

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF AUGUST 17, 2010 MEETING

Convened: 6:30 p.m.
Present: Kevin Johnston
Andrew Artimovich
Jane Byrne
David Menter
Jeffrey Bryan

The Board met and reviewed payroll, accounts payable, and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report.

The Selectmen reviewed the minutes of the 8/3/10 meeting. Bryan made a motion, seconded by Artimovich, to approve the minutes as written. Johnston, Artimovich, Byrne and Bryan voted in favor; Menter abstained.

The Board reviewed the notes:

- The Selectmen agreed to allow the Brentwood Seniors to hold a bake sale at the September election and the Historical Society to hold one at the November election.
- The Board reviewed documents from the Center for Occupational and Employee Health indicating what tests/screenings are included in the Annual Firefighter Medical Surveillance as well as Police Officer Exam to determine which ones to require of the fire and police personnel. The Board decided to have the Police Officers do the recommended Police Screening and the Firefighters do the Firefighter Exam. The Board chose to have both full-time firefighters have the exam this year and 2 of the full-time police officers, Brett Wells and David Roy. The others will be included in the budget for next year. The cost of this year's exams will be split between the department's budget and the town budget.
- The Board decided to increase the price of copies from 50 cents to \$1 per page effective 9/1/10. Faxes will be increased from \$1 to \$2/page.
- A motion was made by Bryan and seconded by Artimovich to start the eminent domain process on the property owned by Middle of the Road Realty Trust. All voted in favor.
- An article has been submitted to the Brentwood Newsletter and posted on the website seeking alternates for SRRDD 53B. The Board approved a letter that will be sent to SRRDD 53B indicating that we are taking steps to try to find volunteers.
- The Board reviewed a letter from the Recreation Commission regarding the dirt pile at the recreation center. The Selectmen do not want them to sell any of the dirt as the highway dept plans to use it for the perimeter road this fall. They will knock it down a bit in the meantime so it is not so high.
- We have received a quote of \$35,000 to move the generator from the existing fire station and install it at the Town Office. The Board would like to get additional quotes.
- The next regularly scheduled Selectmen's Meeting is September 7th.

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Building Inspector Gil Tuck was in with the following building permits which the Selectmen signed:

- Roland Burke of 72 Rte 125 to erect a sign.
- Brentwood Christian Academy at 263 Rte 125 to change their sign.
- Bob Gilbert to install a generator at 339 Middle Road.
- Nathaniel Jones of 34 Lyford Lane to erect a storage shed.

Gil will be on vacation for the next 2 weeks. Russ Swasey will fill in for him.

The heating oil & propane bids were opened:

1. Eastern Propane: **Propane** - \$1.79/gallon. **Heating Oil** - \$2.699/gallon or variable price of Sprague Energy daily rack price, Newington, NH plus \$0.35 per gallon priced on day of delivery. **Fire Station Propane Tanks** - \$7,899.40.
2. Buxton Oil: **Heating Oil** – Option 1: \$2.499/gallon w/an additional 20 cents per gallon for downside protection. Option 2: variable price of 21 cents over the posted price located at Sprague Energy in Newington, NH.
3. Lamprey Brothers: **Propane** - \$1.999 fixed. **Heating Oil** - \$2.599 fixed or Sprague rack price on day of delivery plus 35 cents. **Fire Station Propane Tanks** - \$6,600 installed or Lamprey will retain ownership of tanks and install them for free.
4. Difeo Oil & Propane: **Propane** - \$0.45 over the posted price at Selkirk, NY for the first year with increases of 5% each year (.4725 year two, .496125 year 3, .5209 year 4). **Heating Oil** - \$0.28 over the posted price at Sprague, Newington for the first year with increases of 5% each year (.294 year two, .3087 year 3, .324135 year 4). **Fire Station Propane Tanks** - \$7,500 excluding trenching and cement pads or at no cost if they receive the bid and retain ownership of tanks.
5. Energy North Propane: **Propane** - \$1.649/gallon fixed or \$0.30/gallon over Sprague Energy in Newington. **Fire Station Propane Tanks** - \$8,437 excluding trench and backfill.

Byrne made a motion, seconded by Menter, to award the heating oil bid to Buxton Oil provided it is for a four year term. All voted in favor. The Board decided to discuss the propane bids later in the meeting.

