

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF JANUARY 18, 2011 MEETING

Convened: 6:30 p.m.
Present: Kevin Johnston
Andrew Artimovich
Jane Byrne
David Menter
Jeffrey Bryan

The Board met and reviewed payroll, accounts payable, and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Byrne made a motion, seconded by Menter, to approve a partial release of a letter of credit for Three G Real Estate Development LLC as recommended by the Planning Board. All voted in favor.

The Selectmen reviewed the minutes of the 1/4/11 meeting. Bryan moved the minutes as written. Artimovich seconded the motion. Byrne asked that on pg. 5 that the following be added to the sentence indicating that most of the department heads had not seen or done one in their life: "until 3 years ago when we started requiring they complete evaluations". Johnston, Artimovich, Byrne and Bryan voted in favor of the minutes as amended; Menter abstained. Byrne made a motion to approve the nonpublic minutes from 1/4/11 as written. Bryan seconded the motion. Johnston, Artimovich, Byrne and Bryan voted in favor; Menter abstained.

The Board reviewed the notes:

- The Board reviewed a letter from a resident requesting an installment plan for the payment of their property taxes. The Selectmen agreed that they will not waive the interest but since they are not in a situation where the property is in jeopardy, they can pay what they can when they can as long as it is paid by June.
- The Selectmen discussed a complaint the Police Dept received from the resident next to Budget Storage about snow being dumped on their property by Budget Storage. Bryan reminded the other members that he and other Board members have been out there in previous years and Budget Storage was supposed to submit a new plan but never did. Julie will check with the Planning Board as to the status of this.
- A motion was made by Byrne and seconded by Bryan to encumber \$5,000 from the mathematical update line of the assessing budget for the remaining balance to be paid to Century Consulting for his revaluation work. All voted in favor.
- The Board signed a letter to Mr. Whipple in response to an inquiry received regarding information about the tax rate.
- Artimovich made a motion, seconded by Bryan, to go ahead with the Larson appraisal.
- At next week's meeting the Board will discuss with Walter Mitchell whether or not he will be needed at Town Meeting.
- A motion was made by Johnston and seconded by Artimovich to increase the number of sick pool hours that are allowed to accumulate to 160. All voted in favor.
- The Board reviewed a letter from Three G Real Estate Development requesting they be allowed to pay their impact fees upon receipt of their occupancy permit rather than building permit. Johnston made a motion to deny their request. Artimovich seconded the motion; all voted in favor.

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF JANUARY 18, 2011 MEETING

Sam Horton from NH Electric Cooperative was in to discuss a situation at 31 Peabody Drive which is resulting in groundwater entering that home through the underground conduit. The solution is to install a vault drain which will have to run under Peabody Drive. A sketch of the proposed work was presented. Wayne Robinson, Road Agent, said he would inspect it to make sure the road is brought back to the same condition it was in. Artimovich made a motion, seconded by Johnston, to allow NH Electric Coop to perform the necessary work provided they present a formal plan on company letterhead and Robinson approves the specifications. All voted in favor. Horton said he will need to have a Petition to Cross the Road signed. Artimovich made a motion, seconded by Johnston, to authorize Julie to sign the Petition upon Robinson's authorization of the specifications. All voted in favor.

Road Agent Robinson was in to inform the Board that the bucket truck failed the boom test. They will not replace the cable on it as it is 25 years old. The Selectmen decided to sell it on Craig's List. Julie asked Wayne to give her the information to advertise it at some point.

Robinson, as Police Chief, said he has received 2 estimates for a new Dodge Charger for \$24,400 and \$24,700. There is enough money in the PD Detail Revolving Account to cover the expense. The Board authorized Robinson to order the cruiser.

The Board signed the following documents:

- A motion was made by Artimovich and seconded by Menter to authorize Johnston to sign a proposal, as voted on in September, from Monarch Electric to relocate the existing generator from the former fire station to the Town Office. All voted in favor.
- Artimovich made a motion, seconded by Bryan, to authorize Johnston to sign an updated Statement of Safety Policy.

Byrne made a motion, seconded by Menter, to go into nonpublic session per RSA 91-A:3, II(a). Johnston, Artimovich, Byrne, Menter and Bryan voted in favor.

Johnston made a motion to come out of nonpublic session and seal the minutes. Motion was seconded by Menter. Johnston, Artimovich, Byrne, Menter and Bryan voted in favor.

The Selectmen discussed the proposal that was presented by Fire Chief Lemoine for Stand-by Pay. The Board asked Julie to draft a warrant article to present at Town Meeting which would pay it out of the ambulance revolving account on a one year trial basis and specify that only nationally registered EMTs would be eligible for stand-by pay.

The Board reviewed the warrant articles that have been proposed.

- Following a motion by Artimovich and second by Bryan, the Board voted in favor of recommending the following warrant articles:
 1. \$1,000 to provide funding to SeaCare Health Services.
 2. To extend the expiration date of the original bonding authority granted to the Selectmen for the purpose of acquiring conservation land.
 3. \$20,000 to be added to the Capital Reserve Fund for repair of town bridges.
 4. \$250,000 to repair town roads.

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF JANUARY 18, 2011 MEETING

5. \$50,000 to be added to the Capital Reserve Fund for the purchase of highway vehicles and related equipment.
 - Johnston made a motion, seconded by Bryan, not to include a warrant article for a lean-to off the side of the highway shed. Johnston, Artimovich, Byrne and Bryan voted in favor; Menter was opposed.
 - A motion was made by Byrne and seconded by Menter to recommend funding a mosquito control program in the amount of \$30,500. All voted in favor.
 - Johnston made a motion, seconded by Artimovich, to recommend adding \$50,000 to the Capital Reserve Fund for the replacement of fire and rescue vehicles.
 - Byrne made a motion to recommend a warrant article to change the purpose of the Capital Reserve Fund for replacement of fire and rescue vehicles to include the option to lease/purchase fire and rescue vehicles. Artimovich seconded the motion; all voted in favor.
 - Bryan made a motion, seconded by Byrne, to include but not recommend a warrant article to reimburse the Town of Exeter \$14,359 for work done on the portion of Pine Road located in Exeter. All voted in favor.
 - Julie noted that there will also be a warrant article for the operating budget once it is finalized and one for the code work that needs to be done on the Grange.

The Board reviewed the Town Clerk and Tax Collector budgets. Menter made a motion to approve the Town Clerk budget in the amount of \$58,028. Johnston seconded the motion. Johnston, Menter and Bryan voted in favor; Artimovich & Byrne abstained. Menter made a motion, seconded by Johnston, to approve the Tax Collector budget in the amount of \$57,535. Johnston, Menter and Bryan voted in favor; Artimovich & Byrne abstained.

With all budgets voted on, the bottom line of the 2011 operating budget is \$8,393 more than 2010. The Board discussed ways to bring it to level funding. The sand/salt/cold patch line of the highway budget was budgeted at \$65,799 in 2010. The actual expenditures were \$43,644. The proposed figure for 2011 was \$73,953; a \$30,000 increase over actual expenditures in 2010. A motion was made by Johnston and seconded by Bryan to reopen the highway budget. All voted in favor. Johnston made a motion, seconded by Bryan, to reduce the sand/salt/cold patch line by \$8,393. All voted in favor.

Byrne made a motion that the Selectmen send a letter to Jack Barnes and Representative MacMahon urging them to defeat any legislation exempting utility poles from taxes. Johnston seconded the motion; all voted in favor.

At 8:15 p.m. a motion to adjourn was made by Bryan and seconded by Artimovich. All voted in favor.

Respectfully submitted,

Julie Stevens