)642-8817
Fax: (603)642-3165
Email: police@brentwoodnh.gov
Emergency Phone 911

Fire Department

Kevin Lemoine, Chief
Business Phone: (603)642-8132
Emergency Phone 911

Mary E. Bartlett Library

Elizabeth Solon, Director
Phone: (603)642-3355
Fax: (603)642-3383
Email: bartlettlibrary@comcast.net