The Board signed/reviewed the following documents:

- The Board reviewed the paperwork for a Special Permit to Construct a Sewage Disposal System at the site of map 203 lot 22. The Board had some questions which Julie will follow up on.
- Byrne made a motion, seconded by Artimovich, to sign a Request for an Extension for submission of the MS1 to the Dept of Revenue. All voted in favor.
- A motion was made by Bryan and seconded by Artimovich, to allow Johnston to sign an easement for PSNH to set a pole and do work at the site of the new fire station. All voted in favor.
- Byrne made a motion to appoint Doug Cowie and Ken Christianson to be alternates on the ZBA. Johnston seconded the motion; all voted in favor.

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- Following a motion by Byrne and second by Menter, the Board voted in favor of signing a grant agreement with the Dept of Homeland Security in the amount of \$24,495.50 for a generator for the new fire station.

The Board reviewed a draft of the Police Detail Past Due Account Collection Policy. Stevens mentioned that she has added a section that addresses returned checks, at the suggestion of Police Secretary Christine Belanger. Stevens explained that this is intended to be an internal policy and there would be a slightly different version that would require a signature from companies for whom we do details explaining what are collection policy is. Artimovich made a motion to accept the policy effective October 1, 2010 and that the businesses for which we provide details be notified. Byrne seconded the motion; all voted in favor.

Artimovich asked to discuss the most recent change order that was received from Ricci Construction for the fire station. Bryan said that from now on the Fire House Construction Committee is going to meet every Friday at 9:00 a.m. at the existing fire station. Bryan explained that there was a change order dated 8/12/10 in the amount of \$4,848.43 that included insulating the inside of the concrete walls of the apparatus bay that the committee felt was a fair price. Bryan continued that they have decided not to do the lighted signs. There was another change order sent 8/17/10 for \$1,700 to put 2-20 amp circuit plugs, one in each valley in case there was ever an ice dam. Bryan said they have decided to put it in later. In addition, he added that they are not going to do the upgrade to the well pump. Artimovich made a motion, seconded by Menter, to approve the insulation of the concrete walls. All voted in favor.

Rob Wofchuck was in to update the Board on a couple grants that the Conservation Commission is working on. One is the NH Aquatic Resource Mitigation Grant which was derived from the Exeter River Survey that they heard a report on a couple of weeks ago. Wofchuck explained that the grant would be to address some issues that resulted from that survey including doing some work on Haigh Rd and Rowell Rd West. Wofchuck is looking for the Board's approval of an in-kind donation of time by the highway department which would be used as a matching donation for the grant in the amount of \$21,896. A motion was made by Byrne to approve the request. The motion was seconded by Artimovich; all voted in favor. Wofchuck then requested that the Selectmen go into nonpublic session to discuss the possible purchase of conservation easements on some parcels in town. Johnston made a motion, seconded by Artimovich, to go into nonpublic session per RSA 91-A:3, II(d). Johnston, Artimovich, Byrne, Menter and Bryan voted in favor.

Following a motion by Bryan and a second by Artimovich, Johnston, Artimovich, Byrne, Menter and Bryan voted in favor of closing nonpublic session and sealing the minutes.

Road Agent Wayne Robinson reported that the new truck has been ordered and should be in sometime after Thanksgiving.

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Artimovich asked Robinson, as Police Chief, what he plans to do with the old police cruiser. Robinson responded that he knows of someone who would like to buy it. The Board decided they would like to put it on Craig's list. Robinson will remove the lettering, see if it will need painting and provide Julie with the information for listing it. The Selectmen then discussed the part-time opening in the Police Dept with Robinson. They are working to fill it with a certified officer. Johnston inquired of Robinson if he ever heard anything from the State Police as to why they didn't show up at the fatality. Robinson said he was going to send a letter down there but hasn't yet. Johnston told Robinson he would like some type of response, even if it is just a letter, from the State Police as to why they were not there. The Board and Robinson talked about the paving at the Middle Rd and North Rd intersections.

The Selectmen went back to their discussion regarding the propane bids. The Board would like clarification on a couple items from some of the bidders. The Selectmen decided they will meet on Friday, August 20th at 8:00 a.m. to make a decision.

At 8:30 p.m. a motion to adjourn was made by Bryan and seconded by Artimovich. All voted in favor.

Respectfully submitted,

Julie Stevens