

Board of Selectmen
Minutes March 13, 2012

Convened: 6:00 pm

Present: Andrew Artimovich, Chairman
Jane Byrne
David Menter
Michael Hubbard

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

There was 3 hours of overtime in the police department and 4.5 hours in highway this pay period.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Byrne made a motion, 2nd by Hubbard to move the minutes of 03/06/12 as written. All were in favor.

The following building permits were signed:

- Brentwood Distribution, 91 Pine Road, Cold Storage Warehouse: signed by Board

Wayne St. Hilaire was present to request waiver of impact fees. Several years ago an addition was put on their house but a kitchen was not installed due to the impact fee ordinance. Without a kitchen, his daughter cannot have a separate address. Byrne said there is no impact on the community or a change in the population. Byrne made a motion, 2nd by Hubbard to waive the impact fee. All were in favor.

Artimovich made a motion, 2nd by Byrne to re-appoint Ken Christiansen, Mike Hureau, and Doug Cowie to the ZBA. All were in favor. Menter asked if there would be an issue if Ken is elected selectman as Artimovich is currently on the ZBA. Clement said no; 2 selectmen can serve on the ZBA at the same time but not 2 planning board members as they are both land use boards.

Menter made a motion, 2nd by Artimovich to sign the 2012-2013 Intent to Excavate for Magnusson Farm on Rte. 125. All were in favor.

Menter made a motion, 2nd by Artimovich to sign the warrant for the 2011-2012 Excavation Tax. All were in favor.

Byrne made a motion, 2nd by Hubbard to approve the current use application for 26 Lake Road per Jim Michaud's recommendation. All were in favor.

Artimovich made a motion, 2nd by Hubbard to sign a Registration Form for a town wide litter cleanup. All were in favor. The conservation commission will organize the event.

Hubbard made a motion, 2nd by Menter to approve abatement applications for the following properties per Jim Michaud's recommendation:

- Gary Martino: 40 Forest Lane
- Reid Bunker: 236 Middle Road
- Murby / Hercules: 14 Robinson Street
- Bonney Hunt: 420 Middle Road
- Janice Schatzer: 92 Deer Hill Road.

All were in favor.

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Byrne made a motion, 2nd by Hubbard for Artimovich to sign a grant application through the NH Conservation License Plate Program. The grant is for \$2888 for the restoration of last volume of handwritten minutes. All were in favor.

Byrne made a motion, 2nd by Hubbard to remove the "No Parking" signs on Crawley Falls Road because the fire station has moved. Byrne, Hubbard, and Artimovich were in favor. Menter opposed.

The board reviewed several police department policies that were presented last week. Artimovich asked if the grievance policy was to supersede the handbook policy; the final say to all personnel matters is to be handled by the selectmen and that is not stated in this policy. Byrne said she interpreted it to be an internal policy establishing a chain of command within the department and if that proved unsatisfactory to the employee they would then come before the board. Hubbard said the police did a good job with the policies but asked the motivation for the grievance policy. Robinson said they follow the LGC guidelines and this policy would be part of the department's SOP if approved. The policies are also in line with police standards and training. Hubbard said there is already a process for problem resolution in the employee handbook and this policy may be duplicating efforts. Byrne said the board should not be the "go to" it should be handled within the department. Artimovich asked Robinson to look into the grievance policy with Roy to make sure the intent is not to supersede the selectmen as the employee should still have the right to go to the board if need be.

Artimovich made a motion, 2nd by Hubbard to adopt the Police Billing and Collection Policy. All were in favor.

Hubbard asked Robinson for an update on the missing portable in the fire station. The Chief is still verifying serial numbers. Artimovich suggested sending an email to Lemoine for an update as to progress and when his investigation will be complete and the PD will pick it up.

Clement said in the library's handbook they offer \$2000 in lieu of insurance. The town offers \$25 per week for a total of \$1300. Clement asked if the \$2000 should be paid out of the general fund or only \$1300 with the remaining \$700 to be paid though the library's trustees. Artimovich said it should all be paid from the library budget as the insurance is.

A motion was made by Byrne and seconded by Hubbard to go into nonpublic session per RSA 91-A:3, II(e) to discuss legal matters. Byrne, Hubbard, Artimovich, and Menter were in favor.

After a brief discussion Hubbard made a motion, seconded by Byrne, to come out of nonpublic session and seal the minutes. Byrne, Hubbard, Artimovich, and Menter were in favor.

Motion to adjourn at 7:05 pm made by Byrne, 2nd by Hubbard; all were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT

Date: March 13, 2012

Citizens General Fund:

Previous Balance:	4,938.82		
Deposits:	23,386.76		
Payroll:	11,680.90	DD: 5798.52	CK: 5882.38
FICA:	2,662.23		
A/P: Regular	174,683.99		
Non A/P		Swasey: 139,529.50	
to Impact Fees			
From MMA	166,000.00		
TO MMA			
Account Balance:	5,298.46		
Interest Earned YTD:	10.75		

	Unrestricted	
CD's:	Balance:	-
	Unrestricted	
MMA:	Balance:	2,439,339.81
	Total Invested	
	Funds:	2,439,339.81
	Interest Earned YTD:	233.69