

Board of Selectmen  
Minutes March 17, 2020

Convened at 6:00 pm

Present: Robert Mantegari, Chair  
Andrew Artimovich  
Ken Christiansen  
William Faria  
Phyllis Thompson

Artimovich called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The board granted permission for Mantegari to participate telephonically.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Thompson made a motion, 2<sup>nd</sup> by Mantegari to appoint Artimovich as Chair and Faria as Vice Chair. All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Christiansen to approve the public minutes of 03/10/2020 as written. All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Faria to approve the nonpublic minutes of 03/10/2020 as written. All were in favor.

The following building permits to be approved this week:

- Christine Wirtansen, 17 Sherman Avenue, roof: signed by Board
- Eric Pearson, 370 Middle Road, plumbing for new dwelling: signed by Board
- Thomas Hunter, 77 Haigh Road, in ground pool: signed by Board
- Peter Quantrall, 6 Three Ponds Drive, finish basement: signed by Board.

Chief Ellen Arcieri, Police Chief, was present to request a decrease in the detail rate for NED only. Christiansen made a motion, 2<sup>nd</sup> by Mantegari to reduce the detail rate from \$47 to \$45. All were in favor.

Arcieri said they have closed the lobby to the public and are responding to emergency calls only. Conference calls with homeland security will continue on Monday, Wednesday, and Fridays. There was an emergency declaration and overtime will be reimbursable. The NHRS rule limiting retirees hours worked has also been lifted temporarily. Officer Kneeland, as a member of the National Guard may get activated as well. Faria said 9 new cases of Covid-19 were confirmed today.

Board of Selectmen  
Minutes March 17, 2020

Wayne Robinson, Road Agent, said the green truck is a 2001 with low miles. It will need a new shift gear but that should be inexpensive. Artimovich said we should sit on it for now because people are not spending money right now and we will not get a good offer.

Robinson said a super dump would be about \$70,000 and would be a great truck to plow the town buildings and Three Ponds. Artimovich said no need to purchase any equipment now but good for the board to have on their radars.

Robinson said the last DOT inspection said the Mill Road Bridge was getting undermined. He got a quote for \$180,000 for the bridge. He will need to get an install price. Artimovich said to quote it out and the town could probably get a better price to do Mill Road and Rowell Road at the same time.

At 6:30 pm a motion was made by Faria, 2nd by Christiansen to go into nonpublic sessions per RSA 91-A: 3, II for (c) reputation. Mantegari– aye, Artimovich – aye, Christiansen – aye, Faria – aye, and Thompson – aye. The motion carries.

At 6:53 pm a motion was made by Mantegari, 2nd by Christiansen to come out of nonpublic session and seal the minutes. Mantegari– aye, Artimovich –aye, Christiansen – aye, Faria – aye, and Thompson -aye. The motion carries.

Christiansen made a motion, 2<sup>nd</sup> by Thompson to approve an abatement for 218.054.000 due to an incorrect value on the assessment card. All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Christiansen to approve the 2020 CAI contract for tax maps. All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Christiansen to approve the investment policy as written. All were in favor.

Clement said Chief Joe Bird, Fire Chief, would like permission to host the FF2 class in the classroom. There will be about 24 attendees. Artimovich said to get clarification from the Fire Academy.

Artimovich made a motion, 2<sup>nd</sup> by Faria to temporarily lift the per diems cap of hours worked in a week. They will not be eligible for benefits or NHRS. All were in favor.

Clement said Bird would like to know if a firefighter needed to be quarantined, if he could house them in a bunk room. Artimovich said we would need to see if the HVAC could be limited to that room.

Engine 1 is ready to be picked up.

There was a memo in the mail from Glenn Greenwood, town planner, on 152 Prescott Road. Christiansen made a motion, 2nd by Faria to send a letter giving 10 days for compliance or the maximum penalty will be imposed. All were in favor.

Covid-19 updates:

Artimovich said the boards should continue to meet to maintain normalcy.

Clement said the office is cleaned every Tuesday and Thursday.

Board of Selectmen  
Minutes March 17, 2020

Artimovich said Kaiser did a nice job with the Plexiglas install. He said the conference room doors and kitchen doors should be closed when the clerk's office is open. Clement said she has set up "log me in" accounts for employees to allow them to work from home as needed.

Christiansen made a motion, 2<sup>nd</sup> by Faria to accept the resignations of Heather Gilbert and Rob Wofchuck from conservation commission. All were in favor. Artimovich made a motion, 2<sup>nd</sup> by Christiansen to write them appreciation letters. All were in favor.

Artimovich said at the next meeting the board should discuss 2020 goals, review the meeting policy, and discuss representatives to the other boards.

Mantegari said he received an email complaining about how we had town meeting and then reduced office hours. Mantegari said we were better off to have had town meeting because the situation is changing rapidly.

At 7:17pm a motion was made by Mantegari, 2<sup>nd</sup> by Christiansen to adjourn. All were in favor.

Respectfully submitted,

Karen Clement

<b>DATE:</b>		<b>3/17/2020</b>		
<b>Citizens General Fund:</b>				
	Previous Balance:	33,638.54		
	Deposits:	27,465.31		
	Payroll:	23,176.67	DD: \$19593.52	CK: \$3583.15
	FICA:	5,017.54		
	to Impact Fees	10,854.00		
	A/P: Regular	\$266,190.26	Swasey*: \$190,000	* To be paid via ACH
	void checks			
	From MMA	265,000.00		
	To Rec	350.00		
	TO MMA			
	Account Balance:	20,515.38		
	Interest Earned YTD:	5.67		
	CD's	3,700,000.00		
<b>MMA:</b>	Unrestricted Balance	500,640.00		
	Total Invested Funds:	4,200,640.00		
	Interest Earned YTD:	6,461.33		