

Board of Selectmen  
Minutes June 5, 2012

Convened: 6:00 pm

Present: Andrew Artimovich, Chairman  
Jeff Bryan  
Jane Byrne  
Michael Hubbard  
Ken Christiansen

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Overtime was 4.5 hours in the fire department, 6 in highway, and 11 hours in the police department this pay period.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector Gil Tuck was in to have the following permits signed:

- Bruce and Murial MacMahon, 63 Lyford Lane, kitchen remodel: signed by Board.

Bryan made a motion, 2<sup>nd</sup> by Byrne to approve the public minutes of 5/29/12. Bryan, Byrne, Artimovich, and Christiansen were in favor. Hubbard abstained as he was not present.

Bryan made a motion, 2<sup>nd</sup> by Byrne to approve the nonpublic minutes of 5/29/12. Bryan, Byrne, Artimovich, and Christiansen were in favor. Hubbard abstained as he was not present.

The workplace harassment training will be held at the town office at 10am on Thursday the 7<sup>th</sup>. The class is mandatory for all employees, those that cannot attend are aware that they will need to complete the LGC webinar.

Nextera is unwilling to change the verbiage in the current contract and the town would not benefit by switching to a different 3rd party vendor. The savings would be so minute; they would not even cover the cost of Walter reviewing the contract. The board agreed to stay with PSNH.

Bryan made a motion, 2<sup>nd</sup> by Byrne to sign an intent to cut for Kliegle on South Road. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Byrne to sign the timber tax warrants for Shuffleton and Fralic. All were in favor.

Clement said that she has updated the ethics policy, and added in the amendments that the board has worked on throughout the year such as the hiring, nepotism, town vehicle, personnel files, and drug free workplace policies. Christiansen said he read through the manual and it looks good. Bryan made a motion, 2<sup>nd</sup> by Byrne to sign the revised 2012 employee handbook. All were in favor.

Duane asked if he could do a 50/50 deal to have the loam screened. Someone would come in and screen the loam at no charge but they would take 50% of the loam. Duane said he has about 2500 yards of loam. Byrne suggested putting it in the newsletter first and make sure all of the residents are aware that the loam is available. Hubbard asked why the loam needs to be screened. Duane said you can sell loam for about \$8.00 unscreened and \$25.00 a yard screened.

Board of Selectmen  
Minutes June 5, 2012

Duane said he and Wayne were looking into the costs of starting a transfer station. They have looked at facilities located in neighboring towns and are evaluating the cost effectiveness of this solution opposed to paying for trash pickup. Northside Carting contract is coming due in 2013. Bryan said it would need to go to town meeting if the board wanted to explore a pay as you throw program. Duane said it would cost some money upfront, but towns do make money from recycling and eventually the town would make the money back.

A motion was made by Hubbard and seconded by Byrne to go into nonpublic session per RSA 91-A:3, II(a) to discuss employee matters. Hubbard, Byrne, Christiansen, Artimovich, and Bryan were in favor.

After a brief discussion Christiansen made a motion, seconded by Byrne, to come out of nonpublic session and seal the minutes. Artimovich, Christiansen, Byrne, Hubbard and Bryan were in favor.

Robinson presented the board with SOP's for the police department. The board asked for an electronic copy and asked Clement to check with LGC to see the cost of them to review it. Clement said the cost was \$500 to review the employee handbook and would expect the cost for the SOP's to be about the same.

Robinson said the cruiser is still being repaired. Foss is still looking to find the underlying issue, they suspect it to be the engine and not electrical. Robinson said it should be a warranty item.

A motion was made by Artimovich and seconded by Hubbard to go into nonpublic session per RSA 91-A:3, II(a) to discuss employee matters. Hubbard, Byrne, Christiansen, Artimovich, and Bryan were in favor.

After a brief discussion Bryan made a motion, seconded by Artimovich, to come out of nonpublic session and seal the minutes. Artimovich, Christiansen, Byrne, Hubbard and Bryan were in favor.

Motion to adjourn at 6:40 pm made by Christiansen, 2<sup>nd</sup> by Artimovich; all were in favor.

Respectfully submitted,

Karen Clement

Board of Selectmen  
Minutes June 5, 2012

WEEKLY TREASURER'S REPORT				
Date:	June 5, 2012			
<b>Citizens General Fund:</b>				
	Previous Balance:	8,613.72		
	Deposits:	289,837.95		
	Payroll:	24,662.29	DD: 9947.60	CK: 14714.69
	FICA:	5,705.01		
	A/P: Regular	223,546.43	Trustees: \$195,375	
	Non A/P			
	to Impact Fees			
	From MMA			
	TO MMA	35,000.00		
	Account Balance:	9,537.94		
	Interest Earned YTD:	32.45		
<b>CD's:</b>	Unrestricted Balance:	-		
<b>MMA:</b>	Unrestricted Balance:	572,510.45		
	Total Invested Funds:	572,510.45		
	Interest Earned YTD:	404.33		